TOWN OF VERNON
WATER POLLUTION CONTROL AUTHORITY

OFFICE OF THE
WATER POLLUTION
CONTROL AUTHORITY

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TOWN OF VERNON
WATER POLLUTION CONTROL AUTHORITY
SPECIAL MEETING MINUTES
Thursday July 21, 2011

***Attendees**: Chairman Adam Weissberger, Vice-Chairman E. Ray Weaver and Gary Leavitt. Also present David R. Ignatowicz, Director, Water Pollution Control; Arnie Bevins, Assistant Director, Water Pollution Control; George Rostkowski, Business Manager; Peter Williams, Ellington WPCA Administrator; James Krupienski, 59 Deerfield Drive.*

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VERNON TOWN CLERK
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CALL TO ORDER
The meeting was called to order at 7:31 p.m.

ESTABLISHMENT OF SEWER USER RATES
Mr. Rostkowski presented Sewer User Rate projections for FY 2010-11 to FY 2015-16, Sewer User Rates and Changes over the past ten years, and a Rate Increase Impact Summary. He also reported that the Sewer Connection Account balance is $1,504,278. He explained how the rate structure is determined and recommended that the Sewer User Rates remain the same. Mr. Weaver, seconded by Mr. Leavitt, made a motion that the Water Pollution Control Authority adopts a schedule of sewer user charges as heard at a Public Hearing held on July 21, 2011 (and as published in the Reminder News on July 7, 2011) for the last three months of the fiscal year ending June 30, 2011 and for the first nine months of the fiscal year ending June 30, 2012 and payable on October 15, 2011, January 15, 2012, April 15, 2012 and July 15, 2012. Mr. Weissberger said that he is in favor of leaving the rates with no increase and intends to vote that way; he still believes that the rates could potentially go lower. Mr. Weaver explained that rates have to be set on billable gallons and not necessarily the gallons that come in to the facility - and billable gallons can change dramatically from month to month. The motion passed unanimously (3-0-0).

MINUTES OF WPCA REGULAR MEETING HELD ON JUNE 23, 2011
Mr. Leavitt, seconded by Mr. Weaver, moved to accept the minutes of the regular meeting of the Water Pollution Control Authority held on June 23, 2011 as presented. The motion passed unanimously (3-0).

WASTEWATER TREATMENT PLANT REPORT
Mr. Bevins reported that the plant is running fine and there have been no issues related to the [weather related] heat. Mr. Weaver asked if denitrification is being fine tuned and Mr. Bevins said that it is. Mr. Bevins noted that sludge disposal costs may increase because of the possibility of more stringent phosphorous limits and the Authority should keep this in mind for the future in regards to the treatment facility upgrade.

REQUEST THE WATER POLLUTION CONTROL AUTHORITY TO AUTHORIZE A BID WAIVER IN THE AMOUNT OF $17,500 FOR HIGH VOLTAGE ELETRICAL TESTING AND INSPECTION
Mr. Ignatowicz explained that the high voltage electrical equipment at the treatment plant has not been tested or inspected in the last 10-12 years. Electrical services for smaller equipment items have been contracted out to local vendors for the past two years since the death of Plant Electrician Ken Luurtsema, Mr. Ignatowicz said. Mr. Ignatowicz said that three contractors were contacted and

been contracted out to local vendors for the past two years since the death of Plant Electrician Ken Luurtsema, Mr. Ignatowicz said. Mr. Ignatowicz said that three contractors were contacted and Electrical Contractor, Inc. of Hartford (ECI), was very responsive as well as offering a full repair and replacement guarantee. Mr. Bevins said that ECI installed all of the high voltage electrical equipment during the treatment facility upgrade in the 1990's. Mr. Ignatowicz said that $20,000 was added to the budget for this specialized service and the proposal includes ECI to be on call as well. Mr. Ignatowicz provided the Authority with a copy of a non-appropriation clause that should be included in the agreement as recommended by the Town's Finance Director James Luddecke. Mr. Weissberger asked about ECI's work history or for any recommendations regarding their work. Mr. Weaver said that ECI has done work at the Manchester Wastewater Treatment facility and said that ECI is very reliable and he is happy with the service. Mr. Weissberger asked if it is worth getting the guarantee and Mr. Ignatowicz said that the guarantee is a worthwhile purchase. Mr. Leavitt, seconded by Mr. Weaver made a motion, resolved, the Water Pollution Control Authority, consistent with the Town Charter, Chapter 12, Sections 9 and 10, determines that it is in the best interest of the Town to waive the bid procedure for services provided by Electrical Contractors, Inc. 3510 Main Street Hartford CT, for high voltage electricity testing and inspection of electrical distribution and switchgear equipment at the Water Pollution Control Facility in accordance with a proposal dated July 7, 2011 in the amount of $17,500 for FY 2011-2012 and subject to a non-appropriation clause for the two following years and review and approval of the contract by the Vernon Town Attorney. Mr. Weaver commented that he sees this proposal as ongoing because the equipment is a valuable piece of the plant, especially with its age and suggested that this be included in facilities plan for the plant upgrade proposal. Mr. Leavitt said that if there comes a point in time when an employee is cheaper to do the work, then someone should be hired; whatever is cheaper, the Authority should do. Mr. Bevins said that at this time, hiring outside contractors is more cost effective. The motion passed unanimously 3-0-0.

REQUEST TO DISPOSE OF MOTOR VEHICLE

Mr. Weaver, seconded by Mr. Leavitt made a motion to table this item until the next meeting in August and to authorize David Ignatowicz to make inquiries regarding the value of a 1999 C1500 Chevrolet Silverado Pick-Up truck so that the Authority may make a determination with the regard to its disposal. The motion passed unanimously 3-0-0.

REQUEST FOR A TRANSFER OF FUNDS WITHIN WASTE TREATMENT PLANT OPERATIONS BUDGET 41345700 FOR FY 2011-2012

Mr. Ignatowicz said that there has not been a sign in front of the treatment facility since the sign was destroyed by a motor vehicle several years ago. Mr. Ignatowicz said that the contract for Security Services at the treatment plant is about $12,000 less than budgeted. The sign would cost about $600 and funds could be transferred from Security Services to Sign Parts and Supplies in the 2011-2012 FY Waste Treatment Plant Operations Budget. Mr. Weissberger asked if the new sign would contain the current Town seal and Mr. Ignatowicz explained that there would be a few different sign mock-ups provided and it would contain the current town seal. Mr. Weaver suggested that a sign with information about the treatment plant be provided to be located by the Hockanum Linear Park entrance after the plant upgrade. Mr. Weaver, seconded by Mr. Leavitt, made a motion that the Water Pollution Control Authority approves the transfer of $600 from Object Code 55730-Security Services to Object Code 56162-Sign Parts and Supplies in the FY 2011-2012 Waste Treatment Plant Operation Budget #41345700 for the purpose of purchasing a sign for the front of the Wastewater Treatment Facility. The motion passed unanimously 3-0-0.

ADJOURN

Mr. Weaver, seconded by Mr. Leavitt, made a motion to adjourn the meeting. The motion passed unanimously (3-0) and the meeting was adjourned at 8:21 p.m.

Respectfully submitted,

Lisa B. Yost
Secretary, Water Pollution Control