



Vernon Drug and Alcohol Prevention Council  
Special meeting  
September 28, 2017 10:00am-11:30am  
KIDSAFE CT, 19 Elm Street, Vernon, CT

RECEIVED  
VERNON TOWN CLERK  
17 SEP 28 PM 5:00

## DRAFT MINUTES

1. Welcome New Members & Introductions:

- Members present: Kaitlin Carafa, Cassandra Zwarycz, Melisa Luginbuhl, Morica Hutchison, Brenna Galidone, Joanna Keyes, Michelle Hill, Robin Kohler, Bill Meier, Bryan Flint, Kim McTighe, Aaron Grechko, Amy Blank

2. Review and Approval of 8/25 minutes:

- The 8/25 draft minutes were reviewed by the members. Lieutenant Meier moved to approve the draft minutes. Kaitlin Carafa seconded the motion to approve the 8/25 draft minutes. Twelve members voted yes on the motion, and there was one abstention. The motion passed.

3. Event/Activities Updates – Mark your calendars!

a. Community Basketball Tournament – 10/28/17

- Kaitlin announced the details of the event :
- It begins at 11:00am
- She gave flyer and VPD sign-up sheet to Officer Grechko
- November 4<sup>th</sup> is the rain date.
- Still in need of a DJ for the event, either volunteer or paid
- The event will be free for participants
- The event will be funded by the EXCHANGE Club of Rockville
- The media will be invited.
- Peer advocate group at RHS are organizing and running the student sign up for the event
- Police Explorers will also be invited to participate

b. DEA drug take-back event – 10/28/17

- Kaitlin shared that Walgreens on the Corner of Union and West approached the Vernon PD about doing a Drug Take back day on October 28. The PFS grant would fund the over- time cost to allow a law enforcement officer to be present at the event. Lt. Meier is currently working out the details.

c. Opioid Forum – proposed dates 11/15, 11/29, or 12/6

- Kaitlin announced the possible dates of the forum.
- VCMS was suggested as a possible location for the opioid forum due to the cafeteria being adjacent to the auditorium, which would allow a nice area for the resource fair.
- Both RHS and VCMS will be considered as a location. Michelle will check the availability of VCMS and Kim will check the availability of RHS.
- Once the date and location are determined, the MC will be recruited, and the US Attorney will also be contacted to discuss the possibility of his office presenting "Chasing the Dragon" at an assembly for the RHS students during the school day on the date of the forum.

d. School Survey – TBD in October

- Kaitlin shared that the date for the school survey has yet to be determined, but the data analysis following the survey implementation should be complete by winter time.

#### 4. DMHAS grant updates

- a. PFS – DMHAS site visit & attendance at coalition meeting 10/20/17; Kaitlin announced that representatives from DMHAS will attend our next meeting.
- b. North Central District Health Department
  - Joanna announced that the NCDHD has been awarded a grant from DMHAS to focus on preventing the abuse of prescription drugs. Their grant is not age specific. Three towns in their service area; Vernon, Enfield, and Windham, were identified as needing the most attention. Joanna shared that they will be focusing on providing education and plan to serve all eight towns in their catchment area.

#### 5. ERASE grant suggestions: The group discussed the below recommendations made by Michelle and Kaitlin for use of the ERASE LPC grant funds for the 17-18 fiscal year.

- Compliance checks: The group agreed to conduct compliance checks for both tobacco and Alcohol.
- S-BIRT: Melisa gave a description of SBIRT, which is evidence based screening tool and approach to reducing substance abuse issues. The group agreed to use funds to provide training for JRB members to use during the JRB process and offer it to school personnel as well.
- TIPS Training: Michelle shared that a few liquor store merchants requested training for more of their employees. It was agreed to fund again in 17-18.
- Michelle suggested remaining funds be used for promotional drug free marketing materials.

#### 6. Coalition Capacity Building Sessions

- Proposed dates for October – Friday 13<sup>th</sup>, Tuesday 17<sup>th</sup>, or Wednesday 25<sup>th</sup>  
The group decided to hold next session on Wednesday, October 25<sup>th</sup> at 12:30. Lunch will be included. Kaitlin is open to suggestions for lunch ideas.  
The focus will be on determining a structure and then move on to roles/responsibilities, bi-laws, etc.

#### 7. Coalition branding

- Vernon R.O.C.K.S. coalition – logo design  
The next step for branding is to decide on a logo design. Kaitlin will ask the group of Vernon youth who came up with the name for input on colors, shapes, etc. and will give to the Marketing company so they can prepare some options for the Vernon ROCKS Coalition to choose from.