

**AGENDA  
VERNON TOWN COUNCIL  
REGULAR MEETING  
SENIOR CENTER 2<sup>ND</sup> FLOOR, CONFERENCE ROOM  
26 PARK PLACE  
TUESDAY, JUNE 5, 2007  
7:30 P.M.**

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**PLEDGE OF ALLEGIANCE:**

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**ROLL CALL:**

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**CITIZEN'S FORUM:**

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**PRESENTATION:**

- 1. Presentation of award from the following Lions Club members: Phil Mollison, President, Sue Bannon, Vice President, Paul Patnood, and Fred Tavern to: Paul Miffitt, Vernon Police Department and David Goric, Vernon Fire Department relative to the 11<sup>th</sup> Annual Lions Club FENIX Memorial doubles bowling tournament to benefit the FIDELCO Guide Dog Foundation.**
- 2. Commendations will be presented to the following individuals for their heroic efforts in the rescue of May 16, 2007: Michael Thompson, Benjamin Thompson, John Thompson, Jameson Bull, Sergeant Timothy O'Connor, Sergeant Paul Miffitt, Officer James Grady, and Detective Steven Prattson (Detective Prattson will not be present).**
- 3. John Leary will present a progress report relative to school building projects.**

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**ADOPTION OF MINUTES:**

**PROPOSED MOTION #1:**

**THE TOWN COUNCIL WAIVES THE  
READING OF THE MINUTES OF THE  
SPECIAL BUDGET MEETING OF MAY 7-8,**

**2007 AND THAT MINUTES OF SAID MEETING BE APPROVED.**

**PROPOSED MOTION #2:**

**THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR MEETING OF MAY 15, 2007 AND THAT MINUTES OF SAID MEETING BE APPROVED.**

**PROPOSED MOTION #3:**

**THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE SPECIAL BUDGET MEETING OF MAY 21, 2007 AND THAT MINUTES OF SAID MEETING BE APPROVED.**

**PROPOSED MOTION #3:**

**THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE SPECIAL BUDGET MEETING OF MAY 22, 2007 AND THAT MINUTES OF SAID MEETING BE APPROVED.**

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**CONSENT AGENDA ITEMS:**

- C 1.** Request for Tax Refunds – Prior and Current Fiscal Year(s).
- C 2.** Request the Town Council to approve the reappointment of Mark St. Germain as a member of the Municipal Flood and Erosion Control Board.
- C 3.** Request the Town Council to approve inclusion of their email addresses for the Town of Vernon website.
- C 4.** Request Town Council to remove uncollected taxes to the suspense ledger.
- C 5.** Request Town Council to approve the development of an Ordinance relative to the location of utility poles.

**NEW BUSINESS (CONSENT ITEMS)**

1. **Request for Tax Refunds – Prior and Current Year(s).** (Memorandum from Carol S. Nelson, Collector of Revenue, dated May 30, 2007 to Christopher Clark, Town Administrator, is in the packet.)

**PROPOSED MOTION:**

**THE TOWN COUNCIL APPROVES TWO (2) TAX REFUNDS FOR THE PRIOR YEAR IN THE AMOUNT OF \$1,432.48 AND THIRTEEN (13) TAX REFUNDS FOR THE CURRENT YEAR IN THE AMOUNT OF \$11,089.42 AS OUTLINED IN THE MEMORANDUM FROM THE COLLECTOR OF REVENUE DATED MAY 30, 2007 TO THE TOWN ADMINISTRATOR.**

2. **Request the Town Council to approve the Mayor's reappointment of Mark St. Germain (R), 25 Grier Road, to serve as a member of the Municipal Flood and Erosion Control Board, said term to expire December 31, 2009.** (Appointment letter is in the packet).

**PROPOSED MOTION:**

**THE TOWN COUNCIL HEREBY APPROVES THE REAPPOINTMENT OF MARK ST. GERMAIN TO SERVE AS A MEMBER OF THE MUNICIPAL FLOOD AND EROSION CONTROL BOARD, SAID TERM TO EXPIRE ON DECEMBER 31, 2009.**

3. **Request the Town Council to approve inclusion of email addresses on the Town of Vernon website.** (Memorandum from Ellen L. Marmer, M.D., Mayor and copy of current email information is in the packet).

**PROPOSED MOTION:**

**THE TOWN COUNCIL HEREBY MOVES TO PROVIDE TOWN COUNCIL EMAIL INFORMATION FOR INCLUSION ON THE TOWN OF VERNON WEBSITE.**

4. **Request the Town Council to remove uncollected taxes from the Grand Lists 1992 through 2005, to place on a suspense ledger, and to turn them over to a collection agency.** (Memorandum from Carol S. Nelson, Collector of Revenue, and copy of computer listing is in the packet.)

**PROPOSED MOTION:**

**THAT THE TOWN COUNCIL AUTHORIZES THE COLLECTOR OF REVENUE TO REMOVE UNCOLLECTED TAXES IN THE AMOUNT OF \$286,898.45 FROM THE GRAND LISTS 1992 THROUGH 2005, TO PLACE SAID TAXES ON THE SUSPENSE LEDGER, AND TO TURN THEM OVER TO A COLLECTION AGENCY AS SHOWN IN THE MEMORANDUM DATED MAY 30, 2007 FROM THE COLLECTOR OF REVENUE TO THE TOWN ADMINISTRATOR, AND A COMPUTER LISTING RUN ON MAY 30, 2007.**

5. **Request the Town Council to approve the development of an Ordinance relative to the location of utility poles.** (Memorandum from Christopher Clark and copy of email from Councilmember Etre are in the packet.)

**PROPOSED MOTION:**

**THE TOWN COUNCIL HEREBY MOVES TO HAVE THE TOWN ADMINISTRATOR, TOWN ENGINEER, DIRECTOR OF PUBLIC WORKS, AND THE TOWN ATTORNEY REVIEW AND DEVELOP A TOWN ORDINANCE ADDRESSING THE ISSUE OF THE LOCATION OF UTILITY POLES IN THE TOWN OF VERNON.**

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**IDENTIFICATION AND ADOPTION OF ADDITIONAL AGENDA ITEMS:**

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**OLD BUSINESS:**

1. **Request the Town Council to authorize the Town Administrator to enter into a contract with Con Serv. Inc.** (Memorandum from Christopher Clark, Town Administrator is in the packet. Information from Town Council meeting of May, 15, 2007 along with other supporting documentation is included in the packet. John Muro from Con Serv. Inc; and George Fetko will be present to answer questions from Town Council members.)

**PROPOSED MOTION:**

**THE TOWN COUNCIL HEREBY AUTHORIZES TOWN ADMINISTRATOR CHRISTOPHER CLARK TO ENTER INTO A CONTRACT WITH CON SERV. INC. RELATIVE TO LIGHT IMPROVEMENTS FOR CENTER 375.**

2. **Request Town Council to amend motion from its meeting of May 15, 2007 relative to the granting of two (2) easements to J & S Properties LLC.** (Memorandum from Christopher Clark, Town Administrator, copy of site plan and conceptual drawings, and copy of minutes from May 15, 2007 Town Council meeting are in the packet. Michael Taylor from Taylor Management will be present to answer any questions that the Council may have relative to this matter.)

**PROPOSED MOTION:**

**THE TOWN COUNCIL HEREBY MOVES THAT THE TOWN OF VERNON GRANT TWO EASEMENTS TO J & S PROPERTIES, LLC TO PERMIT THE SUPPORT COLUMN AND THE CONSTRUCTION OF AN ENTRY WAY AND HANDICAP ACCESSIBLE RAMP IN THE TOWN RIGHT OF WAY ON ST. BERNARD'S TERRACE AS SHOWN ON A MAP ENTITLED:**

**"PLAN PREPARED FOR J & S PROPERTIES, LLC 4 PARK STREET VERNON, CT PROPOSED EASEMENTS HOLMES & HENRY ASSOCIATES LLC CONSULTING ENGINEERS, LAND SURVEYORS, LAND PLANNERS, 2179 BOSTON TURNPIKE, COVENTRY CT 06238 (860) 742 0340**

SCALE: 1"=10' DATE: 2/9/07 FILE NO: 260041E  
SHEET 1 OF 1"

AND FURTHER, THAT THE TOWN ADMINISTRATOR BE PERMITTED TO SIGN ANY AND ALL DOCUMENTS NECESSARY TO GRANT SUCH EASEMENTS OR ANY CORRECTING DEEDS NECESSARY TO PERFECT THE TITLE TO THE PROPERTY.

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**NEW BUSINESS:**

1. **Request for Town Council to approve the Budget Amendments for fiscal year 2006-2007 as outlined in the Budget Amendments 37-39.** (Copy of amendments are in the packet.)

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY APPROVES THE AMENDMENT REQUEST FOR FISCAL YEAR 2006-2007 AS OUTLINED IN BUDGET AMENDMENT FORMS # 37-39 AS PROVIDED BY THE FINANCE OFFICER

2. **Request for Town Council to approve the Budget Amendments for fiscal year 2006-2007 as outlined in the Budget Amendments 40-46.** (Copy of amendments are in the packet.)

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY APPROVES THE AMENDMENT REQUEST FOR FISCAL YEAR 2006-2007 AS OUTLINED IN BUDGET AMENDMENT FORMS # 40-46 AS PROVIDED BY THE FINANCE OFFICER.

- 2a. **Request the Town Council to Schedule a Public Hearing and Special Town Meeting to hear comments and take the necessary action relative to “A Resolution Regarding an Additional Appropriation for General Government in the Amount of \$559,555.00”.** (Copy of Legal Notice is in the packet.)

**PROPOSED MOTION:**

**THE TOWN COUNCIL HEREBY SCHEDULES A PUBLIC HEARING ON JUNE 19, 2007 AT 7:35 P.M. AND SPECIAL TOWN MEETING AT 7:40 P.M. IN THE VERNON SENIOR CENTER, 26 PARK PLACE, VERNON CT IN ORDER TO HEAR COMMENTS AND TAKE NECESSARY ACTION RELATIVE TO “A RESOLUTION REGARDING AN ADDITIONAL APPROPRIATION FOR GENERAL GOVERNMENT IN THE AMOUNT OF \$559,555.00”**

3. **RDA concept plan** (Town Planner Neil Pade and Assistant Town Planner/C.E.D. Coordinator Marina C. Rodriguez will present overview for Town Council as part of a requested follow up.)
4. **Discussion relative to the information material regarding condominiums in the Town of Vernon.** (Copy of memorandum from Ellen L. Marmer, M.D., Mayor along with related information is in the packet.)
5. **Approval of job description for “Director of Information and Communication Technology”.** (Copy of job description and cover letter from Daniel Sullivan, Human Resources Director is in the packet).

**PROPOSED MOTION:**

**THE TOWN COUNCIL HEREBY APPROVES THE JOB DESCRIPTION ENTITLED “DIRECTOR OF INFORMATION AND COMMUNICATION TECHNOLOGY”.**

**6. If applicable - establishment of Mil Rate for Fiscal Year 2007-2008.**

(Rate Bill and Tax Warrant for the Fiscal Year July 1, 2007 through June 30, 2008 will need to be signed by Council members.) Should the voters approve the proposed 2007-2008 Town of Vernon budget, the Town Council will be asked to approve a mil rate consistent with its Town Charter obligation to fix the rate within five (5) days of adoption of the budget.

**PROPOSED MOTION #1a:**

**THE TOWN COUNCIL HEREBY SETS THE TAX RATE FOR THE FISCAL YEAR JULY 1, 2007 THROUGH JUNE 30, 2008 AT \_\_\_\_\_ MIL UPON TAXABLE PROPERTY IN THE TOWN OF VERNON AND THAT THE TOWN COUNCIL SIGN THE TAX WARRANT FOR SAID FISCAL YEAR.**

**Request the Town Council to authorize the collection of Motor vehicle tax due and payable in one installment.**

**PROPOSED MOTION #1b:**

**THE TOWN COUNCIL OF THE TOWN OF VERNON IN ACCORDANCE WITH THE PROVISIONS OF SECTION 12-144A OF THE CT GENERAL STATUTES, AUTHORIZES THE COLLECTION OF MOTOR VEHICLE TAX DUE AND PAYABLE IN A SINGLE INSTALLMENT.**

**If not applicable:**

**PROPOSED MOTION #2:**

**THE TOWN COUNCIL HEREBY MOVES TO ADJOURN MEETING DUE TO THE PROPOSED BUDGET NOT PASSING AT REFERENDUM AND TO SCHEDULE A SPECIAL MEETING ON **JUNE 6, 2007** AT 7:00 P.M. AT THE SENIOR CENTER, SECOND FLOOR, 26 PARK PLACE VERNON, CONNECTICUT IN ORDER TO DISCUSS**

**POTENTIAL ACTION INCLUDING SETTING  
A FOURTH REFERENDUM DATE FOR  
APPROVAL OF THE TOWN OF VERNON  
2007-2008 BUDGET.**

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**INTRODUCTION OF ORDINANCES:**

1. **Request for Town Council to schedule a Public Hearing regarding Ordinance entitled “An Ordinance Providing for Homestead Revitalization”.** (Copy of proposed Ordinance, copy of memo from Christopher Clark, Town Administrator to Susan Boyan, Town Attorney, and supporting documentation is in the packet.)

**PROPOSED MOTION:**

**THE TOWN COUNCIL, CONSISTENT WITH CHAPTER V OF THE VERNON TOWN CHARTER, SECTION 6, ENTITLED “PUBLIC HEARING ON AND PUBLICATION OF ORDINANCES,” HEREBY SCHEDULES A PUBLIC HEARING REGARDING “AN ORDINANCE PROVIDING FOR HOMESTEAD REVITALIZATION” TO BE HELD BEFORE THE TOWN COUNCIL ON TUESDAY, JUNE 19, 2007, AT 7:50 PM, AT THE SECOND FLOOR OF THE VERNON SENIOR CENTER, 26 PARK PLACE, VERNON, CONNECTICUT.**

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**DISCUSSION OF ADDITIONAL AGENDA ITEMS**

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**INFORMATIONAL ITEMS:**

1. Minutes from Board of Education meeting held on April 23, and May 14, 2007.

2. Monthly report for April 2007 from Alan Slobodien, Director, Vernon Youth Services Bureau, monthly report for April 2007 from Penny Rand, Senior Center Director.
3. Copy of **Journal Inquirer** *Readers Forum* article from Mayor Marmer.
4. Letter from Scott Brown, Chair, Cemetery Commission approving the appointment of Carol B. Kloter as Cemetery Agent.
5. Letter from George Louis Males, resigning from the Permanent Municipal Building Committee.
6. Memorandum from Town Administrator Christopher Clark along with memo from Mayor Marmer regarding delivery of Town Council agenda packets.
7. Letter from Town resident Wendy Wanchak in reference to the 2007-2008 budget.