

**AGENDA
VERNON TOWN COUNCIL
REGULAR MEETING
SENIOR CENTER 2ND FLOOR, CONFERENCE ROOM
26 PARK PLACE
TUESDAY, APRIL 17, 2007
7:30 P.M.**

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CITIZEN'S FORUM:

PRESENTATION:

- 1. Bob Holdsworth from the Holdsworth Pelton Companies will be present to give a report on ambulance services.**
 - 2. David Wheeler, Town Assessor will be present to give a report on tax assessment and revaluation.**
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ADOPTION OF MINUTES:

PROPOSED MOTION #1:

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR MEETING OF MARCH 20, 2007 AND THAT MINUTES OF SAID MEETING BE APPROVED.

PROPOSED MOTION #2:

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE SPECIAL MEETING OF MARCH 22, 2007 AND THAT MINUTES OF SAID MEETING BE APPROVED.

PROPOSED MOTION #3:

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE BUDGET MEETING OF MARCH 22, 2007 AND THAT MINUTES OF SAID MEETING BE APPROVED.

PROPOSED MOTION #4:

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE BUDGET MEETING OF MARCH 28, 2007 AND THAT MINUTES OF SAID MEETING BE APPROVED.

PROPOSED MOTION #5:

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE BUDGET MEETING OF MARCH 29, 2007 AND THAT MINUTES OF SAID MEETING BE APPROVED.

PROPOSED MOTION #6:

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE BUDGET MEETING OF APRIL 4, 2007 AND THAT MINUTES OF SAID MEETING BE APPROVED.

PROPOSED MOTION #7:

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE BUDGET MEETING OF APRIL 9, 2007 AND THAT MINUTES OF SAID MEETING BE APPROVED.

CONSENT AGENDA ITEMS:

- C** **1.** Request for Tax Refunds – Current Fiscal Year.
- C** **2.** Request the Town Council to approve the appointment of Ross Gepfert as a representative of the Vernon Area Cable Advisory Council.
- C** **3.** Request the Town Council to approve the reappointment of Fred Nowsch as a regular member of the Board of Ethics.
- C** **4.** Town Council Resolution authorizing Christopher Clark to enter into an agreement with the Connecticut State Department of Transportation for the River Street Bridge.
- ~~**C** **5.** Town Council Resolution authorizing Christopher Clark to enter into and execute a grant contract with the State of Connecticut Commission on Culture and Tourism.~~
- C** **6.** Request the Town Council to authorize the Mayor to enter into an agreement in order for the Town of Vernon to participate in the *Summer Nutrition Program*.
- C** **7.** Request the Town Council to approve the reappointment of Ellen L. Marmer, M.D., Mayor to the Board of Directors of the Bolton Lakes Regional Water Pollution Control Authority.
- C** **8.** Request the Town Council to approve the disposal of fixed assets-obsolete and irreparable technology equipment.
- C** **9.** Request the Town Council to approve the “List of Appointed and Elected Officials” as provided by the Town Clerk.
- C** **10.** Request Town Council to authorize Christopher Clark to enter into a grant contract with the State of Connecticut for the preparation of a predevelopment study of the Kindergarten Building.
- C** **11.** Request the Town Council to direct the Town Administrator to seek §8-24 review from the Planning and Zoning Commission as it applies to the granting of easements at 4 Park Street.

NEW BUSINESS (CONSENT ITEMS)

- 1. **Request for Tax Refunds – Current Year.** (Memorandum from Carol S. Nelson, Collector of Revenue, dated April 12, 2007 to Christopher Clark, Town Administrator, is in the packet.)

PROPOSED MOTION:

THE TOWN COUNCIL APPROVES EIGHT (8) TAX REFUNDS FOR THE CURRENT YEAR IN THE AMOUNT OF \$2,245.89 AS OUTLINED IN THE MEMORANDUM FROM THE COLLECTOR OF REVENUE DATED APRIL 12, 2007 TO THE TOWN ADMINISTRATOR.

- 2. Request the Town Council to approve the Mayor's appointment of Ross Gepfert (R), 28 Scott Drive, to serve as a member of the Vernon Area Cable Advisory Council.** (Resume and appointment letter is in the packet).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE APPOINTMENT OF ROSS GEPFERT (R) TO SERVE AS A MEMBER OF THE VERNON AREA CABLE ADVISORY COUNCIL.

- 3. Request the Town Council to approve the Mayor's reappointment of Fred Nowsch (D), 11 Sunrise Drive, to serve as a member of the Board of Ethics, said term to expire November 30, 2011.** (Resume and appointment letter are in the packet).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE REAPPOINTMENT OF FRED NOWSCH TO SERVE AS A MEMBER OF THE BOARD OF ETHICS, SAID TERM TO EXPIRE ON NOVEMBER 30, 2011.

- 4. Request the Town Council to adopt the motion to authorize Christopher Clark to enter into an agreement with the State of Connecticut Department of Transportation for the construction of the River Street Bridge.** (Memorandum from Town Administrator to Ellen L. Marmer, M.D., Mayor and Town Council is in the packet).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY RESOLVES TO AUTHORIZE CHRISTOPHER CLARK, TOWN ADMINISTRATOR, TO ENTER INTO AN AGREEMENT WITH THE STATE OF CONNECTICUT DEPARTMENT OF TRANSPORTATION FOR THE RIVER STREET BRIDGE CONSTRUCTION ACTIVITIES.

5. (See Consent New Business #10)
6. **Request the Town Council to authorize the Mayor to enter into a formal agreement with the State Department of Education for the “Summer Nutrition Program” within the State Department of Education.**
(Memorandum from Alan M. Slobodien, Director, Vernon Youth Services Bureau is in the packet).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY AUTHORIZES THE MAYOR TO ENTER INTO A FORMAL AGREEMENT WITH THE STATE DEPARTMENT OF EDUCATION ALLOWING THE TOWN OF VERNON TO BECOME A “SPONSOR” ORGANIZATION FOR THE SUMMER NUTRITION PROGRAM WITHIN THE STATE DEPARTMENT OF EDUCATION.

7. **Request the Town Council to approve the Mayor’s reappointment of Ellen L. Marmer, Mayor (D), 276 Merline Road, to serve as a member of the Board of Directors, Bolton Lakes Regional Water Pollution Control Authority, said term to expire November 11, 2007.**

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE REAPPOINTMENT OF ELLEN L. MARMER TO SERVE AS A MEMBER OF THE BOARD OF DIRECTORS, BOLTON LAKES REGIONAL WATER POLLUTION CONTROL AUTHORITY, SAID TERM TO EXPIRE ON NOVEMBER 11, 2007.

8. **Request the Town Council to approve the disposal of fixed assets pursuant to a request from Mary Pippin, Network Administrator.** (Memo from Mary Pippin, Network Administrator along with itemized list is in the packet).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES THE REQUEST FOR DISPOSAL OF OBSOLETE AND IRREPARABLE TECHNOLOGY EQUIPMENT.

9. **Request the Town Council to approve the “List of Appointed/Elected Officials” as provided by the Town Clerk.** (Copy of this list is in the packet, along with copy of letter from Town Attorney Susan Boyan relative to minority representation).

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY RATIFIES THE “LIST OF APPOINTED/ELECTED OFFICIALS” AS PROVIDED BY THE TOWN CLERK.

10. **Request the Town Council to authorize Town Administrator Christopher Clark to enter into and execute a grant contract for the preparation of a predevelopment study of the historic Kindergarten Building.** (Memorandum from Christopher Clark, Town Administrator is in the packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY RESOLVES TO AUTHORIZE CHRISTOPHER CLARK, TOWN ADMINISTRATOR, TO ENTER INTO AND EXECUTE A GRANT CONTRACT WITH THE STATE OF CONNECTICUT, ACTING BY AND THROUGH THE CONNECTICUT COMMISSION ON CULTURE AND TOURISM, IN THE AMOUNT OF \$16,251.00 FROM THE COMMUNITY INVESTMENT ACT FOR THE

**PREPARATION OF A PREDEVELOPMENT
STUDY OF THE HISTORIC KINDERGARTEN
BUILDING IN VERNON CENTER
CONNECTICUT.**

- 11. Request the Town Council to direct Town Administrator Clark to seek §8-24 review from the Planning and Zoning Commission as it applies to easements at 4 Park Street.** (Memorandum from Christopher Clark, Town Administrator and memo to the Town Council from Town Attorney Susan Boyan is in the packet.)

PROPOSED MOTION:

**THE TOWN COUNCIL HEREBY DIRECTS THE
TOWN ADMINISTRATOR TO SEEK
CONNECTICUT GENERAL STATUTE §8-24
REVIEW FROM THE PLANNING AND ZONING
COMMISSION AS IT APPLIES TO THE
GRANTING OF EASEMENTS AT 4 PARK
STREET**

IDENTIFICATION AND ADOPTION OF ADDITIONAL AGENDA ITEMS:

OLD BUSINESS:

Discussion of “Rental/Labor Fees For Use of Town Buildings 2006/2007”.

(Copy of email from Councilmember Brian Motola, copy of email from Town Administrator Christopher Clark, copy of memo from Town Administrator Clark to Republican Town Committee Chair Hal Cummings and Democratic Town Committee Chair Tom Didio, and copy of policy that was approved at the Town Council meeting of December 5, 2006 is enclosed in the packet).

NEW BUSINESS:

- 1. Request for Town Council to approve the Budget Amendments for fiscal year 2006-2007 as outlined in the Budget Amendments 25-26.**
(Copy of amendments are in the packet.)

PROPOSED MOTION:

**THE TOWN COUNCIL HEREBY APPROVES
THE AMENDMENT REQUEST FOR FISCAL
YEAR 2006-2007 AS OUTLINED IN BUDGET
AMENDMENT FORMS #25-26 AS PROVIDED
BY THE FINANCE OFFICER**

2. **Request for Town Council to approve the Budget Amendments for fiscal year 2006-2007 as outlined in the Budget Amendment #27-36.**
(Copy of amendment is in the packet.)

PROPOSED MOTION:

**THE TOWN COUNCIL HEREBY APPROVES
THE AMENDMENT REQUEST FOR FISCAL
YEAR 2006-2007 AS OUTLINED IN BUDGET
AMENDMENT FORMS #27-36 AS
PROVIDED BY THE FINANCE OFFICER**

3. **Request the Town Council to authorize the Town Administrator to seek §8-24 review from the Planning and Zoning Commission relative to the sale of properties on Chestnut Street, Kevin Drive, and Miller Road.** (Memo from Town Administrator dated April 11, 2007, memo from Town Administrator Clark to Mayor Marmer dated March 6, 2007, and other supporting documentation is in the packet.)

PROPOSED MOTION:

**THE TOWN COUNCIL HEREBY DIRECTS
THE TOWN ADMINISTRATOR TO SEEK
CONNECTICUT GENERAL STATUTE §8-24
REVIEW FROM THE PLANNING AND
ZONING COMMISSION AS IT APPLIES TO
THE SALE OF PROPERTIES ON CHESTNUT
STREET, KEVIN DRIVE, AND MILLER
ROAD.**

INTRODUCTION OF ORDINANCES:

1. **Request for Town Council to schedule a Public Hearing regarding Ordinance entitled “An Ordinance Amending the Vernon Code so as to Permit a Reduction of the Assessment of Certain Rehabilitated Buildings and to Provide Notice to the Tax Assessor of the List of Vacant Buildings” . (Copy of revised Ordinance, copy of memo from Christopher Clark, Town Administrator to Ellen L. Marmer, M.D., Mayor, and memo from Mr. Clark to Bruce Bryant, Building Official Designate is in the packet.)**

PROPOSED MOTION:

THE TOWN COUNCIL, CONSISTENT WITH CHAPTER V OF THE VERNON TOWN CHARTER, SECTION 6, ENTITLED “PUBLIC HEARING ON AND PUBLICATION OF ORDINANCES,” HEREBY SCHEDULES A PUBLIC HEARING REGARDING “AN ORDINANCE TO AMEND THE VERNON CODE SO AS TO PERMIT A REDUCTION OF THE ASSESSMENT OF CERTAIN REHABILITATED BUILDINGS AND TO PROVIDE NOTICE TO THE TAX ASSESSOR OF THE LIST OF VACANT BUILDINGS” TO BE HELD BEFORE THE TOWN COUNCIL ON TUESDAY, MAY 1, 2007, AT 7:35 PM, AT THE SECOND FLOOR OF THE VERNON SENIOR CENTER, 26 PARK PLACE, VERNON, CONNECTICUT.

DISCUSSION OF ADDITIONAL AGENDA ITEMS

INFORMATIONAL ITEMS:

1. Minutes from Board of Education meeting of March 12 and March 26, 2007.
2. Copy of Department of Social Services quarterly newsletter, spring 2007, monthly report from Alan Slobodien, Director Vernon Youth Services Bureau.
3. Copy of Community Voice Channel program list April 2007.
4. Copy of announcement from Fitton Hose Company, celebrating their 125 anniversary.
5. Copy of letter from George Barton who has resigned from the Cable Television Advisory Council.
6. Letter from Town Council member George Apel resigning from the School Building Advisory Commission.
7. Informational list for Town Council members.
8. Copy of letter that was received by the Department of Social Services.