



# TOWN OF VERNON

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VERNON YOUTH SERVICES BUREAU  
MICHELLE HILL, DIRECTOR

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## YSB Advisory Board Meeting Approved Minutes 4:00 p.m. – 9 Elm Street August 23, 2017

### 1. Introductions:

The following members were present: Laurie Bajorek, Teri Ouellette, Marie Mecca, and Michelle Hill  
Brief introductions we made. Members shared a little information about themselves.

### 2. YSB basics:

#### Mission, purpose, and requirements:

Michelle talked briefly about the history of YSB's and the role of Youth service bureaus in communities, which includes the advocacy and coordination of a comprehensive service delivery system for youth. Each member took a brief quiz as a fun way to test their knowledge and provide information about the Vernon YSB, its core functions of administration, direct service and research, and resource development. Three major objectives for Vernon ysb were shared and include increasing regular school attendance include through the truancy intervention program, providing crisis intervention, early intervention, and prevention services to Rockville High School, and coordinating services to youth and families per state statute via partnerships and collaborative efforts.

### 3. YSB funding:

The following projected budget information was shared:

- Town Budget : \$217, 894
- State Department of Education:  
Cost sharing grant- State Department of Education: 20,897  
Enhancement funds: 6,250
- ERASE, local prevention funds: 5, 342
- Summer Nutrition: dependent on meal count served: approximately \$18,000
- Summer youth employment and learning: unknown
- School Readiness and preschool Development grants:
  - ◆ SR: \$306,132
  - ◆ SR enhancement : \$3881
  - ◆ Preschool development grant: \$741,690

### 4. Director's Report

- Program Overview/ Updates were provided by the Director
  - Summer programs
    - Summer Nutrition: 3 open sites, one closed site, participation up slightly at the end of July.
    - Summer fun Club:

Ran for 6 weeks, Served 30 children, included lunch, summer literacy, field trips, and special guests.

#### School Year Programming

- YSB After School Program  
Pending on cost sharing grant award/ state budget
- RHS Office:  
Includes Intervention, and prevention services as well as referrals
- TIP  
Truancy intervention program over seen at the elementary level by YSB Youth Counselor
- School Readiness-PDG: provides funding for 58 school day, school year slots and 18 full year, full day slots. VSRC, which includes community partners and stakeholders interested in the well-being of young children, oversees these grants.

#### **5. Collaborations: Director reviewed the purpose of the below collaborative groups that the YSB is an integral part of.**

- Vernon School readiness Council: ensures every child starts school in Vernon ready to learn
- Prevention Council: works to promote positive youth development by preventing substance use and abuse in youth.
- JRB: Juvenile review board serves as a local diversion team, keeping juvenile first time offenders or juvenile offenders of minor crimes out of the court system by providing by promoting community supports and restorative justice practices.
- LIST: local interagency team. A group of providers in the Rockville Juvenile area court catchment that serves as a network for training, and informational resources.

Members were given time to ask questions and share their thoughts. The Director informed members that the input of the board is very welcome and talked briefly about the recent focus of trauma informed practices for youth professionals, and anticipated changes in the Juvenile justice system as current

#### **6. Adjourn**

The meeting was adjourned

Submitted by: Michelle Hill  
Michelle Hill