

LEGAL NOTICE
REQUEST FOR PROPOSALS
CONTRACT #933-09/01/09
TOWN OF VERNON

ROOSEVELT MILLS CLERK OF THE WORKS/ ON SITE MANAGER
FOR PRE SITE DEVELOPMENT WORK AT ROOSEVELT MILLS
215 EAST MAIN STREET, VERNON, CT 06066

The Town of Vernon is seeking proposals from qualified consultants to provide clerk of the works and on-site management services for the predevelopment site development work at Roosevelt Mills, 215 East Main Street. The construction activities will include the removal of hazardous material, structural repairs, abatement, demolition, waste removal, interior gutting, roofing, and other activities in accordance with the specifications for such project which are included in a bid package entitled ROOSEVELT MILLS PRE SITE DEVELOPMENT PROJECT. The consultant shall have at least ten years experience on similar projects with at least three years in a position with broad management responsibilities such as clerk of the works, superintendent, or project manager. The anticipated duration of the project is four months.

Proposals are to be clearly marked "ROOSEVELT MILLS CLERK OF THE WORKS/ON-SITE MANAGER", and directed to:

JOHN WARD
Town Administrator
Town of Vernon
P.O. Box 187
Vernon, CT 06029

Proposals will be received at the Town Administrator's Office until September 1, 2009 at 2:00 p.m.

Contract Documents may be reviewed at the office of the Town Administrator, 14 Park Place, Vernon, CT 06066 during normal business hours after 9:00 AM on August 19, 2009. The Proposal package may be obtained at the Office of the Town Administrator. Bidders are required to submit a non-refundable check payment of \$50.00 made out to the Town of Vernon for printing and handling costs. A voluntary walk-through will be held August 20, 2009 at 12:00 noon at the site.

No proposal may be withdrawn for a period of one hundred twenty (120) days after opening without approval and written consent of the Town of Vernon.

The Town of Vernon reserves the right to reject any or all proposals, to waive any informalities, omissions, excess verbiage or technical defects in the proposal and the Town need not necessarily award the contract to the lowest Bidder if, in the opinion of the Town, it would be in the best interest of the Town of Vernon to accept another proposal.

Requests for clarification concerning this Invitation to Bid must be in writing and may be submitted by email or fax to John Ward at jward@vernon-ct.gov or (860) 870-3665. No requests will be received after 5:00 pm on August 28, 2009. All questions and answers will then be posted by August 31, 2009 on the Town's website, www.vernon-ct.gov.

The Town of Vernon is an Affirmative Action/Equal Opportunity Employer. Minority/Women's Business Enterprises are encouraged to apply."

TOWN OF VERNON

By _____
John Ward, Town Administrator
