



Board of Directors

Regular Meeting Minutes: May 5, 2009

Held at: 1315 Main St. Willimantic, CT 06226

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Present: M. DeMarco, S. Gordon, C. Kraus, O. Kurnyk-Ezis, J. Patton, D. Pinney, M. Flexer, V. Gomez, D. Von Husen **Absent:** J. Vasquez, P. Royer, R. Lanzit, J. Lopez-Morales, I. Rolón, A. Gruenberg, J. Sacilowski, **Staff Present:** C. Scannell, P. DeBiasi

Topic	Discussion	Action
Call to Order/ Roll Call	The Vice Chair called the meeting to order at 4:05 pm	The roll was called and a quorum was present.
Public Time	No one present to speak.	
Consent Agenda	<ul style="list-style-type: none"> ➤ April Minutes: <ul style="list-style-type: none"> ○ Board Meeting ○ Program and Strat. Planning Committee ○ Finance and Funding Committee ➤ March Financial Statements ➤ April President/CEO's Report ➤ Program and Strat. Planning Comm. Status Report 	<ul style="list-style-type: none"> • With no objections, the Consent Agenda was accepted as presented.
Information Items: <ul style="list-style-type: none"> ▪ <i>NIQCA Self-Assessment Feedback</i> ▪ <i>ARRA Weatherization Funding</i> ▪ <i>Willimantic Property Update</i> ▪ <i>President/CEO evaluation</i> 	<ul style="list-style-type: none"> ➤ Reviewed the feedback from the NIQCA Peer Review Team's site visit in late Feb. In all six content areas assessed, Access surpassed the best practice standards. ➤ Discussed difficulties agreeing on an appropriate subcontracting role for TVCCA. Access has been advocating that we should be the sub-grantee for NL County and that no temporary sub-grantee is needed. ➤ Staff continue to negotiate with two interested buyers of our Willimantic Plaza. ➤ Distributed hard copy of the evaluation form to those without email. Will email form to all other board members. 	<p>The Board Development and Governance Committee will review the Governance recommendations and make recommendations to the board as needed.</p> <p>Staff will continue to monitor the situation and act accordingly.</p> <p>If necessary, the Exec. Committee will convene to consider any proposed purchase and sale agreement.</p> <p>Completed evaluation forms returned by May 15 will be included in the summarized evaluation.</p>

<p><u>Info., cont'd</u></p> <p><i>How to Read Financial Statements</i></p>	<p>VP of Finance reviewed our current financial statements and walked the group through how to read and interpret them.</p>	<p>No action needed.</p>
<p><u>Discussion and Potential Action:</u></p> <ul style="list-style-type: none"> • <i>Principles and Practice for NP Excellence: Finance</i> <p>-----</p> <ul style="list-style-type: none"> • <i>FY 2008 Separated Audited Financial Statements</i> 	<ul style="list-style-type: none"> ➤ Discussed the Finance article from CT Nonprofits manual on Nonprofit Excellence in CT. <i>Access</i> complies with the article's recommendations. <p>-----</p> <ul style="list-style-type: none"> ➤ Reviewed separated audited FY 08 financial statements for both Access and ASHoW. The previous presentation had them consolidated. 	<p>No action needed.</p> <p>-----</p> <p>Audit accepted and placed on file.</p>
<p><u>Action:</u></p> <p><i>FY 2010 Agency Operating Plan</i></p>	<ul style="list-style-type: none"> ➤ Members of the Program and Strategic Planning Committee recommended for action an Operating Plan that links to our Strategic Framework. Plan was reviewed and discussed. 	<p>Motion (Kraus/VonHusen) to approve the plan as presented passed unanimously</p>
<p>Adjournment</p>	<p>Meeting adjourned at 5:40 p.m.</p>	<p><u>Next Meeting:</u> June 2, 4:00 –6:00 PM 1315 Main Street, Willimantic</p>