

AGENDA
VERNON TOWN COUNCIL
REGULAR MEETING
VIRTUAL INFO: CALL IN #1-929-205-6099
Meeting ID: 831 1307 6432 Password: 0602

~~TOWN HALL—14 PARK PLACE—3RD FLOOR~~
~~VERNON, CONNECTICUT~~

TUESDAY, JUNE 2, 2020
7:30 P.M.

A.) PLEDGE OF ALLEGIANCE

B.) ROLL CALL

C.) CITIZENS FORUM

D.) EXECUTIVE SESSION

E.) PUBLIC HEARING

F.) PRESENTATIONS BY THE ADMINISTRATION

Mayor Daniel A. Champagne to update the Town Council on various topics.

G.) ACTION ON CONSENT AGENDA

- C 1. Request the Town Council approve Tax Refunds for Current year.** (See copy of a memorandum from Terry Hjarne, Collector of Revenue, to Michael J. Purcaro, Town Administrator dated May 26, 2020 included in the Council packet.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES SEVEN (7) CURRENT YEAR TAX REFUND TOTALING \$2445.18 AS REFERENCED IN THE LETTER FROM TERRY HJARNE, COLLECTOR OF REVENUE TO MICHAEL J. PURCARO, TOWN ADMINISTRATOR DATED MAY 26, 2020.

- C 2. Request the Town Council approve budget amendments #19, #20, #21 and #22, for fiscal year 2019-2020 as provided by Finance Officer and Treasurer Jeffrey A. O'Neill on the budget amendment forms attached.** (See budget amendment forms with explanation attached to this agenda.)

PROPOSED MOTION

RESOLVED, THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUESTS #19, #20, #21 AND #22 FOR FISCAL YEAR 2019-2020 AS PROVIDED BY JEFFREY A. O'NEILL, FINANCE OFFICER AND TREASURER, ON THE ATTACHED BUDGET AMENDMENT FORMS.

- C 3. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Ellen Eybel (U), 63 East Street, Rockville, Connecticut as a regular member of the Vernon Housing Authority Board, said term to commence on June 3, 2020 and expires on February 28, 2022.** (A copy of Ms. Eybel's resume is included for Council review.)

PURSUANT TO CHAPTER 8, SECTION 5 OF THE VERNON TOWN CHARTER THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF ELLEN EYBEL, (U), 63 EAST STREET, ROCKVILLE, CONNECTICUT AS A REGULAR MEMBER OF THE VERNON HOUSING AUTHORITY BOARD, SAID TERM TO COMMENCE ON JUNE 3, 2020 AND EXPIRES ON FEBRUARY 28, 2022.

- C 4. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Susan V. Bannon, (I), 9 Hillside Manor Avenue, Vernon, Connecticut as a regular member of the Vernon Housing Authority Board, said term to commence on June 3, 2020 and expires on February 28, 2023.** (A copy of Ms. Bannon's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO CHAPTER 8, SECTION 5 OF THE VERNON TOWN CHARTER THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF SUSAN V. BANNON, (I), 9 HILLSIDE MANOR AVENUE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE VERNON HOUSING AUTHORITY BOARD, SAID TERM TO COMMENCE ON JUNE 3, 2020 AND EXPIRES ON FEBRUARY 28, 2023.

H.) DISCUSSION OF PULLED CONSENT ITEMS

I.) PENDING BUSINESS

J.) NEW BUSINESS

1. **Request the Town Council authorize the Bond Authorization request from Jeffrey A. O'Neill, Finance Officer and Treasurer.** (See memorandum dated May 28, 2020 to Mayor Daniel A. Champagne, Town Administrator Michael J. Purcaro and Assistant Town Administrator Dawn Maselek from Finance Officer and Treasurer Jeffrey A. O'Neill relative to same.)

PROPOSED RESOLUTION

NOW THEREFORE, BE IT RESOLVED, THAT THE TOWN COUNCIL ON JUNE 2, 2020 HEREBY AUTHORIZES THE ISSUANCE OF NOT EXCEEDING \$21,000,000 REFUNDING BONDS FOR PAYMENT IN WHOLE OR IN PART OF THE OUTSTANDING PRINCIPAL OF AND INTEREST AND ANY CALL PREMIUM ON THE TOWN'S \$3,755,000 GENERAL OBLIGATION BONDS, ISSUE OF 2011, \$34,685,000 GENERAL OBLIGATION REFUNDING BONDS, ISSUE OF 2012, AND \$6,130,000 GENERAL OBLIGATION BONDS, ISSUE OF 2015, AND RELATED COSTS.

2. **Request the Town Council authorizes a general wage increase of one percent (1%) effective July 1, 2020.** (See memorandum dated June 2, 2020 from Mayor Daniel A. Champagne to the Vernon Town Council relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTIONS 3.7, 3.19 AND 5.3 (B) (3), HEREBY AUTHORIZES THAT ALL NON-UNION FULL TIME, PERMANENT PART TIME AND PART TIME EMPLOYEES BE GIVEN A GENERAL WAGE INCREASE OF ONE PERCENT (1.0%), EFFECTIVE JULY 1, 2020.

3. **Request the Town Council endorse the establishment of the Gene Pitney Memorial Park to be located at 19 Grove Street.**

PROPOSED MOTION

THE TOWN COUNCIL HEREBY ENDORSES THE ESTABLISHMENT OF "**GENE PITNEY MEMORIAL PARK**", AT 19 GROVE STREET.

K.) INTRODUCTION OF ORDINANCES

L.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING ON **MAY 19, 2020** AND THAT MINUTES OF SAID MEETING BE APPROVED.

P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION

1. Monthly Report for April 2020, Town Clerk's Office, as submitted by Karen C. Daigle, Vernon Town Clerk.
 2. Monthly Report for April 2020, Police Department, as submitted by Captain John Kelley, Vernon Police Department.
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Q.) ADJOURNMENT



PRINT FORM

TOWN OF VERNON DEPARTMENT SUBMISSION FOR TOWN COUNCIL AGENDA

CONSENT #1FROM
DEPARTMENT/NAME

COLLECTOR OF REVENUE

PROPOSED ITEM

TAX REFUNDS

SUBJECT

TAX REFUNDS

ACTION REQUESTED

REQUEST FOR TAX REFUNDS FOR CURRENT YEAR. (A COPY OF A MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE, TO MICHAEL J. PURCARO, TOWN ADMINISTRATOR, IS INCLUDED IN THE COUNCIL PACKET.)

DATED

05/26/2020

BACKGROUND
INFORMATIONAPPROPRIATION
REQUIRED ?☐ NO ☐ YES

AMOUNT SOUGHT

LIST OF SUPPORTING
DOCUMENTATIONWORDING
PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES

7

TAX REFUND(S) FOR CURRENT YEAR

TOTALING

2445.18

AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE,
COLLECTOR OF REVENUE TO MICHAEL J. PURCARO, TOWN ADMINISTRATOR DATED

05/26/2020

VERNON-CT.GOV



ON THE MOVE

TOWN OF VERNON

Terry Hjarne CCMC
Collector of Revenue

8 Park Place, VERNON, CT 06066
Tel: (860) 870-3660
Fax: (860) 870-3585
E-mail: thjarne@vernon-ct.gov

TO: Michael J. Purcaro, Town Administrator
FROM: Terry Hjarne, Collector of Revenue
DATE: May 26, 2020
SUBJECT: Refunds for Town Council Approval

PRIOR YEARS:

NONE

CURRENT YEAR: 2018 GRAND LIST

TOYOTA LEASE TRUST	322.35
Assessor's Correction – Vehicle Sold	
TOYOTA LEASE TRUST	468.11
Assessor's Correction – Vehicle Sold	
TOYOTA LEASE TRUST	94.71
Assessor's Correction – Vehicle Sold	
TOYOTA LEASE TRUST	711.52
Assessor's Correction – Vehicle Sold	
TOYOTA LEASE TRUST	103.64
Assessor's Correction – Vehicle Sold	
TOYOTA LEASE TRUST	245.71
Assessor's Correction – Vehicle Sold	
NISSAN INFINITI LT	499.14
Assessor's Correction – DMV Delete	
(7)Current Overpayments	\$2,445.18

Cc: Jeff O'Neill TXP20121 TXC20121

Budget Amendment Request

Total Amount Requested: \$31,970.16

Fiscal Year 2019 - 2020

CONSENT ^{#2} May 21, 2020

To: Finance Officer

From (Department):

Finance

Amendment #: 19

Type of Amendment (X): ☐ Additional Appropriation

☐ Pass-Through

☒ Transfer

Request is hereby submitted for amendment(s) of budget as indicated.

Department	Account Description	Org Code	Object	Amount
FROM:				
Contingency	Contingency	10672280	58400	\$ 31,970.16
"FROM" Subtotal:				\$ 31,970.16

Department	Account Description	Org Code	Object	Amount
TO:				
1 Snow Removal	Overtime Wages	10340204	51020	\$ 31,970.16
2				
3				
4				
5				
6				
7				
"TO" Subtotal:				\$ 31,970.16

No.	COMMENTS CONCERNING BUDGET AMENDMENT REQUEST
1	Request to cover expenditures related to OT for Snow Removal Operations. Total expense was \$101,970.16 and Original Budget was \$70,000.

	1	2	3	4
Balance in account for which funds are requested:	(31,970.16)	-		
Original appropriation in account:	70,000.00			
Plus or minus prior amendments:				
Amount of appropriation to date:	101,970.16	-		

Jeffrey A. O'Neill

Jeffrey A. O'Neill

May 26, 2020

Department Head

Signature

Date

At a meeting of the Town Council held on

the above request(s) was/were approved in the amount of:

Signature of Town Administrator:

Budget Amendment Request

Total Amount Requested: \$37,332.18

Fiscal Year 2019 - 2020

Date: May 26, 2020

To: Finance Officer From (Department): Finance / Collector of Revenue Amendment #: 20

Type of Amendment (X): ☒ Additional Appropriation ☐ Pass-Through ☐ Transfer

Request is hereby submitted for amendment(s) of budget as indicated.

Department	Account Description	Org Code	Object	Amount
FROM:				
Fund Balance		100	31200	\$ 37,332.18
"FROM" Subtotal:				\$ 37,332.18

Department	Account Description	Org Code	Object	Amount
TO:				
1 Refunds - Tax Adjustments	Tax Refunds	10114145	58200	\$ 37,332.18
2				
3				
4				
5				
6				
7				
"TO" Subtotal:				\$ 37,332.18

No. 1 *COMMENTS CONCERNING BUDGET AMENDMENT REQUEST*

1 Request to reconcile Prior Year Tax Refunds appropriation account for refunds **previously approved** by Town Council.

	1	2	3	4
Balance in account for which funds are requested:	(37,332.18)	-		
Original appropriation in account:	21,000.00			
Plus or minus prior amendments:	(425.27)			
Amount of appropriation to date:	57,906.91	-		

Jeffrey A. O'Neill

Jeffrey A. O'Neill

May 26, 2020

Department Head

Signature

Date

At a meeting of the Town Council held on _____

the above request(s) was/were approved in the amount of: _____

Signature of Town Administrator: _____

Budget Amendment Request

Total Amount Requested: \$50.00

Fiscal Year 2019 - 2020

Date: May 26, 2020

To: Finance Officer From (Department): Finance Amendment #: 21

Type of Amendment (X): ☐ Additional Appropriation ☐ Pass-Through ☒ Transfer

Request is hereby submitted for amendment(s) of budget as indicated.

Department	Account Description	Org Code	Object	Amount
FROM:				
Purchasing	Stationary and Paper	10114143	56030	\$ 50.00
"FROM" Subtotal:				\$ 50.00

Department	Account Description	Org Code	Object	Amount
TO:				
1 Purchasing	Accounting/Auditing Fees	10114143	53030	\$ 50.00
2				
3				
4				
5				
6				
7				
"TO" Subtotal:				\$ 50.00

No. *COMMENTS CONCERNING BUDGET AMENDMENT REQUEST*

1	Request to cover increase expenditure related to Fixed Asset Report \$5,400 versus budget of \$5,350

	1	2	3	4
Balance in account for which funds are requested:	(50.00)	-		
Original appropriation in account:	5,350.00			
Plus or minus prior amendments:	-			
Amount of appropriation to date:	5,400.00	-		

Jeffrey A. O'Neill

Jeffrey A. O'Neill

May 26, 2020

Department Head

Signature

Date

At a meeting of the Town Council held on

the above request(s) was/were approved in the amount of:

Signature of Town Administrator:

Budget Amendment Request

Total Amount Requested: \$750.00

Fiscal Year 2019 - 2020

Date: May 26, 2020

To: Finance Officer	From (Department): <u>Finance</u>	Amendment #: <u>22</u>
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Type of Amendment (X): ☐ Additional Appropriation ☐ Pass-Through ☒ Transfer

Request is hereby submitted for amendment(s) of budget as indicated.

Department	Account Description	Org Code	Object	Amount
FROM:				
Finance	Conference Fees & Membership	10114140	55650	\$ 750.00
"FROM" Subtotal:				\$ 750.00

Department	Account Description	Org Code	Object	Amount
TO:				
1 Independent Audit	Other Fees	10114141	53800	\$ 750.00
2				
3				
4				
5				
6				
7				
"TO" Subtotal:				\$ 750.00

No. *COMMENTS CONCERNING BUDGET AMENDMENT REQUEST*

1 Request to cover increased expenditure related to regulatory filing of Annual Audit for Outstanding Bond Issues.

	1	2	3	4
Balance in account for which funds are requested:	(750.00)	-		
Original appropriation in account:	1,250.00			
Plus or minus prior amendments:	-			
Amount of appropriation to date:	2,000.00	-		

Jeffrey A. O'Neill

Jeffrey A. O'Neill

May 26, 2020

Department Head

Signature

Date

At a meeting of the Town Council held on

the above request(s) was/were approved in the amount of:

Signature of Town Administrator:



RESUME FOR APPOINTMENT TO A TOWN AGENCY, BOARD OR COMMISSION

Name: *Ellen Eybel*Address: *63 East Street, Rockville*

CONSENT #3

Home Phone: [REDACTED]

Work Phone: (860) 870-3215

Cell Phone: (860) 881-7977

Email Address: *Ellen.Eybel@jud.ct.gov***Educational Background:**High School *Manchester High School, Manchester, CT*College *Attended MTCC, Manchester, CT*Additional Schooling *Morse School of Business, Hartford, CT - Transferred to***Employment Experience:***New England Tech when Morse closed. (Court Reporting / Stenography)*

Twenty-plus years with Tolland Judicial District as Court Monitor / Transcriptionist
Prior employment was in Sales.

Civic Activity: *Twenty-plus years as a public servant with State of CT.*

Served as Secretary to American Legion Post 14 Ladies Auxiliary. Active in Memorial Day Parade + Thank you celebration to participants. Also served as Secretary to Thaddeus Kosciuszko Benefit Society officers & Actd as head of Grievance Committee resolving disputes between members & officers. Implemented background checks of new members.

Political**Affiliation:**

Democrat



Republican



Unaffiliated



Other

I hereby request appointment to the following Agency, Board or Commission:

<input type="checkbox"/> Advisory Board of Senior Citizens	<input type="checkbox"/> Arts Commission	<input type="checkbox"/> Board of Assessment Appeals	<input type="checkbox"/> Board of Ethics	<input type="checkbox"/> Bolton Lakes Regional Water Pollution Control Authority	<input type="checkbox"/> Capital Improvement Committee
<input type="checkbox"/> Cemetery Commission	<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Design Review Commission	<input type="checkbox"/> Drug & Alcohol Prevention Council	<input type="checkbox"/> Economic Development Commission	<input type="checkbox"/> Energy Improvement District
<input type="checkbox"/> Human Services Advisory Commission	<input type="checkbox"/> Inland Wetland Commission	<input type="checkbox"/> Local Historic Properties Commission	<input type="checkbox"/> Municipal Flood & Erosion Control Board	<input type="checkbox"/> North Central District Health Department	<input type="checkbox"/> Open Space Task Force
<input type="checkbox"/> Pension Board	<input type="checkbox"/> Permanent Municipal Building Committee	<input type="checkbox"/> Planning & Zoning Commission	<input type="checkbox"/> Risk Management Committee	<input checked="" type="checkbox"/> Vernon Housing Authority	<input type="checkbox"/> Vernon Traffic Authority
<input type="checkbox"/> Water Pollution Control Authority	<input type="checkbox"/> Youth Services Bureau	<input type="checkbox"/> Zoning Board of Appeals			

Date: *May 14, 2020*Signature *Ellen Eybel*

Please return this form to Office of the Mayor, Memorial Building 14 Park Place, Vernon CT 06066
 Or email to Diane Wheelock at Dwheelock@vernon-ct.gov

CONSENT #4

**RESUME FOR APPOINTMENT
TO A TOWN OF VERNON AGENCY,
BOARD, COMMITTEE, COMMISSION OR AUTHORITY**

Name: Susan V. Bannon
Address: 9 Hillside Manor Ave Vernon Ct 06066

Home Telephone: 860-872-8424 Work Telephone: 860-877-2800 ext 102

Email Address: Susan V. Bannon@insurance.com

Educational Background:
High School - Hartford School of Insurance

Employment Experience:
Owner - V. Venzro Insurance - Licensed Insurance agent 45 years

Civic Activity: Vernon Lions Club. Bolton Regional Lions Volunteer - Wood Lake of Tolland Blessed Sacrament Church. Youth group -

Personal Data/Comments:
Awardee: Melvin Jones (Progressive Melvin Jones) Knights of Blind Reside in Vernon 55 years

Political Affiliation:

☐ Democrat ☐ Republican ☐ Unaffiliated ☒ Other

I hereby request that I be considered for appointment to:

Vernon Housing Authority

Date: 05/04/2020 **Signature:** Susan V. Bannon

This form should be returned to: Office of the Mayor, Memorial Building, 14 Park Place, Vernon, CT 06066.

Please list any other Commission, Committee, or Authority that you are a member of:

If you were not appointed to a Town of Vernon Commission, would you like your resume distributed to the local Non-Profit Agencies?

☐ Yes ☐ No

For Office Use Only:

Commission or Committee Appointment: _____

Term #1	From: _____	To: _____	<input type="checkbox"/> Un-Expired	<input type="checkbox"/> Expired
Term #2	From: _____	To: _____	<input type="checkbox"/> Un-Expired	<input type="checkbox"/> Expired



OFFICE OF THE
FINANCE DEPARTMENT

TOWN OF VERNON

NEW BUSINESS #1

14 PARK PLACE, VERNON, CT 06066

Tel: (860) 870-3634

Fax: (860) 870-3587

E-mail: joneill@vernon-ct.gov

Date: May 28, 2020

To: Mayor Daniel A. Champagne
Michael J. Purcaro, Town Administrator
Dawn Maselek, Assistant Town Administrator

From: Jeffrey A. O'Neill, Finance Officer & Treasurer

Re: Bond Authorization Request – Town Council June 2, 2020

With a semblance of normalcy returning to financial markets and the municipal bond market in particular, there is an opportunity to refund a portion of Vernon's outstanding bonds which can offer financial savings related to the interest expense over the course of the next 7-10 years.

In order to move forward, working with our Bond Counsel (Day Pitney) and Municipal Advisor (Hilltop Securities), there are a number of steps to follow in order to proceed. The most important being that the Town Council must adopt the authorizing resolution.

From Day Pitney:

Under the General Statutes regarding the authorization of refunding bonds, refunding bonds are to be authorized by "resolution" of the "legislative body" regardless of any other statutory, local charter or other law to the contrary. Therefore, the Vernon Town Council can authorize the issue of refunding bonds by resolution without reference to the voters.

Included for review is a copy of the Resolution as presented by Bond Counsel.

For consideration at the June 2, 2020 Town Council meeting:

NOW THEREFORE, BE IT RESOLVED, THAT THE TOWN COUNCIL ON JUNE 2, 2020 HEREBY AUTHORIZES THE ISSUANCE OF NOT EXCEEDING \$21,000,000 REFUNDING BONDS FOR PAYMENT IN WHOLE OR IN PART OF THE OUTSTANDING PRINCIPAL OF AND INTEREST AND ANY CALL PREMIUM ON THE TOWN'S \$3,755,000 GENERAL OBLIGATION BONDS, ISSUE OF 2011, \$34,685,000 GENERAL OBLIGATION REFUNDING BONDS, ISSUE OF 2012, AND \$6,130,000 GENERAL OBLIGATION BONDS, ISSUE OF 2015, AND RELATED COSTS

If there are any questions, please feel free to contact me.

RESOLUTION OF VERNON TOWN COUNCIL
AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$21,000,000 REFUNDING BONDS FOR PAYMENT IN WHOLE OR IN PART OF THE OUTSTANDING PRINCIPAL OF AND INTEREST AND ANY CALL PREMIUM ON THE TOWN'S \$3,755,000 GENERAL OBLIGATION BONDS, ISSUE OF 2011, \$34,685,000 GENERAL OBLIGATION REFUNDING BONDS, ISSUE OF 2012, AND \$6,130,000 GENERAL OBLIGATION BONDS, ISSUE OF 2015, AND RELATED COSTS

BE IT RESOLVED,

(a) That the Town of Vernon issue its refunding bonds, in an amount not to exceed TWENTY-ONE MILLION DOLLARS (\$21,000,000), the proceeds of which are hereby appropriated: (1) to fund one or more escrows, the balance held in such escrows, together with the investment earnings thereon, to be applied by the Town to the payment in whole or in part, as to be determined by the Mayor, the Town Administrator and the Finance Officer, or any two of them, of the Town, of the outstanding principal of and interest and any call premium on the Town's \$3,755,000 General Obligation Bonds, Issue of 2011, \$34,685,000 General Obligation Refunding Bonds, Issue of 2012, and \$6,130,000 General Obligation Bonds, Issue of 2015, including the payment of interest accrued on said bonds to the date of payment, and (2) to pay costs of issuance of the refunding bonds authorized hereby, including legal fees, consultants' fees, trustee or escrow agent fees, underwriters' fees, net interest and other financing costs and other costs related to the payment of the outstanding bonds described above. The refunding bonds shall be issued pursuant to Section 7-370c of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Mayor, the Town Administrator and the Finance Officer, or any two of them, of the Town shall sign the bonds by their manual or facsimile signatures. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds. The Mayor, the Town Administrator and the Finance Officer, or any two of them, are authorized to determine the amount, date, interest rates, maturities, redemption provisions, form and other details of the bonds; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds; to provide for the keeping of a record of the bonds or notes; to sell the bonds at public or private sale; to deliver the bonds; and to perform all other acts which are necessary or appropriate to issue the bonds.

(b) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that costs of the refunding may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the refunding. The Mayor, the Town Administrator and the Finance Officer, or any two of them, are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(c) That the Mayor, the Town Administrator and the Finance Officer, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds.

(d) That the Mayor, the Town Administrator and the Finance Officer, or any two of them, are authorized to take all other action which is necessary or desirable to enable the Town to effectuate the refunding of all or a portion of the Town's \$3,755,000 General Obligation Bonds, Issue of 2011, \$34,685,000 General Obligation Refunding Bonds, Issue of 2012, and \$6,130,000 General Obligation Bonds, Issue of 2015, and to issue refunding bonds authorized hereby for such purposes, including, but not limited to, the entrance into agreements on behalf of the Town with underwriters, trustees, escrow agents, bond insurers and others to facilitate the issuance of the refunding bonds, the escrow of the proceeds thereof and investment earnings thereon, and the payment of the outstanding bonds in whole or in part.

(e) That the above authorization to issue refunding bonds shall lapse on June 30, 2021.



TOWN OF VERNON

OFFICE OF THE MAYOR

14 Park Place • Vernon, CT 06066
Tel: (860) 870-3600 • Fax: (860) 870-3580

NEW BUSINESS

#2

Daniel A. Champagne
Mayor

Michael J. Purcaro
Town Administrator

Dawn R. Maselek
Assistant Town Administrator

DATE: June 2, 2020
TO: Vernon Town Council
FROM: Daniel A. Champagne, Mayor
RE: General Wage Increase
CC: Michael J. Purcaro, Town Administrator
Jeffrey A. O'Neill, Finance Officer

Pursuant to the Town of Vernon Personnel Rules and Regulations §3.7, §3.19 and §5.3 (B) (3), I am recommending the Town Council approve the general wage increase of one percent (1.0%) for non-unionized employees at the Town of Vernon, such increase to be effective July 1, 2020.

PROPOSED MOTION

THE TOWN COUNCIL CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTIONS 3.7, 3.19 AND 5.3 (B) (3), HEREBY AUTHORIZES THAT ALL NON-UNION FULL TIME, PERMANENT PART TIME AND PART TIME EMPLOYEES BE GIVEN A GENERAL WAGE INCREASE OF ONE PERCENT (1.0%), EFFECTIVE JULY 1, 2020.



TOWN OF VERNON

OFFICE OF THE MAYOR

14 Park Place • Vernon, CT 06066
Tel: (860) 870-3600 • Fax: (860) 870-3580

NEW BUSINESS #3

Daniel A. Champagne
Mayor

Michael J. Purcaro
Town Administrator

Dawn R. Maselek
Assistant Town Administrator

DATE: June 2, 2020
TO: Vernon Town Council
FROM: Daniel A. Champagne, Mayor
RE: 19 Grove Street
CC: Michael J. Purcaro, Town Administrator
Jeffrey A. O'Neill, Finance Officer

The property known as 19 Grove Street, located at the entrance to the Rockville Historic District, will soon become a park. This under-utilized blighted property will transform into a pond side park available for public use.

I would like to recommend the park be named in memory of Gene Pitney. Gene Pitney is a Rockville native, better known to most as "The Rockville Rocket". Young Gene Pitney attended Rockville High School where he began his song writing career. His most notable song "Town Without Pity", received a Golden Globe Award. Gene Pitney was the first pop singer to ever be invited to perform at the Oscars. In 2002, Gene Pitney "The Rockville Rocket" was inducted into the Rock & Roll Hall of Fame.

I request your approval of this recommendation by passing the following motion.

PROPOSED MOTION

THE TOWN COUNCIL HEREBY ENDORSES THE ESTABLISHMENT OF "GENE PITNEY MEMORIAL PARK", AT 19 GROVE STREET.

MINUTES
VERNON TOWN COUNCIL
VIRTUAL REGULAR MEETING
TELECONFERENCE CALL IN NUMBER: 1-929-205-6099
MEETING ID 967 5064 0235: PASSWORD: 0519
TUESDAY, MAY 19, 2020 - 7:30PM

RECEIVED
VERNON TOWN CLERK
20 MAY 29 AM 11:54

Mayor Daniel Champagne called the meeting to order at 7:31PM.

A.) **PLEDGE OF ALLEGIANCE**

B.) **ROLL CALL**

Present: Council Members Laura Bush, Bill Campbell, Julie Clay, Thomas DiDio, Linda Gessay, Ann Letendre, Maryann Levesque, Brian Motola, Pauline Schaefer, Jim Tedford, Steve Wakefield and Michael Wendus

Absent:

Entered During Virtual Regular Meeting: Michael Wendus, Pauline Schaefer

Also Present: Town Administrator Michael J. Purcaro, Recording Secretary Kathleen Minor

C.) **CITIZEN'S FORUM**

Maryanne Levesque, 183 Bolton Road, spoke on the Town of Vernon committees.

Karen Roy-Guglielmi, 66 Indian Trail, Chairperson of the Vernon Housing Authority Board of Commissioners spoke regarding the Vernon Housing Authority commission

7:39PM Mayor Champagne recessed the regular agenda until the end of the Public Hearings

E.) **PUBLIC HEARINGS**

PUBLIC HEARING #1 (7:35PM)

PUBLIC HEARING TO RECEIVE COMMENTS AND QUESTIONS REGARDING THE "NEIGHBORHOOD ASSISTANCE ACT SUBMISSIONS FOR 2020".

7:39PM – Mayor Daniel A. Champagne called the Public Hearing to order to receive comments and questions.

Clerk/Recording Secretary read the legal notice into the record

No comments from the public were made

7:42PM – Mayor Daniel A. Champagne adjourned Public Hearing #1.

PUBLIC HEARING #2 (7:45PM)

PUBLIC HEARING TO RECEIVE COMMENTS AND QUESTIONS REGARDING THE PROPOSED ORDINANCE ENTITLED "AN ORDINANCE NO. PERTAINING TO THE CONTROL OF DOGS, LIVESTOCK AND POULTRY WITHIN THE TOWN OF VERNON", AMENDING ORDINANCE #233 ENTITLED "ORDINANCE PERTAINING TO THE CONTROL OF DOGS WITHIN THE TOWN OF VERNON", AND "ORDINANCE #232

ENTITLED "ORDINANCE PERTAINING TO THE REMOVAL OF DOG FECES WITHIN THE TOWN" (A copy of the proposed new Ordinance has been included in the Council packet.)

7:42PM – Mayor Daniel A. Champagne called Public Hearing #2 to order to receive comments and questions.

Clerk/Recording Secretary read the Public Hearing Notice into the record.

No comments from the public were made.

7:45PM – Mayor Daniel A. Champagne adjourned Pubic Hearing #2

7:45PM – Returned to the Virtual Regular Meeting

C.) CITIZEN'S FORUM (Continued)

Attorney Michael Wrona of Halloran Sage, spoke regarding the Vernon Housing Authority Commission.

Mayor Champagne pulled Consent Agenda items C4 and C5 for one month to review with Town Attorney and stated that any commission appointments previously approved by the Town Council will not be changed.

F.) PRESENTATIONS BY THE ADMINISTRATION

Mayor Champagne asked Town Administrator and Director of Emergency and Risk Management, Michael J. Purcaro to deliver updates on the Town of Vernon's COVID-19 recovery and response operations:

- The Local Recovery and Reopening Advisory Committee, established by Mayor Champagne, held their first meeting this week. This committee is led by Shaun Gately, Economic Development Coordinator and the Town of Vernon Local Recovery Officer, and included several town departments, agencies, appointed council members and local business owners. This is a coordinated effort to provide guidance and support for businesses to open safely and successfully while following current public health science and guidelines. There is a simple application process being coordinated in the Building Department.
- In partnership with the American Red Cross, a blood drive has been scheduled for Friday, May 29th at the Town of Vernon Senior Center, located at 135 Bolton Road, from 8:30am-6:00pm. All slots are filled for this blood drive due to a positive response. Another drive will be scheduled in the near future.
- The Town of Vernon partnered with ShopRite of Tri-City Plaza to offer a COVID-19 Care Packages to members of the community offering a safe way to purchase essential household and food supplies at Rockville High School every Tuesday and Thursday at Rockville High School from 11:00am-1:00pm in a touchless drive-thru service after the participants call and order the package directly with ShopRite.
- The Town of Vernon is announcing a faith-based partnership with St Bernard's Church to offer walk-up testing clinic, performed in partnership with Priority Urgent Care of Ellington, in the church parking lot on Tuesday, May 26, 2020 from 10am-3:00pm and every Tuesday thereafter to address additional access concerns for those in the community who don't have transportation. No one will be turned away regardless of ability to pay or insurance status, however telehealth screening is encouraged in advance.

- The Town Administration along with the Vernon Public Schools and Superintendent Macary are discussing options in efforts to plan a safe and special graduation ceremony for the graduating seniors. Additional details will be announced in the near future.
- The Town as acquired thousands of critical supplies and PPE through the State Department of Emergency Management and Homeland Security for first responders and essential employees, as well as volunteers and town staff. Recently, items have been received for our local businesses and are being distributed. Additional information will follow.

Mayor Daniel A. Champagne presented information to the Town Council on the following topics:

- May 17 to 23, 2020 is the 46th Annual National EMS Week which celebrates EMS practitioners and the role they play – especially in this time of COVID-19 as all workers selflessly answer the call knowing they could contract the virus. Mayor Champagne thanked all EMS workers on behalf of everyone in Vernon.
- The Memorial Day parade and events have been cancelled due to COVID-19 restrictions. Mayor Champagne is asking that everyone display an American flag in their home. At 11am on Memorial Day ring bells for 30 seconds in remembrance of the fallen, and Fire Chief Eppler of the Vernon Fire Department and Mayor Champagne will join with the department sirens. Thank you to the American Legion and our veterans for their service to our country.
- A reminder to everyone to complete the 2020 Census questionnaire.

Council Member Motola spoke regarding his concerns that he was not aware of The Local Recovery and Reopening Advisory Committee and asked when the next meeting would take place, if it would be a public meeting and if there would be meeting minutes distributed. Town Administrator Purcaro responded that communication would be distributed regarding these meetings.

G.) ACTION ON CONSENT AGENDA

Mayor Champagne pulled Consent Agenda item C3. Council Member Wakefield, seconded by Council Member Levesque made a motion to move the Consent Agenda less items C3, C4 and C5. Motion carried unanimously with roll call vote.

- C 1. Request the Town Council approve Tax Refunds for Prior and Current years.** (See copy of a memorandum from Terry Hjarne, Collector of Revenue, to Michael J. Purcaro, Town Administrator dated May 11, 2020 included in the Council packet.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES ONE (1) PRIOR YEAR TAX REFUND TOTALING \$64.42 AND TWO (2) CURRENT YEAR TAX REFUNDS TOTALING \$235.43 AS REFERENCED IN THE LETTER FROM TERRY HJARNE, COLLECTOR OF REVENUE TO MICHAEL J. PURCARO, TOWN ADMINISTRATOR DATED MAY 11, 2020.

- C 2. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Tim Poloski, (D), 38 Risley Road, Vernon, Connecticut as a regular member of the Permanent Municipal Buildings Committee, said term to commence on May 20, 2020**

and expires June 30, 2022. (A copy of Mr. Poloski's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO THE VERNON TOWN CHARTER, CHAPTER VIII, SECTION 7, THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF, TIM POLOSKI, (D) 38 RISLEY ROAD, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE PERMANENT MUNICIPAL BUILDINGS COMMITTEE, SAID TERM TO BEGIN MAY 20, 2020 AND EXPIRES ON June 30, 2022.

H.) DISCUSSION OF PULLED CONSENT ITEM(S)

- C 3.** Request the Town Council approve budget amendments #17 and #18, for fiscal year 2019-2020 as provided by Finance Officer and Treasurer Jeffrey A. O'Neill on the budget amendment forms attached. (See budget amendment forms with explanation attached to this agenda.)

PROPOSED MOTION

RESOLVED, THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUESTS #17 AND #18 FOR FISCAL YEAR 2019-2020 AS PROVIDED BY JEFFREY A. O'NEILL, FINANCE OFFICER AND TREASURER, ON THE ATTACHED BUDGET AMENDMENT FORMS.

Council Member Wakefield, seconded by Council Member Letendre made a motion to move Consent Agenda item C3. Mayor Champagne spoke. Motion carried unanimously by roll call vote with one abstention (Levesque).

I.) PENDING BUSINESS
None

J.) NEW BUSINESS

1. Request the Town Council endorse the application for Neighborhood Assistance Act 2020 application by the Exchange Club Center for the Prevention of Child Abuse of CT, Inc., d/b/a/ KIDSAFE CT. (See memorandum from Michelle Hill, Interim Director of Social Services included in the Town Council packet dated May 12, 2020.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY ENDORSES THE APPLICATION FOR THE NEIGHBORHOOD ASSISTANCE ACT 2020 BY THE EXCHANGE CLUB CENTER FOR THE PREVENTION OF CHILD ABUSE OF CT, INC., D/B/A/ KIDSAFE CT.

Council Member Wakefield, seconded by Council Member Bush, made a motion to endorse the application for Neighborhood Assistance Act 2020. Mayor Champagne spoke. No discussion. Motion carried unanimously with roll call vote.

2. **Request the Town Council approve the application of the Vernon Fire Department for the 2020 FEMA Assistance to Firefighters Grant Program in the amount of \$7,701.30.** (See the memorandum from Fire Chief Stephen Eppler dated May 13, 2020 to Town Administrator Michael J. Purcaro, Town Administrator relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY AUTHORIZES THE APPLICATION AND ACCEPTANCE OF THE ***2020 FEMA ASSISTANCE TO FIREFIGHTERS GRANT.***

Council Member Wakefield, seconded by Council Member Bush made a motion to authorize the application and acceptance of the 2020 FEMA Assistance to Firefighters Grant. Mayor Champagne spoke. No discussion. Motion carried unanimously with roll call vote.

- K.) **INTRODUCTION OF ORDINANCES**
None

- L.) **ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED**

Ordinance entitled "Ordinance No. , An Ordinance Pertaining to the Control of Dogs, Livestock and Poultry within the Town of Vernon". Amending "Ordinance #233 entitled "Ordinance Pertaining to the Control of Dogs within the Town of Vernon" and "Ordinance #232 entitled "Ordinance Pertaining to the Removal of Dog Feces within the Town". (A number will be assigned to the amended Ordinance once the Ordinance has passed Town Council vote.) (The Ordinance as amended is included for Council review.)

PROPOSED MOTION:

THE TOWN COUNCIL, CONSISTENT WITH CHAPTER V, SECTIONS 4 & 6 OF THE VERNON TOWN CHARTER, HEREBY MOVES TO APPROVE THE ORDINANCE ENTITLED "ORDINANCE NO.____, AN ORDINANCE PERTAINING TO THE CONTROL OF DOGS, LIVESTOCK AND POULTRY WITHIN THE TOWN OF VERNON", AMENDING "ORDINANCE #233 ENTITLED "ORDINANCE PERTAINING TO THE CONTROL OF DOGS WITHIN THE TOWN OF VERNON" AND "ORDINANCE #232 ENTITLED "ORDINANCE PERTAINING TO THE REMOVAL OF DOG FECES WITHIN THE TOWN".

Council Member Wakefield, seconded by Council Member Gessay made a motion to approve the Ordinance entitled "ORDINANCE NO.____, (number to be assigned later) AN ORDINANCE PERTAINING TO THE CONTROL OF DOGS, LIVESTOCK AND POULTRY WITHIN THE TOWN OF VERNON" amending Ordinance #233 entitled "ORDINANCE PERTAINING TO THE CONTROL OF DOGS WITHIN THE TOWN OF VERNON" and Ordinance #232 entitled "ORDINANCE PERTAINING TO THE REMOVAL OF DOG FECES WITHIN THE TOWN". Motion carried unanimously with roll call vote.

M.) **IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS**

None

N.) **DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS**

None

O.) **ADOPTION OF MINUTES**

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE VIRTUAL REGULAR TOWN COUNCIL MEETING ON **MAY 5, 2020** AND THAT MINUTES OF SAID MEETING BE APPROVED.

Council Member Wakefield, seconded by Council Member Bush, made a motion to waive the reading of and approve the minutes of the virtual regular Town Council meeting held on May 5, 2020. Motion carried unanimously with voice vote.

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE SPECIAL VIRTUAL TOWN COUNCIL MEETING ON **APRIL 28, 2020** AND THAT MINUTES OF SAID MEETING BE APPROVED.

Council Member Wakefield, seconded by Council Member Bush, made a motion to waive the reading of and approve the minutes as amended of the Special Virtual Town Council meeting held on April 28, 2020. Mayor Champagne spoke and stated that the Pledge of Allegiance needed to be added. Motion carried unanimously with voice vote.

THE TOWN COUNCIL WAIVES THE READING OF THE VIRTUAL SPECIAL BUDGET TOWN COUNCIL MEETING ON **MARCH 26, 2020; MARCH 28, 2020; MARCH 30, 2020; APRIL 2, 2020; APRIL 4, 2020 AND APRIL 6, 2020** AND THAT MINUTES OF SAID MEETING BE APPROVED.

Council Member Wakefield, seconded by Council Member Bush made a motion to waive the reading of and approve the minutes of the Virtual Special Budget Town Council Meeting Minutes of March 26, 2020, March 28, 2020, March 30, 2020, April 2, 2020, April 4, 2020 and April 6, 2020. Council Member Gessay spoke regarding the minutes of March 26, 2020. Discussion ensued. Motion carried unanimously with voice vote.

8:20PM Council Member Tedford left the meeting.

Mayor Champagne called for Executive Session and stated that only Town Council members be on the virtual call alone and asked that all other participants leave the call.

8:23PM – Council Member Shaefer joined the call

D.) **EXECUTIVE SESSION**

8:25PM Council Member Wakefield, seconded by Council Member Schaefer made the following motion to go into Executive Session:

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200 (6) (B) HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS A POTENTIAL SETTLEMENT RELATED TO **TEDFORD V VERNON FILE #0140578 AND #0140579** AND INVITES MICHAEL J. PURCARO, TOWN ADMINISTRATOR, DAWN MASELEK, ASSISTANT TOWN ADMINISTRATOR AND ATTORNEY RICHARD BARTLETT OF THE LAW FIRM MCGANN, BARTLETT AND BROWN TO ATTEND.

Motion carried unanimously with roll call vote.

8:49PM Executive Session ended.

Council Member Wakefield, seconded by Council Member Schaefer, made a motion that the Town Council hereby agrees to the full and final settlement as presented in the matter of Tedford V Town of Vernon File#0140578 and #0140579 to resolve said claim. Once the settlement is executed, it will become public. Motion carried with roll call vote with one (1) opposed (DiDio) and two (2) abstentions (Levesque, Wendus).

P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION
None

Q.) ADJOURN (8:51PM)

Council Member Wakefield, seconded by Council Member Schaefer, made a motion to adjourn the meeting. Motion carried unanimously by voice vote.

Received:

Approved:

Respectfully Submitted.

Kathleen Minor
Recording Secretary



TOWN OF VERNON

DEPARTMENT OF POLICE

725 HARTFORD TURNPIKE
VERNON, CONNECTICUT 06066

INFORMATION



Phone (860)872-9126 ext. 4913 Fax (860)872-7249

John Kelley
Captain of Police

Police Department Monthly Report April 2020

PATROL DIVISION

Activity	April 2020	April 2019	2020 Year to Date
Calls for Service	987	1,563	5,384
Arrests	53	99	328
Traffic Stops	4	226	782
DUI Arrests	1	18	53
Domestic Violence	35	24	106
Traffic Accidents	29	40	200
Narcotics Incidents/Vials Used	4/8	7/12	12/18
Prescription Drug Disposal	59.6 lbs./oz.	92.14 lbs./oz.	233.6 lbs./oz.

SIGNIFICANT CASES

On 4/18/20 at 10:07 P.M. officers were dispatched to 1 Ellington Avenue for a suspicious situation complaint. Several people were concerned that Shawn Strauss was illegally in possession of firearms and had discharged a firearm in his apartment several weeks before. Officers made contact with Strauss and obtained consent to search his apartment. Officers found several firearms, hundreds of rounds of ammunition and body armor. Officers determined that Strauss was a convicted felon and prohibited from possessing firearms and body armor. He was arrested and charged with criminal possession of body armor, 8 counts of criminal possession of a firearm, and 10 counts of illegal possession of high capacity magazines. Strauss was held on bond and presented in court on 4/20/20.

On 4/21/20 at 3:48 P.M. a 27 year old male was reported missing by his mother. The vehicle the male had been driving had been found unoccupied near the Henry Park tower approximately 14 hours before the missing person complaint was made. When officers realized the missing person's vehicle had been towed from Henry Park they initiated a search of the area. By that time it was dark and the officers were unable to locate the male. On 4/22/20 officers and detectives conducted a thorough search of the area in daylight and found the male deceased from an apparent suicide. The male was found in a heavily wooded area near the tower. The autopsy results are still pending.

DETECTIVE DIVISION

The Detective Division currently has 41 open cases. Detectives made 4 arrests.

Cases	Crime	Cases	Crime
3	"Cold Case" Homicide	1	Cold Case" Home Invasion/Sex. Ass.
2	"Cold Case" missing persons	1	Child Abuse
2	Sex offender registry violations	1	Threatening
6	Suspicious Situations	3	Robberies
5	Fraud	9	Background Investigation
7	Larcenies	6	Cell phones analyzed

SIGNIFICANT CASES

On April 2, 2020, Vernon Police apprehended Wardell Alonzo SHERRILL Jr. (DOB 4-19-1998) and Carlos JIMENEZ (DOB 11-4-1997) at 27b Dow St., Vernon, CT 06066. SHERRILL and JIMENEZ were both charged with being Fugitives from Justice. SHERRILL and JIMENEZ were wanted by the Union County Sheriff's Office in North Carolina for Robbery with a Dangerous Weapon (Firearm), which is a FELONY in North Carolina, subsequent to an incident that occurred earlier in the week. SHERRILL, a Charlotte, North Carolina resident was staying with JIMENEZ who resides at 27b Dow St.

Both men were taken into custody without incident, with the assistance of the Capital Region Emergency Services Team. They were brought back to Vernon PD Headquarters where they were processed, photographed and fingerprinted. They were both held on \$500,000.00 bonds and were presented at Hartford G.A. 14 on April 3, 2020.

On April 23, 2020, Nicholas RODRIGUEZ turned himself in to Vernon Police after learning a warrant had been issued for his arrest. He was formally charged with violations of C.G.S. 53a-59(a)(3) Assault 1, 53-21(a)(1) Risk of Injury to a Minor, 53a-63 Reckless Endangerment 1st Degree, 21a-279(c) Possession of Controlled Substances, and 21a-267(a) Possession of Drug Paraphernalia. The charges are the result of an investigation that began on 1/26/20. On that day, officers responded to a report of a 7 month old girl not breathing. Upon arrival the infant was breathing, but lethargic. The investigation determined that the infant had ingested Opioids. Rodriguez admitted using Fentanyl and he left his drug paraphernalia out, which exposed the infant. He was later released after posting a \$50,000.00 surety bond and was assigned a court date on April 24, 2020 at Hartford GA. 14.

TRAINING DIVISION

April 1	Collect recert 4hrs- Trantalis
April 1	Collect recert 4hrs- Roberge
April 8	Collect recert 4hrs- St Pierre
April 9	Collect recert 4hrs- Kelley
April 13	Collect recert 4hrs- Lagace
April 18	Collect recert 4hrs- Swider

7 officers were scheduled for Recert March, April and May. The Classes were all postponed and those Officers do not expire until 2021. They will be scheduled for Recert next fiscal year.

FTO & New Hires.

New officer Jonathan Santos is scheduled to start training and FTO on Monday May 11th. We have one other potential lateral applicant in the process and the Detective Division has started her background.

We have 3 Seats in the Meriden POSTC Academy starting June 12, 2020. We currently have 1 candidate and the Detective Division is completing backgrounds on the applicants from the list created in February. As of now, POSTC said the Academy will start as normal and as a resident academy.

A new application process was opened in March 2020 and will close June 15 for seats in the September POSTC Academy. They have resumed the CHIP test and Entry level testing process that had been postponed due to the COVID virus.

The application process for Dispatchers is closed. There were 58 applicants.

K-9 Training

Sembersky & Condon April 28

Capitol Region Emergency Services Team: Training:

Training was cancelled for the month

ANIMAL CONTROL

	April (calls for service)	Year to Date (calls for service)
Vernon	39	97
Cruelty	0	3
Dog Bite	0	2
Exotics	0	0
Impound Cat	3	6
Impound Dog	4	14
Livestock	0	0
Missing	0	1
Nuisance/Barking	1	5
Roaming	10	35
Sick Wildlife	6	22
Wildlife	6	18
General Complaints	9	28
Bolton/Coventry	1	12
Cruelty	0	0
Dog Bite	0	1
Exotics	0	0
Impound Cat	0	1
Impound Dog	0	1
Livestock	0	0
Missing	0	0
Nuisance/Barking	0	1
Roaming	1	5

Sick Wildlife	0	1
Wildlife	0	0
General Complaints	0	1



TOWN OF VERNON

INFORMATION #2

14 PARK PLACE, VERNON, CT 06066

Tel: (860) 870-3662

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E-mail: townclerk@vernon-ct.gov

OFFICE OF TOWN CLERK
KAREN C. DAIGLE, CCTC
REGISTRAR OF VITAL STATISTICS
CLERK OF THE TOWN COUNCIL

TO: Mayor Daniel Champagne
Michael Purcaro, Town Administrator
Members of the Town Council

FROM: Karen C. Daigle, Town Clerk

RE: **Monthly Report for April 2020**

DATE: May 14, 2020

In addition to the normal activities of the office, the following are specific to the month of April.

Total vital statistics processed for the month were 22 birth certificates, 12 marriage licenses and 36 death certificates. Attested copies of the certificates were issued to residency towns as well as to the State of Connecticut Department of Revenue Services. A total of 166 vital statistics requests were processed and sold for the month, which consisted of 24 birth, 81 death, 21 marriage, 29 burial permits and 12 cremation permits, for a total amount of \$2,730.00.

There were 3 sporting licenses processed, as Town Clerk's Office was closed for these services.

The monthly total of land record documents recorded and processed was 288. Included in this total were 47 property transfers of title. \$94,771.86 in State Conveyance Tax was collected and forwarded to the State of Connecticut Department of Revenue Services, while \$29,868.71 was collected in Town Conveyance Tax and retained by the Town, consisting of a large, commercial transfer.

A total of 6 dog licenses were sold.

In addition, 1 notary transaction, 2 trade names, 1 liquor permit, 2 maps and 0 Veteran discharges were filed, recorded and processed.

Approximately **192 (limited public access due to COVID-19)** sign in customers were assisted in addition to numerous email requests and telephone calls (especially from people looking for information from our department, as well as other town departments). **Emails and research significantly increased due to limited access.**

Monthly Highlights:

- In April, Karen Daigle participated in several conference calls with the Secretary of State's Office and Registrar of Voters regarding the Presidential Preference Primary and COVID-19.
- Town Hall remained closed to the public but the Town Clerk's Office was open for limited services, as required by the State of Connecticut.
- Legal notices were published regarding ordinances, endorsed delegates and the Town budget.
- Regular Town Council Meetings were held via teleconference on Apr 7th and Apr 21st; Budget Meetings were held Apr 2nd, Apr 4th and Apr 6th; Annual Town Meeting held Apr 28th via teleconference and drive-thru voting.