Town of Vernon Planning & Zoning Commission (PZC)
Virtual Regular Meeting Minutes
Thursday, June 3, 2021 - 7:30 PM

Zoom Meeting Information
https://us02web.zoom.us/j/83431861356?pwd=TkFNUTgwLy9jWnkzbEo0RUVGZTNvdz09
Meeting ID: 834 3186 1356 Passcode: u7Lnh5
By Phone (646) 876-9923 Meeting ID: 834 3186 1356 Passcode: 326910

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DRAFT MINUTES

1. **Call to Order & Roll Call**

Chairman Roland Klee called the meeting to order at 7:30PM.
Members Present: Roland Klee, Robin Lockwood, Iris Mullan, Jesse Schoolnik and Carl Bard (Alternate)
Members Absent: Joseph Miller, Susan Reudgen
Entered During Meeting: Michael Mitchell
Also Present: George McGregor, Town Planner
Kathleen Minor, Recording Secretary

Chairman Roland Klee called for alternate member Carl Bard to sit for Joseph Miller

2. **Administrative Actions/Requests**

2.1 Amendment/Adoption of Agenda - Additional business to be considered under agenda item #7 "Other Business" requires Commission vote

Robin Lockwood, seconded by Jesse Schoolnik, moved to adopt the agenda as presented. Motion carried unanimously by voice vote of members present.

2.3 Approval of the Minutes from the May 6, 2021 Regular Meeting

Robin Lockwood, seconded by Jesse Schoolnik, moved to approve the minutes from the May 6, 2021 regular meeting as presented. Motion carried unanimously by voice vote of members present.

3. **New Application(s) for receipt:**
None

4. **Public Hearing(s) and Action on Applications**

4.1 Application **[PZ-2021-07]** of Pave Tool Innovators for a modification to an existing site plan of development in order to construct two buildings (totaling +-11,525 sq. ft), a temporary accessory structure and parking areas at 190 Tunnel Rd. (Assessor's ID: 29 Block 134 Parcel 11C). The property is zoned Industrial (I). (Action Only)

- Town Planner George McGregor introduced the application and provided updates
- Rachel Dearborn of Landmark Surveys, spoke on behalf of the application and answered questions.
- Discussion ensued

Robin Lockwood, seconded by Jesse Schoolnik, moved for the Planning and Zoning Commission to approve PZ-2021-07, a modification of an existing site plan, subject to the Site Plan dated April 30, 2021, prepared by Landmark Surveys. Motion carried unanimously by voice vote of members present.

5. **8-24 Referrals**
None

6. **Plan of Conservation and Development Update**

6.1 Schedule Update

Town Planner George McGregor updated the commission on the status of the POCD with the expectation that the full draft will be presented to the commission at the June 17, 2021 regular meeting. Discussion ensued regarding the timeline and process.

7. **Other Business/Discussion**

7.1 Meeting location Update

Discussion regarding resuming in person meetings ensued.

8. **Adjournment**

Robin Lockwood, seconded by Jess Schoolnik, moved to adjourn at 7:47PM. Motion carried unanimously by voice vote.

Respectfully Submitted,

Kathleen Minor
Recording Secretary