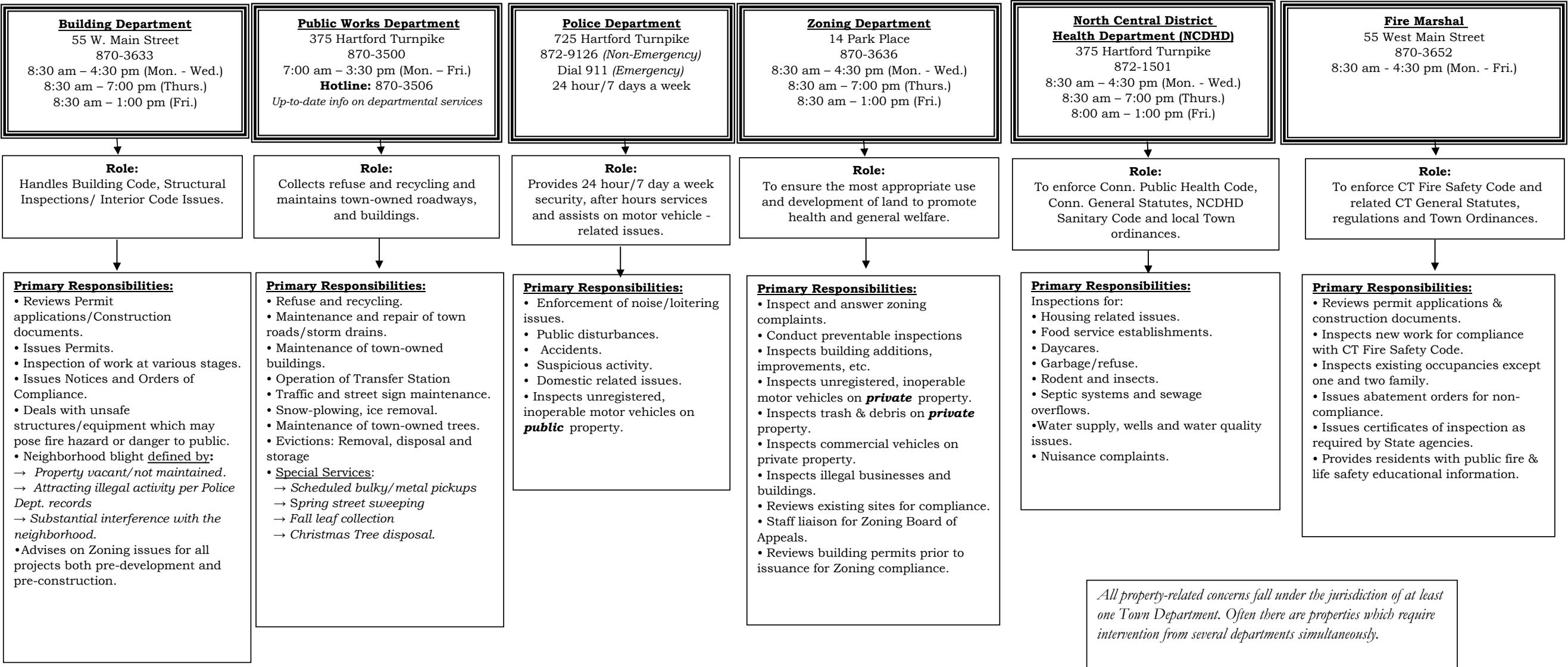


The Town of Vernon Neighborhood Revitalization Campaign



All property-related concerns fall under the jurisdiction of at least one Town Department. Often there are properties which require intervention from several departments simultaneously.

Frequently Asked Questions

Building Department

870-3633

Q: What types of property/action require permits?

A: Permits are required for all sheds, gazebos, swimming pools (including temporary pools), roofing, siding, furnaces and water heaters; and interior, attic, or basement renovation work (i.e.: kitchens and bathrooms).

Q: What is the cost of a permit?

A: Please see Permit Fee Table:

Construction	Permit Fee Construction Cost \$1,000 or less	Permit Fee Construction Cost \$1,000 - \$75,000	Permit Fee Construction Cost exceeding \$75,000
Residential	\$30.00	\$15.00 per thousand	\$20.00 per thousand
Commercial	\$30.00	\$20.00 per thousand	\$20.00 per thousand

Q: How many smoke detectors do I need?

A: Smoke detectors are required on all floor levels including basements, and also can be installed in each bedroom for greater family protection. It is recommended that you also have a carbon monoxide poisoning detector outside the sleeping areas.

Q: How much time does it take for a permit to be approved?

A: You should apply for your Permit at least 30 days before you plan to start any work to allow for reviews and in case there are problems with the plans.

Q: What happens if a permit is not filed?

A: Contractors found working without permits will be fined and reported to the Ct. Dept. of Consumer Protection. Failed inspections are subject to a re-inspection charge.

Q: Who do I call if the work that's been done is not satisfactory?

A: Consumers should contact the Ct Dept. of Consumer Protection in Hartford for questions and guidelines on how best to protect yourself when hiring a contractor.

Zoning Department

870-3636

Q: Why can't I do what I want on my own property?

A: State law requires Zoning Administration of a municipality to regulate height, density, bulk, location and use of buildings and land with the intent of promoting health and general welfare.

Q: How many unregistered vehicles can I have on my property?

A: Only one unregistered inoperable vehicle in the active process of being restored is permitted at any one (1) time. One additional vehicle can be permitted for parts for no more than 30 days. Both vehicles must be covered when work is not being done.

Q: Can I place a sign on my property without a Zoning Permit?

A: No, temporary signs are not permitted. All others must receive a Zoning Permit.

Q: What is the Zoning Board of Appeals application fee?

A: \$230

Q: Can I get a letter of Zoning Compliance for my property and what does it cost?

A: Yes, the cost is \$25

Police Department

(Non-Emergency) 872-9126
(Emergency) 911

Q: What is the process to obtain a pistol permit?

A: An application for the local concealed weapons permit may be obtained at the police department. Each applicant must complete the State of Connecticut permit application, provide proof of training from a certified firearms trainer and be fingerprinted. Assorted fees totaling \$92.00 are collected at the time the application is turned in.

Q: How can I obtain a copy of a police report?

A: Police reports are available to the public during the hours of 7:00 am to 4:00 pm from the Records Division of the Police Department. A fee of fifty cents per copy is charged for each request. The public may appear in person and complete a written request or a request may be sent via mail. Each mail request must include a self addressed stamped envelope and a check in the exact amount to cover copy fees.

Q: Do I have to register my alarm with the police department?

A: Yes, Section 8-53 of the Town ordinances requires each alarm user in the town to register their system with the Police Department. The registration form may be obtained at the police department.

Q: Are their fines for false alarms?

A: Yes, There is no charge for the first six alarms from a location in town. The seventh and eighth alarms receive a fifteen (\$15) dollar fine and any subsequent alarms receive a twenty five (\$25) dollar fine. The monitoring period is renewed each January 1.

North Central District Health Dept (NCDHD)

872-1501

Q: How do I remove mold?

A: Wash the surface with soap and water. When dry, spray the surface with a solution of one part household bleach to nine parts water. Let the surface dry thoroughly six to eight hours, and cover the surface with a shellac base finish. When dry, paint the area. Informational sheets are available upon request from the NCDHD.

Q: How do I file a complaint?

A: When you call the NCDHD, please leave enough information such as house address and color, exact nature and location of the problem. Please leave your name, address and phone number so that you may be contacted if more information is needed.

Q: How can I report a trash problem?

A: When you call the NCDHD, please leave enough information such as house address and color, exact nature and location of the problem. Please leave your name, address and phone number so that you may be contacted if more information is needed.

Q: How do I handle an insect/rodent infestation?

A: The NCDHD will make an appointment within the posted office hours to inspect the property.

Q: Can I store household garbage in plastic bags?

A: Yes, but the plastic bags can not be stored on the ground while waiting for the Town refuse pickup. All trash and household garbage must be stored in a dumpster or in barrels with tightly fitted covers.

Fire Marshal's Office

870-3652

Q: Does the Fire Marshal's Office handle complaints for one and two family residences?

A: Only complaints relative to smoke detection compliance. Otherwise, one & two family residences are specifically exempt from the CT Fire Safety Code.

Q: How often should I change the batteries in my smoke detector?

A: For regular nine volt batteries, at least annually.

Q: Is open burning allowed in the Town of Vernon?

A: Yes, with an approved burn permit. Permits are available at the Fire Marshal's Office and cost fifty dollars (\$50.00).

Q: Who is responsible for removing snow from around fire hydrants?

A: The owners or occupants of any building or lot of land where there is a fire hydrant. Snow should be removed within eight hours after the storm has stopped or if the storm occurs after 8:00 pm, within eight hours after sunrise.

Q: Are fireworks legal in the State of CT?

A: Only sparklers and fountains are legal in CT. They can only be bought, sold and used by persons 16 years of age or older. Youths under the age of 16 may not use fireworks even under the supervision of an adult.

Public Works Department

870-3500

Q: I'm a new resident. When is my trash pick-up?

A: Call the DPW to learn refuse & recycling pick up dates. Trash cans may be made of plastic or metal, but no larger than 32 gallons. Cans which have hinged lids, or are closed with wire or ropes are **not allowed**. Trash bags should weigh no more than 50 lbs. Curbside pickup begins at 7 AM (6 AM from 1st Sunday in April thru last Sunday in October) Monday-Friday. Refuse should **not** be placed to the curb more than 24 hours in advance.

Q: What items are recyclable and where can I get a recycle bin?

A: Bins are available at 375 Hartford Turnpike. Recyclable items are: aluminum cans, foil containers, aseptic milk/juice containers, glass containers, metal food & drink containers and plastic containers coded with ♻️ or ♻️. Newspapers, catalogs, office paper, corrugated cardboard and junk mail may be placed in paper grocery bags.

Q: How do I dispose of yard waste?

A: Brush may be disposed of at the Transfer Station. Permit & punch card required. Discarded brush is ground into mulch and available to Town residents free of charge. In addition 2 bundles of brush, cut and tied in 4 ft. lengths and 1 trash bag filled with twigs, tree trimmings, pinecones, pine needles or weeds will be collected along with weekly curbside refuse pickup. Leaf bins are open seasonally to residents for loose leaves. Call DPW for locations and availability.

Q: Where is the Transfer Station located?

A: The Transfer Station is located on Hockanum Boulevard (off Rt. 83 across from "Spare Time" bowling lanes). A permit & punch card is required. Disposal of freon units will require extra punches on your punch card. Valid vehicle registration and drivers license must be presented when purchasing permit & punch card at Tax Office.