

**LEGAL NOTICE**

**TOWN OF VERNON**

**CONTRACT #1087-05/19/2016**

RFP

**FURNISHING HEATING, VENTILATION AND AIR CONDITIONING SYSTEM MAINTENANCE AT THE  
WASTEWATER TREATMENT PLANT LOCATED AT 100 WINDSORVILLE ROAD, VERNON, CT**

**INVITATION TO BID**

The Town of Vernon, Connecticut is seeking qualified, licensed contractors to for furnishing HVAC services at the Wastewater Treatment Facility, 100 Windsorville Road, Vernon, Connecticut. A firm must have demonstrated experience in providing such service and adhere to standards and requirements typical for such service.

**There will be a mandatory walk-through of the Wastewater Treatment Facility, 100 Windsorville Road Tuesday May 3, 2016 at 10:00AM.**

A certified check or bid bond in the amount of five percent (5%) of the total bid must accompany each proposal. Copies of the RFP are available online at the Town of Vernon website at [www.vernon-ct.gov/legal-notices](http://www.vernon-ct.gov/legal-notices) with reference to Contract # 1087-05/19/2016 and at the Department of Administrative Services website at [www.das.ct.gov](http://www.das.ct.gov).

All questions about the proposals should be directed to Robert Grasis, Director of Water Pollution Control, by e-mail at [rgrasis@vernon-ct.gov](mailto:rgrasis@vernon-ct.gov), no later than 3:30 PM on Thursday, May 5, 2016. Answers to all so received questions shall be posted by Monday, May 9, 2016 on the Town's website under the bid section at <http://www.vernonct.gov/legal-notices> with reference to Contract #1087-05/19/2016.

Two (2) copies of all proposals should be submitted in a sealed envelope, with "BID DOCUMENT – DO NOT OPEN – CONTRACT #1087-05/19/2016" clearly marked on the outside of the envelope, to: John D. Ward, Town Administrator, Town of Vernon, Memorial Building, 14 Park Place, 3rd Floor, Vernon, Connecticut 06066 by 11:00 AM on Thursday May 19, 2016; at which time proposals shall be opened and read aloud publicly. E-mailed bids will not be accepted.

The selected firm must meet all municipal, state and federal AA and EEO practices and requirements. MBEs/WBEs/SBEs are encouraged to apply. The Town reserves the right to reject any or all proposals in whole or part, to award any one service or group of services or all services, to negotiate with any or all companies submitting proposals, and to enter into an agreement with any company for any services mentioned in this RFP; if it is deemed to be in the best interest of the Town.

Confidentiality: If Respondent believes that any information in its proposal should be treated as confidential, that material shall be clearly marked. The Town shall endeavor to protect confidential materials from disclosure to non-Town employees to the extent required by State or Federal law. In no event will the Town be responsible for the inadvertent disclosure of your response to this RFP.

John D. Ward  
Town Administrator