

**Town of Vernon
Vernon, CT
RFP #1038 - 8/27/13
Acoustical Engineering Services for the Evaluation, Design and
Integration of Audio-Visual Equipment in Vernon Town Hall**

ADDENDUM NO. 1 – dated August 21, 2013

The attention of all bidders is directed to the following:

This addendum shall be attached to the Contract Documents by each bidder.

REVISION 1:

Amend *Section I. General Information*, line item 2. *Services Requested*; page 2 to read as follows:

2. Services Requested

The Town is requesting evaluation for an integrated A/V system for the following areas located in Town Hall, Memorial Building, Third Floor, 14 Park Place, Vernon, CT 06066.

1. Town Council Chambers
2. Executive Office (Mayor's Office) as a secondary Emergency Operations Center
3. Audience spill-over area (outside Council Chambers)

Respondents to this RFP shall identify their experience and qualifications to perform analysis, and design engineering of integrated A/V systems as outlined in section II below.

REVISION 2:

Amend *Section II. Format Requirements and Preparation Instructions*; page 7 to read as follows:

- 4 **Cost** The overall cost for engineering services must be clearly stated.
- 5 **Technical Approach** Proposals must indicate a clear understanding of the scope of the work, including a detailed project plan for this project outlining major tasks and responsibilities and time frames.

REVISION 3:

Amend *Section III. Scope of Work and General Project Specifications*; content of pages 8-9 to be disregarded. Section III to read as follows:

The Town of Vernon seeks to hire an experienced engineering service provider to evaluate the current Audio/Visual (A/V) system. The firm will facilitate the development of RFP specifications for the subsequent A/V equipment installation.