

The Bolton Lakes Regional Water Pollution Control Authority (BLRWPCA) held a meeting on May 5, 2011 at the Bolton Town Hall with Chair Robert Morra presiding. Also in attendance were: Board members Richard Hayes, Daniel Wright and Michael Morris; alternates John Ward, Cheryl Udin and Joyce Stille; Vernon WPCA Director David Ignatowicz; Vernon Tax Collector Terry Hjarne and from Fuss & O'Neill Marshall Gaston. Resident Mr. Marty Hainsey was present through the action on the sewer benefit assessments.

1. CALL TO ORDER

Mr. Morra called the meeting to order at 7:00 P.M. Alternates John Ward, Cheryl Udin and Joyce Stille were made voting members.

2. PUBLIC COMMENT

None.

3. ACCEPTANCE OF MINUTES

A. March 30, 2011 Public Hearing on Phase III Construction

A motion was made by Mr. Hayes, seconded by Ms. Stille, to accept the minutes of the March 30, 2011 Public Hearing of the BLRWPCA as presented. Motion unanimously passed.

B. March 30, 2011 Public Hearing on Phase I Benefit Assessments

A motion was made by Mr. Ward, seconded by Mr. Hayes, to accept the minutes of the March 30, 2011 Public Hearing of the BLRWPCA as presented. Motion unanimously passed.

C. March 30, 2011 Special Meeting

A motion was made by Mr. Ward, seconded by Mr. Hayes, to accept the minutes of the March 30, 2011 Special Meeting of the BLRWPCA as presented. Motion unanimously passed.

4. PENDING BUSINESS

A. Consider and Act on Outstanding Sewer Benefit Assessments for Phase I

A motion was made by Mr. Hayes, seconded by Mr. Morris, to set the benefit assessment for 291 Boston Turnpike at two (2) EDU's subject to continued review as recommended by Fuss & O'Neill. Motion unanimously passed.

A motion was made by Mr. Hayes, seconded by Mr. Ward, to set the benefit assessment for 17 Hillcrest as one (1) EDU. Motion unanimously passed.

B. Consider and Act on Phase III Construction Bid

Mr. Gaston provided an overview of the six bids received and recommendations. A motion was made by Ms. Stille, seconded by Mr. Hayes, to waive Ludlow Construction Co.'s bid irregularities of not indicating a surety reference and the listing on the DAS Contractor Prequalification Certification website. Motion unanimously passed.

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A motion was made by Mr. Hayes, seconded by Ms. Stille, to waive the Ludlow Co.'s number of bids and listing of base bid plus alternate on the bid form. Motion unanimously passed.

A motion was made by Mr. Hayes, seconded by Ms. Stille, to accept the bid and award the Phase III Construction Contract to Ludlow Construction Co., Inc. the base bid \$1,592,539.95 plus the alternate \$556,836.95 pending final review of qualifications by Fuss & O'Neill and authorizing Chair Robert Morra to enter into the contract subject to concurrence by Rural Development and DEP. Motion unanimously passed.

C. Status Report on Sewer Project:

1. Phase 1 Construction:

- Flowmeter controls are 90% complete
- Middle Turnpike East is tentatively scheduled to be ready for paving on May 31st

2. Phase 2 Construction:

- The contractor has since reevaluated the wall system and we are waiting for revised shop drawings
- Grinder Pump agreement acquisitions are ongoing. We are currently working with property owners to stay ahead of the contractors needs. 25 Howard Road, 890 Boston Turnpike and 12 Quarry Road are outstanding.
- SEF installed tees and grinder pumps. The boring under the Bolton Pond Brook was completed along with the laterals across Rte 44, prior to the DOT surface paving operations.
- Restoration activities are increasing now that the ground is starting to firm up.

3. Phase 3 Construction:

- Phase 3 construction bids were received May 3, 2011. Bid Packages are under review. F&O will make a recommendation to the BLRWPCA under a separate document.
- The apparent lowest responsible bidder is Ludlow Construction Co., Inc. from Ludlow, MA.

4. Phase 4 Construction:

- Well location information was obtained. Plans were submitted to EHHD/NCHD and are under review.
- Final design in process.

5. Financial Report:

- CWF 24 Reimbursement was submitted for processing.
- RD 24 Budget Summary report was submitted for processing. A project extension was requested from RD for the Phase 1. The RD Phase 1 funding package was set to expire on May 5. Verbally request was appropriate and we are waiting for written confirmation that the extension was granted.
- STAG - Approximately 86% of the funds have been expended. As so as the Phase 1 construction is restarted, these funds will be utilized.

D. Discussion on Next Steps

1. Billing/Collection

Mr. Ward and Ms. Hjarne presented information on the Town of Vernon providing collection services. More information will be provided at the next meeting.

2. Maintenance

Mr. Gaston will contact E-One for a quote on a one year maintenance contract. That will provide time for a permanent contract to be developed.

5. REPORT OF THE CHAIR

None.

6. ANY ADDITIONAL MATTERS/OTHER BUSINESS

Mr. Morra and Ms. Stille met with Manchester officials to discuss connection fees for institutional and commercial parcels. Both Towns will need to work with their perspective Planning and Zoning Commissions to determine developed (including any open space set aside) acreages.

7. ADJOURNMENT

A motion was made by Ms. Stille, seconded by Mr. Ward, to adjourn the meeting at 8:45 P.M. Motion unanimously passed.

Respectfully submitted,

Joyce M. Stille

NOT ORIGINAL SIGNATURE

Joyce M. Stille

Alternate, Bolton Lakes Regional Water Pollution Control Authority

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.