

**AGENDA
VERNON TOWN COUNCIL
REGULAR MEETING
SENIOR CENTER 2ND FLOOR, CONFERENCE ROOM
26 PARK PLACE
TUESDAY, MAY 15, 2007
7:30 P.M.**

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CITIZEN'S FORUM:

PRESENTATION:

- 1. Bryan Flint will be in attendance to discuss the Rockville Community Block Watch**

ADOPTION OF MINUTES:

PROPOSED MOTION :

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR MEETING OF MAY 1, 2007 AND THAT MINUTES OF SAID MEETING BE APPROVED.

CONSENT AGENDA ITEMS:

- C 1.** Request for Tax Refunds – Prior Fiscal Year.
- C 2.** Request the Town Council to approve the appointment of Jeff Carlson as a member of the Permanent Municipal Building Committee.
- C 3.** Request the Town Council to approve the appointment of Jeff Carlson as a member of the School Building Advisory Commission.
- C 4.** Request the Town Council to approve the appointment of Marina Viscun as an alternate member of the Design Review Committee.

- C 5.** Request the Town Council to authorize the Town Administrator to sign STAG earmark letter.
- C 6.** Request the Town Council to authorize the Town Administrator to enter into a contract with Con Serv. Inc. relative to light improvements at Center 375.
- C 7.** Request the Town Council to authorize disposition of Police Department equipment.
- C 8.** Request the Town Council to approve the purchase of a Ricoh 240W 1 Roll and Cassette Digital Scan/Print System.
- C 9.** Request the Town Council to authorize the collection of Motor vehicle tax due and payable in one installment.
- C 10.** Request the Town Council to authorize the Town of Vernon grant easements to J & S Properties LLC and authorize the Town Administrator to sign all documents related to same.
- C 11.** Request the Town Council to authorize the Town Administrator and the Town Attorney to negotiate the sale of three parcels: Chestnut Street, Kevin Drive, and Miller Road.
- C 12.** Request Town Council to approve transfer of \$40,000.00 for the implementation of the phase-in program.

NEW BUSINESS (CONSENT ITEMS)

1. **Request for Tax Refunds – Prior Year.** (Memorandum from Carol S. Nelson, Collector of Revenue, dated May 10, 2007 to Christopher Clark, Town Administrator, is in the packet.)

PROPOSED MOTION:

THE TOWN COUNCIL APPROVES ONE (1) TAX REFUND FOR THE PRIOR YEAR IN THE AMOUNT OF \$380.09 AND THREE (3) TAX REFUNDS FOR THE CURRENT YEAR IN THE AMOUNT OF \$1,659.12 AS OUTLINED IN THE MEMORANDUM FROM THE COLLECTOR OF REVENUE DATED MAY 10, 2007 TO THE TOWN ADMINISTRATOR.

2. **Request the Town Council to approve the Mayor’s appointment of Jeff Carlson (R), 76 Valley Falls Road, to serve as a member of the Permanent Municipal Building Committee, to fill a vacancy due to the resignation of Jennifer Holt, said term to expire June 30, 2008.** (Resume and appointment letter are in the packet).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF JEFF CARLSON TO SERVE AS A MEMBER OF THE PERMANENT MUNICIPAL BUILDING COMMITTEE, TO FILL A VACANCY DUE TO THE RESIGNATION OF JENNIFER HOLT, SAID TERM TO EXPIRE ON JUNE 30, 2008.

- 3. Request the Town Council to approve the Mayor's appointment of Jeff Carlson (R), 76 Valley Falls Road Road, to serve as a member of the School Building Advisory Commission, to fill a vacancy due to the resignation of George Apel, said term to expire June 30, 2008.**
(Appointment letter is in the packet).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF JEFF CARLSON TO SERVE AS A MEMBER OF THE SCHOOL BUILDING ADVISORY COMMISSION TO FILL A VACANCY DUE TO THE RESIGNATION OF GEORGE APEL, SAID TERM TO EXPIRE ON DECEMBER 31, 2008.

- 4. Request the Town Council to approve the Mayor's appointment of Marina Viscun as an alternate member of the Design Review Advisory Commission to fill a current vacancy.** (Resume and appointment letter is in packet).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF MARINA VISCUN AS AN ALTERNATE MEMBER OF THE DESIGN REVIEW ADVISORY COMMISSION, SAID TERM TO EXPIRE DECEMBER 31, 2009.

- 5. Request the Town Council to authorize the Town Administrator to sign letter to the EPA in order to change the grantee name on STAG earmark no. XP 98197901-0 from the Town of Vernon to the Bolton Lakes Regional**

Water Pollution Control Authority. (Draft copy of letter from Town Administrator Christopher Clark is in the packet.)

PROPOSED MOTION:

REQUEST THE TOWN COUNCIL TO AUTHORIZE THE TOWN ADMINISTRATOR TO SIGN STAG LETTER.

6. **Request the Town Council to authorize the Town Administrator to enter into a contract with Con Serv. Inc.** (Memorandum from Christopher Clark, Town Administrator, and copy of project/contract details are in the packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY AUTHORIZES TOWN ADMINISTRATOR CHRISTOPHER CLARK TO ENTER INTO A CONTRACT WITH CON SERV. INC. RELATIVE TO LIGHT IMPROVEMENTS FOR CENTER 375.

7. **Request the Town Council to authorize the disposition of Police Department equipment.** (Memorandum from Christopher Clark is in the packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY AUTHORIZES THE DISPOSITION OF THE FOLLOWING FOUR (4) POLICE VEHICLES THROUGH SEALED BID AUCTION:

**2002 FORD CROWN VICTORIA VIN#2FAFP71W12X131885
2001 FORD CROWN VICTORIA VIN#2FAFP71W81X190348
2000 FORD CROWN VICTORIA VIN#2FAFP71W04X194937
2000 FORD CROWN VICTORIA VIN#2FAFP71W2YX194941**

THE TOWN COUNCIL FURTHER AUTHORIZES THE DISPOSITION OF THE FOLLOWING ITEMS THROUGH PROPERTYROOM.COM:

BRAKE LATHE

**ENGINE EXHAUST ANALYZER
1 K-9 CAGE
1 SETINA PRISONER PARTITION
2 PLASTIC PRISONER SEATS**

**THE PROCEEDS FROM THE SALE OF THESE ITEMS
ARE TO BE DEDICATED TO THE PURCHASE OF A NEW
POLICE CRUISER.**

8. **Request the Town Council to approve purchase of Ricoh 240W Scan/Print System.** (Memorandum from Christopher Clark, Town Administrator along with supporting documentation is in the packet.)

PROPOSED MOTION:

**THE TOWN COUNCIL HEREBY DECIDES THAT
IT IS AGAINST THE BEST INTERESTS OF THE
TOWN TO INVITE SEALED BIDS FOR THE
PURCHASE OF A RICOH 240W 1 ROLL AND
CASSETTE DIGITAL SCAN/PRINT SYSTEM AND
FURTHER MOVES TO APPROVE THE
PURCHASE OF SAID EQUIPMENT FROM
DESIGN PRODUCTS COMPANY IN THE
AMOUNT OF \$10,882.00.**

9. **Request the Town Council to authorize the collection of Motor vehicle tax due and payable in one installment.** (Memorandum from Carol S. Nelson, Collector of Revenue, is in the packet.)

PROPOSED MOTION:

**THE TOWN COUNCIL OF THE TOWN OF VERNON
IN ACCORDANCE WITH THE PROVISIONS OF
SECTION 12-144A OF THE CT GENERAL
STATUTES, AUTHORIZES THE COLLECTION OF
MOTOR VEHICLE TAX DUE AND PAYABLE IN A
SINGLE INSTALLMENT.**

10. **Request the Town Council authorize the Town of Vernon to grant two easements to J & S Properties relative to the renovation of 4 Park Street, and authorize the Town Administrator to sign any**

and all documents related to same. (Memo from Chrstopher Clark, Town Administrator, copy of memo from Mr. Clark to Mayor and Town Council requesting §8-24 review, memo from Town Attorney Susan Boyan, and copy of memo from Town Planner Neil Pade is in the packet).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY MOVES THAT THE TOWN OF VERNON GRANT TWO EASEMENTS TO J & S PROPERTIES, LLC TO PERMIT THE SUPPORT COLUMN AND THE CONSTRUCTION OF AN ENTRY WAY AND HANDICAP ACCESSIBLE RAMP IN THE TOWN RIGHT OF WAY ON ST. BERNARD'S TERRACE AS SHOWN ON A MAP ENTITLED:

“PLAN PREPARED FOR J & S PROPERTIES, LLC 4 PARK STREET VERNON, CT PROPOSED EASEMENTS HOLMES & HENRY ASSOCIATES LLC CONSULTING ENGINEERS, LAND SURVEYORS, LAND PLANNERS, 2179 BOSTON TURNPIKE, COVENTRY CT 06238 (860) 742 0340 SCALE: 1”=10’ DATE: 2/9/07 FILE NO: 260041E SHEET 1 OF 1”

AND FURTHER, THAT THE TOWN ADMINISTRATOR BE PERMITTED TO SIGN ANY AND ALL DOCUMENTS NECESSARY TO GRANT SUCH EASEMENTS OR ANY CORRECTING DEEDS NECESSARY TO PERFECT THE TITLE TO THE PROPERTY.

- 11. Request the Town Council authorize the Town Administrator and the Town Attorney to negotiate the sale of three parcels: Chestnut Street, Kevin Drive, and Miller Road. (Memorandum from Town Administrator Clark, memo from Town Planner Neil Pade, and supporting documentation is in the packet.)**

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY MOVES THAT THE TOWN ADMINISTRATOR AND THE TOWN ATTORNEY BE AUTHORIZED TO NEGOTIATE THE SALE OF THREE PARCELS : CHESTNUT STREET, KEVIN DRIVE, AND MILLER ROAD, BY NEGOTIATED SALE, AND THAT THEY ARE TO USE THEIR BEST DISCRETION RELATIVE TO THE AMOUNT OF FUNDS THAT MAY BE ABLE TO BE OBTAINED FROM THE SALE.

- 12. Request the Town Council to approve the transfer of \$40,000.00 from available funds for the purposes of implementing the phase-in program.**
(Copy of memorandum from David Wheeler, Town Assessor, is in the packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY MOVES TO TRANSFER \$40,000.00 FROM AVAILABLE FUNDS FOR THE PURPOSES OF IMPLEMENTING THE PHASE-IN PROGRAM.

IDENTIFICATION AND ADOPTION OF ADDITIONAL AGENDA ITEMS:

OLD BUSINESS:

NEW BUSINESS:

- 1. Request the Town Council to approve the appointment of Stephen Dupre as Building Official.** (Copy of memorandum from Ellen L. Marmer, M.D., Mayor, memorandum from Christopher Clark, Town Administrator, copy of certification list from Daniel Sullivan, Human Resources Director, and copy of employment application is in the packet.)

PROPOSED MOTION:

**THE MAYOR HEREBY APPOINTS
STEPHEN DUPRE TO THE POSITION OF
BUILDING OFFICIAL EFFECTIVE JUNE
1, 2007.**

2. **Discussion relative to the presentation from Bob Holdsworth of Holdsworth Pelton Companies at the meeting held on April 19, 2007 at the Public Safety Building regarding ambulance services.** (Copy of email request from Councilmember Herbst is in the packet.)

3. **If applicable - establishment of Mil Rate for Fiscal Year 2007-2008.** (Rate Bill and Tax Warrant for the Fiscal Year July 1, 2007 through June 30, 2008 will need to be signed by Council members.) Should the voters approve the proposed 2007-2008 Town of Vernon budget, the Town Council will be asked to approve a mil rate consistent with its Town Charter obligation to fix the rate within five (5) days of adoption of the budget.

PROPOSED MOTION #1:

**THE TOWN COUNCIL HEREBY SETS THE
TAX RATE FOR THE FISCAL YEAR JULY 1,
2007 THROUGH JUNE 30, 2008 AT ____ MIL
UPON TAXABLE PROPERTY IN THE TOWN
OF VERNON AND THAT THE TOWN
COUNCIL SIGN THE TAX WARRANT FOR
SAID FISCAL YEAR.**

If not applicable:

PROPOSED MOTION #2:

**THE TOWN COUNCIL HEREBY MOVES TO
ADJOURN MEETING DUE TO THE
PROPOSED BUDGET NOT PASSING AT
REFERENDUM AND TO SCHEDULE A TWO
SPECIAL MEETINGS ON MAY 21 AND MAY
22, 2007 AT 7:00 P.M. AT THE SENIOR
CENTER, SECOND FLOOR, 26 PARK PLACE
VERNON, CONNECTICUT IN ORDER TO
DISCUSS POTENTIAL ACTION INCLUDING**

**SETTING A THIRD REFERENDUM DATE
FOR APPROVAL OF THE TOWN OF
VERNON 2007-2008 BUDGET.**

DISCUSSION OF ADDITIONAL AGENDA ITEMS

INFORMATIONAL ITEMS:

1. Monthly report for March 2007 from Penny Rand, Senior Center Director.
2. Updated phone/email listings.
3. Copy of email from Marina Rodriguez, C.E.D. Coordinator/Assistant Town Planner relative to RDA budget issues.
4. Announcement of Public Information Meeting State project 146-169 "Operation and Safety Improvements on Route 83 Town of Vernon".
5. Copy of letter from Lisa Rivers, Transportation Supervising Planner, Bureau of Public Transportation relative to state matching grant program application for Elderly and Disabled Demand Responsive Transportation.
6. Copy of memo from Doris Lambert, Administrative Assistant to Ellen L. Marmer, M.D., Mayor regarding empty toner cartridges,
7. Reports from the Registrar of Voters relative to the May 1, 2007 referendum.
8. Copy of information regarding "Homestead Ordinance".
9. Copy of email from Town Administrator Clark regarding abandoned vehicles.
10. Copy of tally sheets/surveys from 2005 and 2006 budget referenda.