

**TOWN OF VERNON**

**CONTRACT #1065-5/7/15**

**FOR FURNISHING A 21-TON TAG-ALONG TRAILER**

**TO THE DEPARTMENT OF PUBLIC WORKS**

**INVITATION TO BID**

Sealed bid proposals for furnishing a 21-ton tag-along trailer to the Town of Vernon Department of Public Works will be received at the office of the Town Administrator, Vernon Town Hall (Memorial Building), 14 Park Place, Vernon, Connecticut 06066 until 1:00 PM on **May 7, 2015** at which time proposals will be opened and read aloud publicly.

Copies of the RFP are available from the office of the Town Administrator from 9:00 AM until 4:30 PM, Monday through Wednesday, 9:00 AM until 7:00 PM on Thursday, and 9:00 AM until 1:00 PM on Friday; or anytime online at <http://www.vernon-ct.gov/legal-notices> with reference to Contract #1065-5/7/15.

All questions about the proposals should be directed to John D. Ward, Town Administrator, by e-mail at [jward@vernon-ct.gov](mailto:jward@vernon-ct.gov), with copies to Robert Kleinhans, Director of Public Works Department, by e-mail at [rkleinhans@vernon-ct.gov](mailto:rkleinhans@vernon-ct.gov), no later than 3:30 PM on May 1, 2015. Answers to all so received questions shall be posted by May 4, 2015 on the Town's website under the bid section at <http://www.vernon-ct.gov/legal-notices> with the Contract #1065-5/7/15.

Two (2) copies of all proposals should be submitted in a sealed envelope, with "**BID DOCUMENT – DO NOT OPEN - CONTRACT #1065-5/7/15**" clearly marked on the outside of the envelope, to: John D. Ward, Town Administrator, Town of Vernon, Memorial Building, 14 Park Place, 3rd Floor, Vernon, Connecticut 06066 by **1:00 PM on May 7, 2015**; at which time proposals shall be opened and read aloud publicly. E-mailed bids will not be accepted.

The selected firm must meet all municipal, state and federal AA and EEO practices and requirements. MBEs/WBEs/SBEs are encouraged to apply. The Town reserves the right to reject any or all proposals in whole or part, to award any one service or group of services or all services, to negotiate with any or all companies submitting proposals, and to enter into an agreement with any company for any services mentioned in this RFP; if it is deemed to be in the best interest of the Town.

**Confidentiality** - If Respondent believes that any information in its proposal should be treated as confidential that material shall be clearly marked. The Town shall endeavor to protect confidential material from disclosure to non-Town employees to the extent required by State or Federal law. In no event will the Town be responsible for the inadvertent disclosure of your response to this RFP.

John Ward  
Town Administrator