

AGENDA  
VERNON TOWN COUNCIL  
**SPECIAL MEETING**  
TOWN HALL - 14 PARK PLACE - 3<sup>rd</sup> Floor  
VERNON, CONNECTICUT

THURSDAY, NOVEMBER 6, 2008  
7:30 P.M.

A.) PLEDGE OF ALLEGIANCE

ROLL CALL

CITIZEN'S FORUM

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B.) PUBLIC HEARING

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C.) PRESENTATION

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D.) CONSENT AGENDA ITEMS

- C 1.** Request for Tax Funds Prior Years and Current Year. (A copy of the memorandum from Carol S. Nelson, Collector of Revenue to John Ward, Interim Town Administrator dated October 29,2008 is included in the Council packet)

**PROPOSED MOTION:**

**THE TOWN COUNCIL HEREBY APPROVES ONE (1) TAX REFUND TALLING \$55.62 FOR PRIOR YEARS, AND TWELVE (12) TAX REFUNDS TALLING \$1069.83 FOR THE CURRENT FISCAL YEAR, AS OUTLINED IN THE MEMORANDUM FROM THE COLLECTOR OF REVENUE DATED OCTOBER 29, 2008 TO THE INTERIM TOWN ADMINISTRATOR.**

- C 2.** Request the Town Council to approve the Mayor's appointment of Basil (Pete) Hobbs, 53 Meadowlark Road (U), to serve as Special Constable for the Town of Vernon. (A copy of Mr. Hobbs' resume is included in the Council packet).

**PROPOSED MOTION:**

**PURSUANT TO CONNECTICUT GENERAL STATUTES § 7-92, THE TOWN COUNCIL HEREBY APPROVES THE MAYOR'S APPOINTMENT OF BASIL (PETE) HOBBS TO SERVE AS SPECIAL CONSTABLE FOR THE TOWN OF VERNON FOR A TERM TO COMMENCE NOVEMBER 7, 2008 AND EXPIRE NOVEMBER 6, 2010.**

- C 3.** Request the Town Council approve the disposal or sale of fixed assets from Public Works Department. (A copy of memorandum from James Luddecke, Finance Officer dated October 29, 2008 to John D. Ward, Interim Town Administrator is included in the Council packet.)

**PROPOSED MOTION:**

**THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OR SALE OF FIXED ASSESTS LISTED ON THE FORM DATED OCTOBER 29, 2008 AS REQUESTED BY THE DEPARTMENT OF PUBLIC WORKS.**

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E.) IDENTIFICATION OF ADDITIONAL AGENDA ITEMS

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F.) PENDING BUSINESS

1. **Discussion of the Vernon Center Heights Neighborhood Petition.**

(A copy of the petition dated 08-23-08; a copy of a letter to the Mayor from Kenneth Poliquin dated 09-23-08; Agenda request from Marie A. Herbst, Town Council member, dated 10-01-08; a copy of a letter to Marie Herbst, Town Council member from John D. Ward, Interim Town Administrator dated 10-03-08 are included in the Council packet.)

**PROPOSED MOTION**

**NONE**

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G.) NEW BUSINESS

1. **Discussion of Governor Rell's October 23, 2008 meeting with municipal leaders, regarding economic concerns, strategy.** (A copy of the October 23, 2008 press release from the Office of Governor, M. Jodi Rell entitled "***Governor Rell, Municipal Leaders Discuss Economic Concerns, Strategy***", a copy of the October 21, 2008 press release from the Office of Governor M. Jodi Rell entitled "***Governor Rell Announces Deficit Mitigation Plan***", and a copy of ***Deficit Mitigation Plan for Fiscal Year 2008-2009*** dated October 21, 2008, are included in the Council packet.)

**PROPOSED MOTION:**

**NONE**

2. **Request an amendment to the Classification Plan as it relates to the Community and Economic Development Director/Assistant Town Planner position, and adopt the job descriptions of Assistant Town Planner and Community and Economic Development Coordinator as presented.** (A copy of memorandum dated October 31, 2008 from John D. Ward, Interim Town Administrator to Mayor Jason L. McCoy, and a copy of a memorandum from John D. Ward, Interim Town Administrator to Vernon Town Council, dated November 3, 2008 are included in the Council packet.)

**PROPOSED MOTION #1:**

**THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS SECTION 4.0 ENTITLED "CLASSIFICATION," AND SECTION 4.1(C) ENTITLED "RECLASSIFICATION OF POSITIONS", AND PURSUANT TO CHAPTER XI, SECTION 4(A) OF THE VERNON TOWN CHARTER, "ADMINISTRATIVE DEPARTMENTS AND OFFICERS RESPONSIBLE TO THE MAYOR", SECTION 4 "QUALIFIED OFFICERS WITHIN THE CLASSIFIED SERVICE" HEREBY APPROVES THE PLACEMENT OF THE POSITION OF THE ASSISTANT TOWN PLANNER AS A QUALIFIED OFFICER WITHIN THE CLASSIFIED SYSTEM.**

**PROPOSED MOTION #2:**

**THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.0 ENTITLED "CLASSIFICATION," AND SECTION 4.1 (B) ENTITLED "JOB DESCRIPTIONS" AND SECTION 4.1 (C) ENTITLED "RECLASSIFICATION OF POSITIONS" THE TOWN COUNCIL ADOPTS THE JOB DESCRIPTION OF ASSISTANT TOWN PLANNER AS PRESENTED.**

**PROPOSED MOTION #3:**

**THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.0 ENTITLED "CLASSIFICATION," AND SECTION 4.1 (B) ENTITLED "JOB DESCRIPTIONS" AND SECTION 4.1 (C) ENTITLED "RECLASSIFICATION OF POSITIONS" THE TOWN COUNCIL ADOPTS THE JOB DESCRIPTION OF COMMUNITY AND ECONOMIC DEVELOPMENT COORDINATOR AS PRESENTED.**

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H.) INTRODUCTION OF ORDINANCES

**Request the Town Council to schedule a Public Hearing for November 18, 2008 to receive comments and questions regarding the establishment of an Ordinance entitled "TOWN OF VERNON ENERGY IMPROVEMENT DISTRICT AND ENERGY IMPROVEMENT DISTRICT BOARD".** (A copy of a memorandum dated October 30, 2008 from John D. Ward, Interim Town Administrator to Mayor McCoy and the Vernon Town Council, and the proposed ordinance are included in the Council packet.)

**PROPOSED MOTION**

**THE TOWN COUNCIL, CONSISTENT WITH CHAPTER V OF THE VERNON TOWN CHARTER, SEC. 6, ENTITLED "PUBLIC HEARING ON AND PUBLICATION OF ORDINANCES," HEREBY SCHEDULES A PUBLIC HEARING REGARDING AN ORDINANCE ENTITLED "TOWN OF VERNON ENERGY IMPROVEMENT DISTRICT AND ENERGY IMPROVEMENT DISTRICT BOARD" AT 7:35 PM ON TUESDAY, NOVEMBER 18, 2008 LOCATED AT THE COUNCIL CHAMBERS, THIRD FLOOR, 14 PARK PLACE, VERNON, CT TO RECEIVE COMMENTS AND QUESTIONS RELATIVE TO THE PROPOSED ORDINANCE.**

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I.) ACTION ON ORDINANCES PREVIOUSLY PRESENTED

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J.) DISCUSSION OF ADDITIONAL AGENDA ITEMS

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K.) ADOPTION OF MINUTES

**THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR MEETING OF OCTOBER 21, 2008 AND THAT MINUTES OF SAID MEETING BE APPROVED.**

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L.) EXECUTIVE SESSION

- 1. THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES §1-200(6)(D) HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS THE SALE OF TOWN-OWNED LAND WITHIN THE TOWN OF VERNON, LOCATED ON THE FOLLOWING ROADS;**

- **Kevin Drive**
- **Miller Road**
- **Echo Ridge Drive**
- **Grier Road**
- **High Street**
- **Laurel Street**
- **South Street**
- **Union Street**
- **Vernon Avenue**

**AND INVITES MARTIN BURKE, ASSISTANT TOWN ATTORNEY AND JOHN D. WARD, INTERIM TOWN ADMINISTRATOR, TO ATTEND.**

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M.) INFORMATIONAL ITEMS

1. Social Services Quarterly Newsletter - fall 2008.
2. Memo from George Fetko, Director of Public Works, regarding "Snow Plow Safety Roadeo" Competition.
3. Notice of Special Town Council Meeting for November 6, 2008, posted on October 23, 2008 with Town Clerk.
4. Contact Information for Mayor, Town Administrator and Town Council Members. (*Revised October 30, 2008*)
5. Letter of thanks from the Rockville United Methodist Church, dated October 15, 2008.
6. Copy of letter dated October 16, 2008 from Governor M. Jodi Rell appointing John D. Ward as a member of the Police Officer Standards and Training Council.