



TOWN OF VERNON WATER POLLUTION CONTROL AUTHORITY

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APPROVED

OFFICE OF THE
WATER POLLUTION
CONTROL AUTHORITY

MINUTES WATER POLLUTION CONTROL AUTHORITY SPECIAL MEETING

August 27, 2018

Wastewater Treatment Plant

7:30 p.m.

Attendees:

Chairman E. Ray Weaver, John Anderson and Elizabeth Landry. Also present Robert I. Grasis, Director, Water Pollution Control; Steve Boske, Assistant Director, Water Pollution Control; Matthew Daskal, Financial Analyst; and Patricia Plympton, 9 River Street

CALL TO ORDER

The meeting was called to order by the Chairman at 7:45 p.m.

PUBLIC COMMENT

None.

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VERNON TOWN CLERK
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MINUTES OF THE WPCA REGULAR MEETING HELD ON JULY 26, 2018

Recommended Motion:

Mr. Anderson, seconded by Chairman Weaver made a motion that the Water Pollution Control Authority accepts the minutes of the July 26, 2018 Regular Meeting as presented. The motion passed unanimously with Mrs. Landry abstaining (2-0-1).

UPDATE ON TREATMENT PLANT UPGRADE

Mr. Grasis reported that he and Chairman Weaver updated the Town Council at its July 17th meeting regarding the progress of the upgrade. Also Mr. Grasis reported: the Disc filter validation is complete and the initial reports are positive; the 60% design documents are under review; the 75% cost estimate should be completed by mid-October; and he has been working with Tighe & Bond and DEEP relative to draft grant percentages. In regards to public information, participation and education: Schedules were discussed at the latest Design Advisory Committee meeting; he has been working with Planning & Zoning regarding the 8-24 referral so it may be included on the Commission's September 6th agenda; an informative video is complete and will be forwarded to the Authority for comment; and WPC personnel will be at the Touch-A-Truck event on September 15th. Tours of the treatment plant, and informational sessions to take place at the Senior Center and Library will be planned as well.

REVIEW OF AGREEMENT FOR ACCOUNT #5436

Mrs. Landry, seconded by Mr. Anderson made a motion that, as presented, the Town of Vernon Water Pollution Control Authority accepts the terms of a Settlement Agreement and Release, between the Town of Vernon and Meadowbrook Hardware LLC, and authorizes the Town Administrator, Michael Purcaro, to execute such agreement on behalf of the Vernon Water Pollution Control Authority. The motion passed unanimously (3-0-0).

REVIEW AND DISCUSSION OF ACCOUNT #4169 – 9 RIVER STREET

Mr. Grasis presented a timeline of events regarding the sewer user charges for the property. After discussion, it was the consensus of the Authority, that since the sewer has been, and is available, it is considered a benefit and all sewer use charges are due even though the property has been vacant.

DEVELOPERS PERMIT AGREEMENT FOR 243/253 TALCOTTVILLE ROAD - TRAIL RUN

A discussion took place regarding failing pump stations on privately owned land. It was the consensus of the Authority to have the Town Attorney review the permit. Mr. Anderson, seconded by Mrs. Landry made a motion that the Water Pollution Control Authority approve WPCA Director Robert Grasis to enter into a Developers Agreement with applicable parties for the installation of a sanitary sewer for the Trail Run Mixed Development located at 243/253 Talcottville Road subject to approval by the Town Attorney. The motion passed unanimously (3-0-0).

PLANT SUMMARY

Mr. Boske reported that the effluent water quality last month was stellar. He updated the Authority relative to primary, secondary and tertiary processes and related equipment at the treatment facility during July. Mr. Grasis reported that: work on replacing the Talcottville generator should be started in October and finished in November; maintenance flushing will be performed on Loveland Hill Road before the start of school; Operator Gary Miller is retiring next month after 39 years of employment; and Steve Boske passed his Class 4 Operator's test. The Authority and Chairman Weaver congratulated Mr. Boske.

BUSINESS OFFICE REPORT

Mr. Daskal presented the draft notice for the proposed bi-annual billing schedule. Chairman Weaver said the notice should be mailed during the current billing periods even though users are not going to be billed. Mr. Anderson said the transition should be made as smooth and easy as possible.

ESTABLISHMENT OF SEWER USER RATES

Mr. Daskal presented a history of sewer user rates, information on bi-annual billing adjustments, as well as an explanation regarding the increase of the minimum usage charge and its effect on bi-annual billing. He explained the reasons for the decrease in the well rate from \$77.71 to \$76.25. Chairman Weaver expressed concern about the increase in the minimum usage charge. Mr. Daskal answered questions from the Authority. Discussion took place about the increase in the minimum usage charge and bi-annual billing. Mr. Anderson, seconded by Mrs. Landry made a motion that the Water Pollution Control Authority adopts a schedule of sewer user charges as heard at a Public Hearing held on August 23, 2018 for the last three months of the fiscal year ending June 30, 2018 and for the first nine months of the fiscal year ending June 30, 2019 and payable on October 1, 2018, and April 1, 2019. The motion passed unanimously (3-0-0).

ANY ADDITIONAL MATTERS

An informal discussion took place regarding the January 2019 and July 2019 mailing of notices regarding the bi-annual billing and further notifying the public regarding the treatment plant upgrade.

ADJOURN

Mrs. Landry, seconded by Mr. Anderson made a motion to adjourn. The motion passed unanimously (3-0-0) and the meeting was adjourned at 9:06 p.m.

Respectfully submitted,



Lisa B. Yost
Secretary, Water Pollution Control