



**Town of Vernon - CONTRACT # 2052 – 08/06/2019
Design Services Related To Rockville Community Connectivity,
Complete Streets and Multi-Use Trail Project**

ADDENDUM #1:

Date: August 1, 2019

Summary: This addendum provides a cumulative list of Questions and their respective Answers received by the Town Engineer not later than 5:00 pm, Wednesday, July 31, 2019.

1. The RFQ references that the LOTCIP Application for the Rockville Center Complete Streets and Multi-use Trail component is available via the Town website; however, upon review, it only appears that certain sheets are provided. Will the Town make the complete application available to prospective respondents?

The complete application will be made available at no cost to respondents selected for the interview phase of the RFQ process.

2. The RFQ states in part...improve access for pedestrians and cyclists in the Rockville Center area as well as improved accessibility and interconnectivity to existing trails in the area." Can you identify what specific "existing trails in the area" you are referring to, either by name or location?

The Vernon Rails to Trails network presently terminates between Vernon Avenue and Brooklyn Street. The intent is to extend the trail network to the town line with Tolland.

3. Under this RFQ will the town allow the selected firm that performs Design Services to also perform Inspection of the designed work being performed by the selected contractor?

The capacity to follow through with Contract Administration and Inspection Services will be considered in the selection process.

4. Can you identify with more particularity the "different funding requirements" referenced in paragraph #1 on page 2 of 4 of the RFQ?

Funding for this project presently comes from the Community Connectivity Grant Program (CCGP), Local Transportation Capital Improvement Program (LOTICIP) and Local funds. The selected firm may be called upon to assist the Town in identifying other sources for potential funding, as may be available.

5. Will the Design Services include any acquisition (taking) of any private property for the “incorporate additional existing trails/open spaces” as referenced in paragraph #3 on page 2 of 4 of the RFQ?
Acquisition/takings of private property are not being considered at this time. The selected firm will assist the Town in developing various alternatives for individual features and identify the pros/cons of these alternatives.
6. Other than LOTCIP, do you anticipate pursuing any other grant funding from other sources for any of the components of this project?
CCGP funds are in place for some of the anticipated improvements. A cost opinion for the improvements and potential sources for additional funding will need to be identified.
7. How many firms do you anticipate will be shortlisted as a result of the RFQ?
The Town will determine the number of firms short-listed upon review of all RFQ submissions.
8. Will there be a post-short list interview process for this RFQ?
The Town of Vernon will review the all the responses and develop a shortlist of firms for interviews.
9. What is your anticipated time-frame for completing the RFQ process?
The selection committee will further define the timeline for completing the RFQ process after qualified firms have been selected for interviews.
10. Will the town be selecting one firm or multiple firms under this RFQ?
Per the **QUALIFICATION SPECIFICATIONS** portion of the RFQ, found at the top of page 4 *“The Town reserves the right to reject any or all applications in whole or in part, to award any one service or group of services or all services, to negotiate with any or all companies submitting qualifications, and to enter into an agreement with any company for any services mentioned in this RFQ if it is deemed to be in the best interest of the Town.”*
11. How will project assignments be handled for each of the 4 COMPONENTS identified in the RFQ?
The Town of Vernon will work with the Selected Firm to develop a means of executing this work while still preserving the separate identity of elements within respective grant funding requirements.