

TOWN OF VERNON
CONTRACT #2011-05/18/2017
FOR FURNISHING CUSTODIAL SERVICES AT
THE TOWN OF VERNON WATER POLLUTION
CONTROL FACILITY
INVITATION TO BID

The Town of Vernon, Connecticut is seeking a qualified firm to furnish custodial services at the Wastewater Treatment Facility, 100 Windsorville Road, Vernon, Connecticut. A firm must have demonstrated experience in providing such service and adhere to standards and requirements typical for such service.

There will be a mandatory walk-through of the Wastewater Treatment Facility, 100 Windsorville Road, Wednesday, May 3, at 10:00 AM.

Copies of the RFP are available online at the Town of Vernon website at www.vernon-ct.gov/legal-notice with reference to Contract # 2011-05/18/2017 and at the Department of Administrative Services website at www.das.ct.gov.

All questions about the proposals should be directed to John D. Ward, Town Administrator, by e-mail at jward@vernon-ct.gov, with copies to Steven Boske, Assistant Director of Water Pollution Control, by e-mail at sboske@vernon-ct.gov, no later than 3:30pm on Wednesday, May 10, 2017. Answers to all so received questions shall be posted by Friday, May 12, 2017 on the Town's website under the bid section at <http://www.vernonct.gov/legal-notice> with reference to Contract #2011-05/18/2017.

Two (2) copies of all proposals should be submitted in a sealed envelope, with "BID DOCUMENT – DO NOT OPEN – CONTRACT #2011-05/18/2017" clearly marked on the outside of the envelope, to: John D. Ward, Town Administrator, Town of Vernon, Memorial Building, 14 Park Place, 3rd Floor, Vernon, Connecticut 06066 by 11:30AM on Thursday, May 18, 2017; at which time proposals shall be opened and read aloud publicly. **E-mailed, faxed or late bids will not be accepted.**

The selected firm must meet all municipal, state and federal AA and EEO practices and requirements. MBEs/WBEs/SBEs are encouraged to apply. The Town reserves the right to reject any or all proposals in whole or part, to award any one service or group of services or all services, to negotiate with any or all companies submitting proposals, and to enter into an agreement with any company for any services mentioned in this RFP; if it is deemed to be in the best interest of the Town.

Confidentiality: If Respondent believes that any information in its proposal should be treated as confidential, that material shall be clearly marked. The Town shall endeavor to protect confidential materials from disclosure to non-Town employees to the extent required by State or Federal law. In no event will the Town be responsible for the inadvertent disclosure of your response to this RFP.

John D. Ward
Town Administration