

April 1, 2008

**MINUTES
VERNON TOWN COUNCIL
REGULAR MEETING
SENIOR CENTER 2ND FLOOR, CONFERENCE ROOM
26 PARK PLACE
TUESDAY, April 1, 2008 - 7:30 P.M.**

Meeting was called to order at 7:32 PM

A) PLEDGE OF ALLEGIANCE

Roll Call:

Present: Daniel Anderson, Bill Campbell, Daniel Champagne, Mark Etre, Bill Fox, Peggy A. Jackle, Brian R. Motola, Pauline Schaefer, Diane Wheelock, Michael A. Winkler

Absent: Marie Herbst

Entered During Meeting: Nancy E Herold (7:48 PM)

Also Present: Mayor Jason L. McCoy, Town Administrator Christopher Clark, Recording Secretary Jill Kentfield, Sound Engineer, Christopher Prue

B) PUBLIC HEARINGS:

1. PUBLIC HEARING: (7:35 P.M.)

Public Hearing amending Ordinance #28 entitled "Outdoor Fires" relative to increased fees for open burning permits as well as increasing the penalty". (Copy of proposed Ordinance is in the packet.)

PROPOSED MOTION:

THE TOWN COUNCIL MOVES THE AMENDMENT OF ORDINANCE #28 ENTITLED "AN ORDINANCE AMENDING ORDINANCE #28 ENTITLED 'OUTDOOR FIRES' RELATIVE TO INCREASED FEES FOR BURNING PERMITS AS WELL AS INCREASING THE PENALTY".

Mayor McCoy opened the public hearing at 7:34 PM. There were no speakers. Council Member Wheelock, seconded by Council member Schaefer moved to close the public hearing, motion carried unanimously at 7:35 PM.

Council Member Wheelock seconded by Council Member Campbell moved to approve the amendment of ordinance #28 entitled "Outdoor Fires" relative to the increased fees for burning permits as well as increasing the penalty. Discussion took place.

Council Member Schaefer seconded by Council Member Fox moved for a friendly amendment to allow the permit fees to be charged on a graduated scale such as ½ -2 acres of burning permit fee: \$10.00; 2-5 acres of burning permit fee: \$25.00; and over 5 acres permit fee: \$50.00. Motion failed. Council Members Wheelock, Anderson, Motola, Etre, Campbell, Jackle, Champagne and Winkler opposed.

Original motion carried, Council Member Schaefer opposed.

2. PUBLIC HEARING:

Public Hearing regarding Ordinance #235 entitled "An Ordinance Amending the Regulation of the Collection of Garbage and Refuse". (Copy of proposed Ordinance is in the packet.)

PROPOSED MOTION:

THE TOWN COUNCIL, CONSISTENT WITH SECTION 7(e) - ORDINANCE #235- OF THE TOWN OF VERNON, HEREBY MOVES THE ADOPTION OF "AN ORDINANCE AMENDING THE REGULATION OF THE COLLECTION OF GARBAGE AND REFUSE."

Mayor McCoy opened the public hearing at 7:38PM. There were no speakers. Council Member Wheelock, seconded by Council Member Schaefer moved to close the public hearing. Motion carried unanimously.

Council Member Wheelock seconded by Council member Schaefer moved to adopt the ordinance amending the regulation of the collection of garbage and refuse. Motion carried unanimously.

CITIZEN'S FORUM: There were no speakers at Citizen's Forum, forum closed at 7:41 PM

C) PRESENTATION:

1. **Mayor Jason L. McCoy to present certificates to members of the Rockville-Manchester United Hockey team, Coaches, Managers, and staff to congratulate the team for their win in the Division III State Hockey Championship.**
2. **Mayor Jason L. McCoy will read Proclamation for "Girl Scout Week 2008."**

Mayor McCoy congratulated the Rockville-Manchester United Hockey team for their win in the Division III State Hockey Championship. Mayor McCoy presented the Coach with a framed certificate of achievement and a plaque that highlighted the newspaper articles and certificate of achievement. Mayor McCoy and Deputy Mayor Wheelock presented each of the team members with a certificate of achievement.

RECESS (7:44 PM) Mayor McCoy called for a 5 minute recess.

Meeting reconvened at 7:55 PM

Mayor McCoy read the proclamation for Girl Scout Week 2008. The proclamation will be mailed to the office.

Presentation ended at 7:56 PM.

D) CONSENT AGENDA ITEMS:

- C 1.** Request for Tax Refunds – Current and Prior Fiscal Years.
- C 2.** Request that the Town Council approve the Mayor's reappointment of Robert B. Hurd as a regular member of the Historic Properties Commission.
- C 3.** Request that the Town Council adopt the Fair Housing Resolution, Fair Housing Policy Statement, and Compliance with Title VI of the Civil Rights Act of 1964.
- C 4.** Request that the Town Council approve the Mayor's appointment of Walter Mealy as an alternate member of the Planning and Zoning Commission.
- C 5.** Request that the Town Council approve the Mayor's reappointment of Kimberly Glenney Petrin as a regular member of the Inland Wetlands Commission.

Council Member Wheelock, seconded by Council Member Campbell moved to approve the consent agenda items as written. Council Member Winkler pulled item #4 for discussion. Motion carried unanimously.

NEW BUSINESS (CONSENT ITEMS)

1. **Request for Tax Refunds – Current and Prior Fiscal Years.** (Memorandum from Carol S. Nelson, Collector of Revenue, dated March 25, 2008 to Christopher Clark, Town Administrator, is in the packet.)
Appendix A

PROPOSED MOTION:

THE TOWN COUNCIL APPROVES SIX (6) TAX REFUNDS FOR THE PRIOR FISCAL YEAR IN THE AMOUNT OF \$1,867.68 AND TEN (10) TAX REFUNDS FOR THE CURRENT FISCAL YEAR IN THE AMOUNT OF \$1,035.16 AS OUTLINED IN THE MEMORANDUM FROM THE COLLECTOR OF REVENUE DATED MARCH 25, 2008 TO THE TOWN ADMINISTRATOR.

Council Member Wheelock, seconded by Council Member Campbell moved to approve to approve the request for tax refunds – current and prior fiscal years. Motion carried unanimously.

2. **Request that the Town Council approve the Mayor's reappointment of Robert B. Hurd (R) 7 Rheel Street, as a regular member of the Historic Properties Commission.** (Resume is included in the packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE MAYOR'S REAPPOINTMENT OF ROBERT B. HURD AS A REGULAR MEMBER OF THE HISTORIC PROPERTIES COMMISSION FOR A TERM TO EXPIRE ON APRIL 4, 2013.

Council Member Wheelock, seconded by Council Member Campbell moved to approve the Mayor's Reappointment of Robert B. Hurd as a regular member of the Historic Properties Commission. Motion carried unanimously.

3. **Request that the Town Council adopt the Fair Housing Resolution, Fair Housing Policy Statement, and Compliance with Title VI of the Civil Rights Act of 1964.** (Copies of the Resolutions are in the packet.) **Appendix B**

PROPOSED MOTION #1

THE TOWN COUNCIL HEREBY ADOPTS A RESOLUTION ENTITLED "TOWN OF VERNON FAIR HOUSING RESOLUTION" AND FURTHER RESOLVES THAT THE TOWN ADMINISTRATOR OF THE TOWN OF VERNON OR HIS OR HER DESIGNATED REPRESENTATIVE IS RESPONSIBLE FOR RESPONDING TO AND ASSISTING ANY PERSON WHO ALLEGES TO BE A VICTIM OF AN ILLEGAL DISCRIMINATORY HOUSING PRACTICE IN THE TOWN OF VERNON.

PROPOSED MOTION #2:

THE TOWN COUNCIL OF THE TOWN OF VERNON HEREBY ADOPTS THE PROVISIONS OF THE "TOWN OF VERNON FAIR HOUSING POLICY STATEMENT" AND HEREBY DESIGNATES CHRISTOPHER CLARK AS THE FAIR HOUSING OFFICER.

PROPOSED MOTION #3:

THE TOWN OF VERNON HEREBY AUTHORIZES THE MAYOR OF THE TOWN OF VERNON TO EXECUTE THE "COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964" WHICH OUTLINES THE TOWN'S COMMITMENT TO TITLE VI REGULATIONS OF THE CIVIL RIGHTS ACT OF 1964 WHICH PROHIBITS DISCRIMINATION ON THE BASIS OF RACE, COLOR, OR NATIONAL ORIGIN IN PROGRAMS AND ACTIVITIES RECEIVING FEDERAL FINANCIAL ASSISTANCE.

Council Member Wheelock, seconded by Council Member Campbell moved to adopt the Fair Housing Resolution, Fair Housing Policy Statement and Compliance with Title VI of the Civil Rights Act of 1964. Motion carried unanimously.

- 4. Request that the Town Council approve the Mayor's appointment of Walter Mealy (R) 125-273 South Street, as an alternate member of the Planning and Zoning Commission to fill a vacancy due to the resignation of Juanita Bair.** (Resume is included in the packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE MAYOR'S APPOINTMENT OF WALTER MEALY AS AN ALTERNATE MEMBER OF THE PLANNING AND ZONING COMMISSION FOR A TERM TO EXPIRE ON DECEMBER 31, 2010.

Council Member Wheelock, seconded by Council Member Campbell moved to approve the Mayor's appointment of Walter Mealy as an alternate member of the Planning and Zoning Commission. Discussion took place. Motion carried, Council Members Fox and Winkler opposed.

- 5. Request that the Town Council approve the Mayor's reappointment of Kimberly Glenney Petrin (R) 203 Box Mountain Drive, as a regular member of the Inland Wetlands Regulatory Commission.** (Resume is included in the packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE MAYOR'S REAPPOINTMENT OF KIMBERLY GLENNEY PETRIN AS A REGULAR MEMBER OF THE INLAND WETLANDS REGULATORY COMMISSION FOR A TERM TO EXPIRE ON DECEMBER 31, 2010.

Council Member Wheelock, seconded by Council Member Campbell moved to approve the Mayor's reappointment of Kimberly Glenny Petrin as a regular member of the inland Wetlands Regulatory Commission. Motion carried unanimously.

E) IDENTIFICATION AND ADOPTION OF ADDITIONAL AGENDA ITEMS:

Council member Wheelock seconded by Council Member Campbell moved to add the following agenda items:

- 1. Request that the Town Council consider the fiscal year 2008-2009 adopted budget of the Water Pollution Control Authority for the operation of the waste treatment plant; and approve by a two-thirds vote of its membership (8 votes) the WPCA budget to reflect in whole or in part the recommendation previously made.**

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES RESTORING \$111,850.00 TO THE WASTE TREATMENT PLANT OPERATION FISCAL YEAR 2008-2009 BUDGET, DEPARTMENT CODE 41345700, TO THE ACCOUNTS DETAILED IN TABLE I; AND FURTHERMORE APPROVES THE REDUCTION OF (\$78,338.00) AS DETAILED IN TABLE II; REVISING THE RECOMMENDED BUDGET FOR FISCAL YEAR 2008-2009 TO \$5,629,050.00.

2. Request that the Town Council adopt the resolution regarding the establishment of spending controls in the amount of \$317,000.00 pertaining to the Board of Education Fiscal Year 2008-2009 budget.

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY MOVES TO APPROVE THE RESOLUTION ENTITLED "RESOLUTION REGARDING THE ESTABLISHMENT OF SPENDING CONTROLS IN THE AMOUNT OF \$317,000.00 PERTAINING TO THE BOARD OF EDUCATION FISCAL YEAR 2008-2009 BUDGET".

Motion carried unanimously.

F) PENDING BUSINESS:

None

G) NEW BUSINESS:

1. **Request that the Town Council approve the budget amendment(s) for fiscal year 2007-2008 as provided by James Luddecke, Finance Officer.** (A copy of the budget amendments and supporting documentation is in the packet.) **Appendix C**

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE BUDGET AMENDMENT REQUESTS 32-36 FOR FISCAL 2007-2008 AS OUTLINED IN BUDGET AMENDMENT FORMS AS PROVIDED BY THE FINANCE OFFICER.

Council Member Wheelock, seconded by Council Member Schaefer moved to approve the budget amendments for Fiscal Year 2007-2008 as provided by James Luddecke, Finance Officer. Discussion took place. Motion carried unanimously.

H) INTRODUCTION OF ORDINANCES:

None

I) ACTION ON ORDINANCES PREVIOUSLY PRESENTED:

None

J) DISCUSSION OF ADDITIONAL AGENDA ITEMS:

1. **Request that the Town Council consider the fiscal year 2008-2009 adopted budget of the Water Pollution Control Authority for the operation of the waste treatment plant; and approve by a two-thirds vote of its membership (8 votes) the WPCA budget to reflect in whole or in part the recommendation previously made.** (A copy of the budget and supporting documentation is in the packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES RESTORING \$111,850 TO THE WASTE TREATMENT PLANT OPERATION FISCAL YEAR 2008-2009 BUDGET, DEPARTMENT CODE 41345700, TO THE ACCOUNTS DETAILED IN TABLE I AND FURTHERMORE APPROVES THE REDUCTION OF (78,338) AS DETAILED IN TABLE II; REVISING THE RECOMMENDED BUDGET FOR FISCAL YEAR 2008-2009 TO \$5,629,050.

Council Member Wheelock seconded by Council Member Campbell moved to approve the 2008-2009 adopted budget of the Water Pollution Control Authority for the operation of the waste treatment plant. Discussion took place. The reductions made to the budget include revisions to Medical and Liability insurance and with the adoption of the new fuel conservation policy, the WPCA was able to save 5% on fuel. Council Member Anderson thanked the Administration and the Departments for their efforts in making reductions to the budget wherever possible.

Motion carried unanimously. Council Member Schaefer abstained.

2. **Request that the Town Council adopt the resolution regarding the establishment of spending controls in the amount of \$317,000.00 pertaining to the Board of Education Fiscal Year 2008-2009 budget.** (A copy of the resolution is in the packet.) **Appendix D**

PROPOSED MOTION:

April 1, 2008

REQUEST THE TOWN COUNCIL TO ADOPT RESOLUTION REGARDING THE ESTABLISHMENT OF SPENDING CONTROLS IN THE AMOUNT OF \$317,000.00 PERTAINING TO THE BOARD OF EDUCATION FISCAL YEAR 2008-2009 BUDGET, DESIGNATING A REDUCTION IN THE WAGE ACCOUNTS AND ALLOCATING IT TO THE TRANSFER-OUT ACCOUNT, NUMBER 58800; AND THAT SAID AMOUNT WILL BE TRANSFERRED OUT TO THE GENERAL FUND REVENUE ACCOUNT, NO LATER THAN THE SECOND MONTH OF THE ENSUING FISCAL YEAR.

Council Member Wheelock seconded by Council Member Etre moved to approve the adoption of the resolution regarding the establishment of spending controls in the amount of \$317,000.00 pertaining to the Board of Education.

Discussion took place.

Motion carried

K) ADOPTION OF MINUTES:

None

L) EXECUTIVE SESSION:

None

M) INFORMATIONAL ITEMS:

1. Minutes of the Board of Education Meeting from March 10, 2008.
2. Monthly reports for January and February 2008 from Penny Rand, Senior Center Director.
3. Copy of 2007 registry of businesses from Marina Rodriguez, Community & Economic Development Director.
4. Copy of email from Randy Anagnostis, Chief Executive Officer, Rockville Downtown Association inviting all to attend the RDA "A Cappella Slam 2008" on Saturday evening, April 12, beginning at 7:00 P.M. at the Vernon Senior Center.
5. Copy of memo and Public Notice from George Fetko, Director of Public Works relative to increased fees-transfer station weekly scheduled bulk pickups, transfer station and punchcards.
6. Copy of memorandum dated March 28, 2008 from David Ignatowicz, Director, Water Pollution Control relative to WPCA review and reductions to the Waste Treatment Plant Operations budget #41345700.

Council Member Wheelock seconded by Council Member Motola moved to adjourn. Motion carried unanimously.

Meeting adjourned at 8:35 PM

Received: April 3, 2008

Approved:

Respectfully Submitted,
Jill Kentfield
Recording Secretary



James E. Krupiensi, Asst.

Appendix A



TOWN OF VERNON

8 PARK PLACE, VERNON, CT 06066
Tel: (860) 870-3660
Fax: (860) 870-3585
E-Mail: carol.nelson@ci.vernon.ct.us

OFFICE OF THE
COLLECTOR OF REVENUE
CAROL S. NELSON -CCMC

TO: Christopher Clark, Town Administrator
FROM: Carol S. Nelson, Collector of Revenue *CSN*
DATE: March 25, 2008
SUBJECT: Refunds for Town Council Approval

PRIOR YEARS:

Cab East LLC	267.03
Overpayment due to Assessor's Correction – Sold Vehicle	
Ford Motor Credit Co.....	201.28
Overpayment due to Assessor's Correction – Sold Vehicle	
Jaguar Credit	830.10
Overpayment due to Assessor's Corrections – Sold Vehicles (2)	
Mazda American Credit	137.00
Overpayment due to Assessor's Correction – Sold Vehicle	
Volvo Finance NA Inc.....	255.64
Overpayment due to Assessor's Correction – Sold Vehicle	
Wilson, Gloria C.....	176.63
Overpayment due to Assessor's Corrections – VA Disability Exemption	

CURRENT YEAR:

ADA Associates.....	66.71
Overpayment due to Paid Wrong Amount	

Appendix A (cont)

Refunds
3/25/2008

2

Bushey, Leo C Jr & Nellie V	218.87
Overpayment due to Assessor's Correction – Phase In Clerical Error	
Chuck, Paul J & Chuck, Roxanne S	19.74
Overpayment due to Assessor's Correction – Sold Vehicle	
Jarvis, Patricia E.....	12.51
Overpayment due to Assessor's Correction – Sold Vehicle	
Palica, Joanne or Palica, John M	17.62
Overpayment due to Paid Wrong Amount	
Rheumatology and Allergy Institute	24.75
Overpayment due to Paid Wrong Amount	
Scully, Marie A.....	25.67
Overpayment due to Paid Wrong Amount	
Toyota Motor Credit Corp	480.15
Overpayment due to Assessor's Corrections – Sold Vehicles (2)	
VonKummer, Bruce dba VK Home Services	90.16
Overpayment due to Paid Wrong Amount	
Wilson, Gloria C.....	78.98
Overpayment due to Assessor's Correction – VA Disability	
(6) Prior Overpayments.....	\$ 1,867.68
(10) Current Overpayments	\$ 1,035.16
Grand Total	\$ 2,902.84



OFFICE OF THE
TOWN CLERK

TOWN OF VERNON

14 PARK PLACE, VERNON, CT 06066
Tel: (860) 870-3662
Fax: (860) 870-3583
E-mail: townclerk@vernon-ct.gov

TOWN OF VERNON

FAIR HOUSING POLICY STATEMENT

It is both the policy and strong commitment of the **Town of Vernon** to promote Fair Housing opportunities in all its programs and housing development activities and to take affirmative action through education and implementation of ensure equal housing opportunities for all persons and families.

The **Town of Vernon** will take affirmative action to ensure that all tenants, applicants, residents are treated fairly without regard to their race, color, religion, sex, sexual orientation, marital status, national origin, ancestry, learning disability, mental or physical disability, including but not limited to blindness, age individuals with children, or lawful source of income.

The **Town of Vernon** will continue to make a good faith effort to comply with all Federal and State laws and policies which speak to fair housing practices.

It is the policy of the **Town of Vernon** that all Housing related personnel be trained and educated in the principles of Fair Housing and Equal Opportunity so that Equal Housing Opportunity may be available to all qualified applicants.

This Fair Housing Policy Statement reaffirms our personal commitment to the principles of fair housing and equal opportunity housing practices.

The Fair Housing Officer, Richard J. Sheldon, or their designated representative is responsible for the enforcement and implementation of the Fair Housing Regulations/Plan and the enforcement of this policy. The Fair Housing Officer for the Town of Vernon may be reached at 860-870-3665.

Complaint(s) pertaining to discrimination in any program funded by this Town of Vernon may be filed with the Fair Housing Officer The Town's Grievance Procedure will be utilized in this case(s).

Complaints also may be filed with the Commission on Human Rights and Opportunity, 21 Grand Street, Hartford, CT 06106.

Adopted by the **Town of Vernon on April 1, 2008**

TO WHOM IT MAY CONCERN:

I, James E. Krupienski, Assistant Town Clerk of Vernon, hereby certify that the foregoing resolution was adopted by the Vernon Town Council at its regular meeting of April 1, 2008.

I FURTHER CERTIFY that said action has not been modified nor rescinded, and that it remains in full force and effect.

VERNON TOWN COUNCIL

James Krupienski
Assistant Town Clerk

Dated at Vernon, Connecticut, this 6th day of May, 2008.



OFFICE OF THE
TOWN CLERK

TOWN OF VERNON

14 PARK PLACE, VERNON, CT 06066
Tel: (860) 870-3662
Fax: (860) 870-3583
E-mail: townclerk@vernon-ct.gov

TOWN OF VERNON **FAIR HOUSING RESOLUTION**

- Whereas, All American citizens are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and
- Whereas, State and Federal Fair Housing laws require that all individuals, regardless of race, color, religion, sex, national origin, ancestry, marital status, age, mental or physical disability, lawful source of income, sexual orientation, familial status, be given equal access to rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and
- Whereas, The **Town of Vernon** is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW THEREFORE, BE IT RESOLVED, That the **Town of Vernon** hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase and obtain financing for adequate housing of their choice on a non-discriminatory basis: and BE IT FURTHER RESOLVED, That the Town Administrator of the Town of Vernon or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practices in the Town of Vernon

Adopted by the **Town of Vernon on April 1, 2008**

TO WHOM IT MAY CONCERN:

I, James E. Krupienski, Assistant Town Clerk of Vernon, hereby certify that the foregoing resolution was adopted by the Vernon Town Council at its regular meeting of April 1, 2008.

I FURTHER CERTIFY that said action has not been modified nor rescinded, and that it remains in full force and effect.

VERNON TOWN COUNCIL

James Krupienski
Assistant Town Clerk

Dated at Vernon, Connecticut, this 6th day of May, 2008.



OFFICE OF THE
TOWN CLERK

TOWN OF VERNON

14 PARK PLACE, VERNON, CT 06066
Tel: (860) 870-3662
Fax: (860) 870-3583
E-mail: townclerk@vernon-ct.gov

TOWN OF VERNON

COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

The Town of Vernon does not discriminate in the provision of services, the administration of its programs, or contractual agreements. The **Town of Vernon** seeks to fully carry out its responsibilities under the Title VI Regulations.

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the grounds of race, color, or national origin in programs and activities receiving Federal financial assistance. Title VI provides that No person shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any programs covered by the Regulations.

This policy is effectuated through the methods of administration outlined in the Town's Fair Housing Plan and is fully implemented to ensure compliance by the Town, as the recipient, and by subrecipients. The cooperation of all Town personnel is required.

TO WHOM IT MAY CONCERN:

I, James E. Krupienski, Assistant Town Clerk of Vernon, hereby certify that the foregoing resolution was adopted by the Vernon Town Council at its regular meeting of April 1, 2008.

I FURTHER CERTIFY that said action has not been modified nor rescinded, and that it remains in full force and effect.

VERNON TOWN COUNCIL

James Krupienski
Assistant Town Clerk

Dated at Vernon, Connecticut, this 6th day of May, 2008.

Appendix C (cont)

3/27/2008

TOWN OF VERNON

ADDITIONAL APPROPRIATIONS FROM GENERAL FUND BALANCE
FISCAL YEAR 2007 - 2008

Date	Description	#	Pass Through	Additional Appropriation	Total
11/20/07	Capital Improvements - DPW pavement roller & trailer	1	\$ -	20,000.00	\$ 20,000.00
12/11/07	Capital Improvements - DPW skid steer loader	3	-	25,000.00	25,000.00
	Capital Improvements - DPW 12-ton trailer	3	-	18,560.00	18,560.00
	Capital Improvements - Police electrical protective system	6	-	31,048.00	
	Capital Improvements - Police Expeditor and cruiser	7	-	60,647.34	
	Capital Improvements - Parks basketball standards	8	-	5,200.00	
	Capital Improvements - Parks outdoor grills	8	-	2,650.00	
12/18/07	Capital Improvements - Police records mgt. software	9	-	\$ 24,725.00	
01/08/08	Capital Improvements - Roadway improve. Group # 1	4	-	202,587.00	202,587.00
	Capital Improvements - Parks rotary mower, auger, grinder	10	-	17,700.00	
	Capital Improvements - Parks (1) dump truck, (2) PU trucks	10	-	53,000.00	
	Recreation - Fees collected for special events / refunds	12	16,434.00	-	16,434.00
	Recreation - Donation for Fox Hill Tower supervisor	12	1,300.00	-	1,300.00
	Parks - special events	13	2,624.76	-	2,624.76
	Recreation Programs - refunds	13	8,742.79	-	8,742.79
	Aquatics - Fee collected for swim team coaches	13	1,500.00	-	1,500.00
	Unemployment compensation	15	-	12,000.00	12,000.00
	Capital Improvements - Vernon Avenue bridge	18	-	30,400.00	30,400.00
01/22/08	Capital Improvement Education - Repair Central Adm. Building	16	-	200,000.00	200,000.00
	DPW Recycling - Leaf grinding at compost site	19	-	10,000.00	10,000.00
Totals to Date:			\$ 30,601.55	\$ 713,517.34	\$ 744,118.89
<i>Original Budget:</i>					72,792,144.00
<i>Revised Budget:</i>					\$ 73,536,262.89
Balance brought forward:			\$ 30,601.55	\$ 713,517.34	\$ 744,118.89

Appendix C (cont)

Budget Amendment Request

Total Amount Requested: \$1,000.00 Fiscal Year 2008-2009 Date: March 24, 2008

To: Finance Officer	From (Department): Administration	Amendment #: 32
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Type of Amendment (X): Additional Appropriation Pass-Through Transfer

Request is hereby submitted for amendment(s) of budget as indicated.

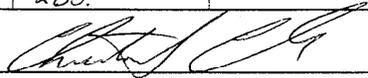
Department	Account Description	Org Code	Object	Amount
FROM:				
Administration	Office Supplies	10112120	56010	1,000.00
"FROM" Subtotal:				

Department	Account Description	Org Code	Object	Amount
TO:				
1. Administration	Other Office Equipment & Machinery	10112120	57829	1,000.00
2.				
3.				
4.				
"TO" Subtotal:				\$ 1,000.00

No.	COMMENTS CONCERNING BUDGET AMENDMENT REQUEST
1	To purchase additional copier equipment (stapler)
2	

	1	2	3	4
Balance in account for which funds are requested:	\$ 1.89			
Original appropriation in account:	200.00			
Plus or minus prior amendments:	-			
Amount of appropriation to date:	\$ 200.00			

Christopher Clark
Department Head


Signature

March 24, 2008
Date

At a meeting of the Town Council held on _____ the above request(s) was/were approved in the amount of: _____

Signature of Town Administrator: _____

Appendix C (cont)

Budget Amendment Request

Total Amount Requested: \$4,800.00 Fiscal Year 2007 - 2008 Date: April 1, 2008

To: Finance Officer From (Department): Executive and Administration Amendment #: **33**

Type of Amendment (X): Additional Appropriation Pass-Through Transfer

Request is hereby submitted for amendment(s) of budget as indicated.

Department	Account Description	Org Code	Object	Amount
FROM:				
Executive & Administration	Telephone	10112120	55310	3,600.00
Executive & Administration	Office supplies	10112120	56010	400.00
Executive & Administration	Copy supplies	10112120	56040	800.00
"FROM" Subtotal:				\$ 4,800.00

Department	Account Description	Org Code	Object	Amount
TO:				
1. Executive and Administration	Computer hardware	10112120	57710	3,600.00
2. Executive and Administration	Special events	10112120	55910	1,200.00
3.				
4.				
"TO" Subtotal:				\$ 4,800.00

- No. *COMMENTS CONCERNING BUDGET AMENDMENT REQUEST*
- To purchase (2) computers to replace obsolete equipment.
 - To fund additional special events, inclusive of the Warehouse Point Corp. for the Memorial Day parade; skirt for Town Council tables; and Sphinx fire alarm

	1	2	3	4
Balance in account for which funds are requested:	-	583.10		
Original appropriation in account:	-	1,000.00		
Plus or minus prior amendments:	-			
Amount of appropriation to date:	-	1,000.00	-	-

Christopher Clark Christopher Clark P March 24, 2008
 Department Head Signature Date

At a meeting of the Town Council held on _____ the above request(s) was/were approved in the amount of: _____
 Signature of Town Administrator: _____

Appendix C (cont)

Budget Amendment Request

Total Amount Requested: \$1,392.00 Fiscal Year 2007 - 2008 Date: April 1, 2008

To: Finance Officer From (Department): Registrars - Primary Amendment #: 34

Type of Amendment (X): Additional Appropriation Pass-Through Transfer

Request is hereby submitted for amendment(s) of budget as indicated.

Department	Account Description	Org Code	Object	Amount
FROM:				
Fund Balance		100	31200	1,392.00
"FROM" Subtotal:				\$ 1,392.00

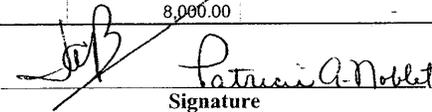
Department	Account Description	Org Code	Object	Amount
TO:				
1. Primary	Payroll	10113132	51094	852.00
2. Primary	Custodial Fees	10113132	53090	540.00
3.				
4.				
"TO" Subtotal:				\$ 1,392.00

COMMENTS CONCERNING BUDGET AMENDMENT REQUEST

- No. 1. Payroll for setting up the 6 polling place the night before put us over the original appropriation.
2. The appropriation for custodial fees was eliminated due to budget reductions during the referenda process. All six polling sites were required to be opened.

	1	2	3	4
Balance in account for which funds are requested:	(852.00)	-		
Original appropriation in account:	8,000.00	-		
Plus or minus prior amendments:	-	-		
Amount of appropriation to date:	8,000.00	-		

Judith A Beaudreau / Patricia Noblet
Department Head


Signature

March 4, 2008
Date

At a meeting of the Town Council held on _____ the above request(s) was/were approved in the amount of: _____

Signature of Town Administrator: _____

Appendix C (cont)

Budget Amendment Request

Total Amount Requested: # 225.00 Fiscal Year 2007 - 2008 Date: March 17, 2008

To: Finance Officer From (Department): Building Inspection Dept. Amendment #: 35

Type of Amendment (X): Additional Appropriation Pass-Through Transfer

Request is hereby submitted for amendment(s) of budget as indicated.

Department	Account Description	Org Code	Object	Amount
From:				
<u>Building Inspection Dept.</u>	<u>Mileage</u>	<u>10232187</u>	<u>55010</u>	<u># 225.00</u>
"FROM" Subtotal:				

Department	Account Description	Org Code	Object	Amount
TO:				
<u>1. Building Inspection Dept.</u>	<u>Radios</u>	<u>10232187</u>	<u>57730</u>	<u># 225.00</u>
<u>2.</u>				
<u>3.</u>				
<u>4.</u>				
"TO" Subtotal:				

COMMENTS CONCERNING BUDGET AMENDMENT REQUEST

- No. 1. We do not have any funds to cover the radio system we use between the office and
2. the cars, The base radio stopped working and needs repair/replacc. When this money is
3. approved we can pay to have the work done
4.

	1	2	3	4
Balance in account for which funds are requested:	<u>480.71</u>			
Original appropriation in account:	<u>1800.00</u>			
Plus or minus prior amendments:	<u>-(1000.00)</u>			
Amount of appropriation to date:	<u>800.00</u>			

Stephen Dupre
Department Head

Stephen Dupre
Signature

March 17, 2008
Date

At a meeting of the Town Council held on _____ the above request(s) was/were approved in the amount of: _____

Signature of Town Administrator: _____

Appendix D

TOWN OF VERNON
RESOLUTION
APRIL 1, 2008

**RESOLUTION REGARDING THE ESTABLISHMENT OF SPENDING CONTROLS IN THE
AMOUNT OF \$317,000.00 PERTAINING TO THE BOARD OF EDUCATION FISCAL YEAR
2008-2009 BUDGET**

WHEREAS, pursuant to Chapter XII, Section 6, of the Town Charter, the Town Council, within ten (10) days after the final public hearing on appropriations for the ensuing fiscal year, shall approve a budget and shall cause such budget to be prepared and presented to electors and taxpayers at the annual town meeting for adoption; and

WHEREAS, on March 19, 2008, subsequent to the final public hearing pertaining to budget deliberations and the special budget meeting, the Town Council approved the General Fund appropriations for fiscal year 2008 – 2009 in the amount of \$75,451,602.00; and furthermore, sent the budget for presentation at the public hearing and annual Town Meeting, scheduled for Tuesday, April 22, 2008, at 7:30 P.M. in the auditorium of Vernon Center Middle School at 777 Hartford Turnpike, Vernon, Connecticut; and

WHEREAS, included in the General Fund appropriations, is the approved Education budget in the amount of \$45,696,823.00; and

WHEREAS, the school administration exercising due diligence and in cooperation with and at the request of the Mayor have identified an excess appropriations pertaining to wages in the proposed fiscal year 2008 – 2009 education budget; and

WHEREAS, the time period for further action on the appropriations in the fiscal year 2008 – 2009 budget has passed, it is recommended that in the revenue side of this budget, current taxes be decreased by \$317,000.00, and the proposed mil rate decreased accordingly; and

WHEREAS, to accommodate this action, a “transfer-in” account be established in the General Fund revenue section in the amount of \$317,000.00; and the Board of Education reduces their wage appropriations by \$317,000.00 and reallocates it in an appropriation account entitled “transfer-out”.

NOW THEREFORE, Be It Resolved: That the Town Council and Board of Education are in agreement to establish the spending control as set forth in this resolution in the amount of \$317,000.00 in the fiscal year 2008 – 2009 Education budget, designating a reduction in the wage accounts and allocating it to the transfer-out account, number 58800; and that said amount will be transferred out to the General Fund revenue account, no later than the second month of the ensuing fiscal year.

The Board of Education

By: Catherine A. Rebai
Catherine Rebai, Chairperson

The Town Council

By: Jan E. Kope
Clerk of the Town Council

Dated at Vernon, Connecticut, this 10th day of April, 2008

I CERTIFY THIS TO BE A TRUE COPY OF
THE DOCUMENT ON FILE IN THE OFFICE
OF THE VERNON TOWN CLERK.

DATED April 10, 2008
Jan E Kope
VERNON TOWN CLERK