TOWN OF VERNON

OFFICE OF THE
WATER POLLUTION
CONTROL DEPARTMENT

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MINUTES
WATER POLLUTION CONTROL AUTHORITY
SPECIAL MEETING

DECEMBER 30, 2010 ***WASTEWATER TREATMENT PLANT*** ***7:30 P.M.***

ATTENDEES: *Chairman John Anderson. Everett Weaver, Adam Weissberger and Gary Leavitt. Also, Water Pollution Control Authority Director David Ignatowicz, Assistant Director Arnie Bevins and Business Manager George Rostkowski.*

Chairman Anderson called the meeting to order at 7:40 P.M.

1. ***REVIEW OF WATER POLLUTION CONTROL AUTHORITY BUDGET #10116157; HOUSING AUTHORITY SEWER SUBSIDY BUDGET #10673282 AND WASTEWATER TREATMENT PLANT BUDGET #41345700 FOR FISCAL YEAR 2011/2012.***

   Director David Ignatowicz gave an overview of the Water Pollution Control Authority Budget and stated that this was a general fund budget that reimburses the WPCA for work associated with sewer assessments and other work not directly related to the wastewater treatment plant. The proposed budget for FY 2011/12 is $13,825 and is $184 more than the current year budget. After discussion, Everett Weaver moved that the Water Pollution Control Authority recommend to the Mayor and the Vernon Town Council, Water Pollution Control Authority Budget #10116157 for Fiscal Year 2011/2012 in the amount of $13,825. Adam Weissberger seconded the motion. Carried unanimously.

   David Ignatowicz commented on the Housing Authority Sewer Subsidy Budget and answered questions from Authority members. He said that this is a general fund budget that pays for sewer user charges incurred by the Vernon Housing Authority, paid by the Town of Vernon under a PILOT agreement between the Town of Vernon and the Housing Authority. The proposed budget for 2011/12 is $52,989 and is increased by $6,549 due to additional water usage by the 344 housing units. After further discussion, Adam Weissberger moved that the Water Pollution Control Authority recommend to the Mayor and Vernon Town Council, Housing Authority Sewer Subsidy Budget #10673282 for Fiscal Year 2011/2012 in the amount of $52,989. Gary Leavitt seconded the motion. Carried unanimously.

   The Wastewater Treatment Plant Operations Budget #41345700 was presented and David Ignatowicz commented on the budget proposal in general and then line items were discussed with questions from the Authority answered by staff. The proposal to the WPCA was for a total budget of $5,589,626, a decrease of $12,897 (-0.23%) from the current year's appropriation. The budget review covered personnel, salaries and wages, employee benefits, professional services, property services, supplies and materials and capital outlay. During discussions, John Anderson suggested that staff ask the Public Works Department if they could make a sign for the front of the treatment plant (requested in the budget) as he believes that they have the capability to do so. He also recommended that object code 56162-Sign Parts and Supplies be reduced from $1,200 to $200. After further discussion, Adam Weissberger moved that the Water Pollution Control Department recommend to the Mayor and the Vernon Town Council, Wastewater Treatment Plant Operations Budget #41345700 for Fiscal Year 2011/2012 in the amount of $5,588,626. Everett Weaver seconded the motion. Carried unanimously.

The Authority reviewed the Capital Improvements Proposal for the years 2010/11 through 2014/15 and discussed the overall capital needs of the department. Mr. Anderson suggested that the Water Pollution Control Department check with Public Works or Parks and Recreation Departments to see if those departments would be willing to do lawn and grounds maintenance at the treatment plant, or if the service could be contracted out.

Business Manager George Rostkowski presented a five year projection of budgets and rates and he indicated that there was an operating profit for the fiscal year ending June 30, 2010.

2. ***REVIEW AND APPROVAL OF THE WATER POLLUTION CONTROL AUTHORITY MEETING SCHEDULE FOR CALENDAR YEAR 2011***

A motion was made by Gary Leavitt and seconded by Adam Weissberger to accept the calendar year 2011 meeting schedule for the Water Pollution Control Authority. Discussion followed and Everett Weaver moved to amend the original motion by changing the November 24, 2011 meeting date to November 17, 2011. After consideration, the Chairman called for a vote on the amendment. The vote was 2 yes, 0 no and 2 abstentions (Anderson and Weissberger). The motion passed. Chairman Anderson then called for a vote on the original motion as amended. The vote was 3 yes, 0 no and 1 abstention (Weissberger). The motion passed and the schedule was adopted as amended.

3. ***ADJOURN***

The meeting was adjourned at 9:17 P.M. upon a motion made by Everett Weaver and seconded by Gary Leavitt. The motion carried.

Respectfully Submitted

David R. Ignatowicz
Director
Water Pollution Control