

TOWN OF VERNON
DEPARTMENT OF PUBLIC WORKS

CONTRACT #964-09/23/10

SALE OF LEAF COMPOST

INVITATION TO BID

Sealed bid proposals accompanied by payment in full for the sale of leaf compost from the Town of Vernon Department of Public Works. Bids will be received at the office of the Town Administrator, Vernon Town Hall (Memorial Building), 14 Park Place, Vernon, Connecticut 06066 until 11:30 AM on September 23, 2010 at which time proposals will be opened and read aloud publicly. Proposal forms and specifications may be obtained at the office of the Town Administrator from 9:00 AM until 4:30 PM, Monday through Wednesday; Thursday 9:00 AM until 7:00 PM and Fridays 9:00 AM until 1:00 PM.

Bids shall be submitted in a sealed envelope, which shall be addressed to the Town Administrator, 14 Park Place, Vernon, CT 06066 and shall be clearly marked "**BID DOCUMENT - DO NOT OPEN**" with **Contract Number** specified on the envelope.

Requests for clarification in regard to the Invitation to Bid must be in writing and may be submitted by fax (860-870-3580) or e-mail to John Ward (jward@vernon-ct.gov) or by fax (860-870-3505) or e-mail to Robert Kleinhans (rkleinhans@vernon-ct.gov) by Tuesday, September 21, 2010.

Inspection of leaf compost shall be held by appointment at the Leaf Composting Site located on Reservoir Road in Vernon, Connecticut. Call the Town of Vernon Department of Public Works at (860) 870-3500 for an appointment and directions to the Leaf Composting Site.

The Town of Vernon is an Affirmative Action Equal Opportunity Employer. Minority/Women's Business Enterprises are encouraged to apply.

The right is reserved to reject any and all bids when such action is deemed to be in the best interest of the Town of Vernon, Connecticut.

John D. Ward
Town Administrator