

**AGENDA
VERNON TOWN COUNCIL
REGULAR MEETING
SENIOR CENTER 2ND FLOOR, CONFERENCE ROOM
26 PARK PLACE
TUESDAY, MAY 1, 2007
7:30 P.M.**

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CITIZEN'S FORUM:

PUBLIC HEARING (7:35 P.M.)

Public Hearing regarding "An Ordinance Amending the Vernon Code so as to Permit a Reduction of the Assessment of Certain Rehabilitated Buildings and to Provide Notice to the Tax Assessor of the List of Vacant Buildings" (copy of proposed Ordinance along with additional information is in the packet.)

ADJOURN PUBLIC HEARING

MAYOR RECOMMENDS ACTION

TOWN COUNCIL TAKES ACTION

PROPOSED MOTION:

**THE TOWN COUNCIL HEREBY APPROVES
"AN ORDINANCE AMENDING THE
VERNON CODE SO AS TO PERMIT A
REDUCTION OF THE ASSESSMENT OF
CERTAIN REHABILITATED BUILDINGS
AND TO PROVIDE NOTICE TO THE TAX
ASSESSOR OF THE LIST OF VACANT
BUILDINGS."**

ADOPTION OF MINUTES:

PROPOSED MOTION #1:

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE SPECIAL MEETING/BUDGET MEETING OF APRIL 10, 2007 AND THAT MINUTES OF SAID MEETING BE APPROVED.

PROPOSED MOTION #2:

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR MEETING OF APRIL 17, 2007 AND THAT MINUTES OF SAID MEETING BE APPROVED.

PROPOSED MOTION #3:

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE ANNUAL TOWN MEETING OF APRIL 24, 2007 AND THAT MINUTES OF SAID MEETING BE APPROVED.

CONSENT AGENDA ITEMS:

- C 1.** Request for Tax Refunds – Prior Fiscal Year.
- C 2.** Request the Town Council to approve the appointment of Cliff Vachon as a member of the Permanent Municipal Building Committee.
- C 3.** Request the Town Council to approve the appointment of Carl Bard as an alternate member of the Planning and Zoning Commission.
- C 4.** Request the Town Council to approve the reappointment of Carmine Pellegrino as a member of the Bolton Lakes Regional Water Pollution Control Authority.
- C 5.** Town Council Resolution authorizing Ellen L. Marmer, M.D., Mayor to authorize overtime reimbursement for an ODP approved training or exercise.

- C 6.** Request Town Council to approve the modification of the classification plan by approving a revision of the job description entitled “Building Official/ZEO” to “Building Official”.
- C 7.** Request the Town Council to authorize the Mayor to execute the necessary forms to make application and receive School Readiness funds.
- C 8.** Request Town Council to authorize Administration to submit an application to the State of Connecticut Department of Economic and Community Development for the reconstruction of High Street.

NEW BUSINESS (CONSENT ITEMS)

1. **Request for Tax Refunds – Prior Year.** (Memorandum from Carol S. Nelson, Collector of Revenue, dated April 26, 2007 to Christopher Clark, Town Administrator, is in the packet.)

PROPOSED MOTION:

THE TOWN COUNCIL APPROVES THREE (3) TAX REFUNDS FOR THE PRIOR YEAR IN THE AMOUNT OF \$311.71 AS OUTLINED IN THE MEMORANDUM FROM THE COLLECTOR OF REVENUE DATED APRIL 26, 2007 TO THE TOWN ADMINISTRATOR.

2. **Request the Town Council to approve the Mayor’s appointment of Cliff Vachon (U), 82 Zoey Drive, to serve as a member of the Permanent Municipal Building Committee, to fill a vacancy due to the term expiration of Jerry F. Kinsman, said term to expire June 30, 2010.** (Resume and appointment letter are in the packet).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF CLIFF VACHON TO SERVE AS A MEMBER OF THE PERMANENT MUNICIPAL BUILDING COMMITTEE, SAID TERM TO EXPIRE ON JUNE 30, 2010.

3. **Request the Town Council to approve the Mayor’s appointment of Carl Bard (U), 25 Grady Road, to serve as an alternate member of the Planning and Zoning Commission, to fill a vacancy due to the resignation of**

Christopher Crowne, said term to expire December 31, 2010. (Resume and appointment letter is in the packet).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF CARL BARD TO SERVE AS AN ALTERNATE MEMBER OF THE PLANNING AND ZONING COMMISSION, SAID TERM TO EXPIRE ON DECEMBER 31, 2010.

- 4. Request the Town Council to approve the Mayor's reappointment of Carmine Pellegrino, 15 Lakeview Drive, to serve as a member of the Bolton Lakes Regional Water Pollution Control Authority, said term to expire December 31, 2008.** (Appointment letter is in the packet).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE REAPPOINTMENT OF CARMINE PELLEGRINO TO SERVE AS A MEMBER OF THE BOLTON LAKES REGIONAL WATER POLLUTION CONTROL AUTHORITY, SAID TERM TO EXPIRE ON DECEMBER 31, 2008.

- 5. Request the Town Council to adopt a resolution to authorize Ellen L. Marmer, M.D., Mayor to authorize overtime reimbursement for an ODP approved training or exercise.** (Memorandum from Town Administrator to Ellen L. Marmer, M.D., Mayor and Town Council and copy of Resolution is in the packet).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY AUTHORIZES ELLEN L. MARMER, M.D., MAYOR, TO ENTER INTO AN AGREEMENT WITH THE CAPITOL REGION COUNCIL OF GOVERNMENTS AUTHORIZING OVERTIME REIMBURSEMENT FOR AN ODP APPROVED TRAINING OR EXERCISE.

6. **Request Town Council to approve the modification of the classification plan by approving the revision of the job description entitled “Building Official/ZEO” to “Building Official”.** (Memorandum from Christopher Clark, Town Administrator to Ellen L. Marmer M.D., and copy of the job description is in the packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE MODIFICATION OF THE CLASSIFICATION PLAN BY APPROVING THE REVISION OF THE JOB DESCRIPTION ENTITLED BUILDING OFFICIAL/ZEO TO “BUILDING OFFICIAL”.

7. **Request Town Council to authorize the Mayor to execute the necessary forms to make application for and receive School Readiness funds.** (Memorandum from Alan Slobodien, to Vernon Town Council, copy of “Budget Justification”, and budget forms are in the packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY AUTHORIZES MAYOR ELLEN L. MARMER TO EXECUTE THE NECESSARY FORMS TO MAKE APPLICATION FOR AND RECEIVE SCHOOL READINESS FUNDS FOR FISCAL YEAR 2007/2008 IN THE AMOUNT OF \$107,000.00.

8. **Request the Town Council to authorize Administration to submit an application to the State of Connecticut Department of Economic and Community Development for funds relative to the reconstruction of High Street.** (Memorandum from Town Administrator Clark to Ellen L. Marmer, M.D., Mayor is in the packet, along with a copy of the minutes of the Public Hearing that was held on April 18, 2007.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY AUTHORIZES ADMINISTRATION TO

SUBMIT AN APPLICATION TO THE STATE OF CONNECTICUT DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT FOR FUNDS UNDER THE SMALL CITIES PROGRAM FOR THE HIGH STREET RECONSTRUCTION, SAID SUBMISSION TO BE MADE AS SOON AS PRACTICABLE.

IDENTIFICATION AND ADOPTION OF ADDITIONAL AGENDA ITEMS:

OLD BUSINESS:

Revisions to Rules for Rental of Town Property. (copy of revised policy attached, along with supporting documentation.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE AMENDED RENTAL/LABOR FEES FOR USE OF TOWN OWNED BUILDINGS POLICY.

NEW BUSINESS:

- 1. Request the Town Council to approve the appointment of Arthur Beirn to the position of Director of Data Processing.** (Memorandum from Ellen L. Marmer, M.D., Mayor to Town Council members, copy of certification list from Daniel Sullivan, Human Resources Director, and application is in the packet.)

PROPOSED MOTION :

THE MAYOR HEREBY APPOINTS ARTHUR BEIRN TO THE POSITION OF DIRECTOR OF DATA PROCESSING, EFFECTIVE MAY 29, 2007.

2. **Request the Town Council to approve the appointment of William M. Call to the position of Fire Chief for the Town of Vernon.** (Memorandum from Ellen L. Marmer, M.D., Mayor to Town Council members, memo from Town Administrator Clark and Chief Kelley, Mr. Call's resume, and several letters of recommendation are in the packet.)

PROPOSED MOTION :

THE MAYOR HEREBY APPOINTS WILLIAM M. CALL TO THE POSITION OF FIRE CHIEF, EFFECTIVE JULY 1, 2007.

3. **Request Town Council to approve a motion to phase in the real property assessment over a term of not less than three years. (Memorandum from Deputy Mayor Jason L. McCoy is in the packet. James Luddecke, Finance Officer and Treasurer and David Wheeler, Town Assessor will be present to discuss.)**

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES A MOTION TO PHASE IN THE REAL PROPERTY ASSESSMENT INCREASE PURSUANT TO CONNECTICUT GENERAL STATUTE SECTION 12-62m OVER A TERM OF NOT LESS THAN THREE YEARS. FURTHER, CONSISTENT WITH CONNECTICUT GENERAL STATUTE SECTION 12-62c (d), THE TOWN COUNCIL HEREBY DIRECTS THE MAYOR TO NOTIFY THE OFFICE OF POLICY AND MANAGEMENT (OPM) OF SUCH PHASE IN NOT LATER THAN THIRTY (30) DAYS FROM THE DATE OF THE TOWN COUNCIL ACTION.

4. **If applicable - establishment of Mil Rate for Fiscal Year 2007-2008.**
(Rate Bill and Tax Warrant for the Fiscal Year July 1, 2007 through June 30, 2008 will need to be signed by Council members.) Should the voters approve the proposed 2007-2008 Town of Vernon budget, the Town Council will be asked to approve a mil rate consistent with its Town Charter obligation to fix the rate within five (5) days of adoption of the budget.

PROPOSED MOTION #1:

THE TOWN COUNCIL HEREBY SETS THE TAX RATE FOR THE FISCAL YEAR JULY 1, 2007 THROUGH JUNE 30, 2008 AT ___MIL UPON TAXABLE PROPERTY IN THE TOWN OF VERNON AND THAT THE TOWN COUNCIL SIGN THE TAX WARRANT FOR SAID FISCAL YEAR.

If not applicable:

PROPOSED MOTION #2:

THE TOWN COUNCIL HEREBY MOVES TO ADJOURN MEETING DUE TO THE PROPOSED BUDGET NOT PASSING AT REFERENDUM AND TO SCHEDULE A SPECIAL MEETING ON MAY 7, 2007 AT 7:00 P.M. AT THE SENIOR CENTER, SECOND FLOOR, 26 PARK PLACE VERNON, CONNECTICUT IN ORDER TO DISCUSS POTENTIAL ACTION INCLUDING SETTING A SECOND REFERENDUM DATE FOR APPROVAL OF THE TOWN OF VERNON 2007-2008 BUDGET.

DISCUSSION OF ADDITIONAL AGENDA ITEMS

INFORMATIONAL ITEMS:

1. Minutes from Board of Education meeting of April 9, 2007.
2. Monthly report for March 2007 from Alan Slobodien, Director, Vernon Youth Services Bureau.
3. Copy of memorandum from Ellen L. Marmer, M.D., Mayor to George Fetko relative to appointment(s) to the Capitol Region East Operating Commission.
4. Copies of correspondence from Mayor Marmer to Randy Anagnostis, Executive Director, and Gene Skladnowski, President, Rockville Downtown Association (et als) relative to budget concerns.
5. Copy of EMS Report for March 2007.
6. Letter to Peter DeBiasi from Ellen L. Marmer, M.D., relative to a recommendation that Mary Oliver continue to serve on the Board of Directors for the Access Agency.
7. Information from Rockville Downtown Association Inc.
8. Report from Town Administrator Christopher Clark, updating Town projects through April 2007.