



TOWN OF VERNON WATER POLLUTION CONTROL AUTHORITY

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OFFICE OF THE
WATER POLLUTION
CONTROL AUTHORITY

APPROVED

SPECIAL MEETING MINUTES WATER POLLUTION CONTROL AUTHORITY Wastewater Treatment Plant June 28, 2018

Attendees:

Chairman E. Ray Weaver, Andrew Tedford and Gloria Giansanti-Townsend. Also present Robert I. Grasis, Director, Water Pollution Control; Steve Boske, Assistant Director, Water Pollution Control; Matthew Daskal, Financial Analyst; Michael Purcaro, Town Administrator; Louis Spadaccini, Town Attorney; Dorian R. Famiglietti, Kahan Kerensky & Capossela; and Bruce Kloter, 35 Windsor Avenue

CALL TO ORDER

The meeting was called to order by the Chairman at 7:32 p.m.

PUBLIC COMMENT

None.

MINUTES OF THE WPCA REGULAR MEETING HELD ON MAY 24, 2018

Mr. Tedford, seconded by Ms. Giansanti-Townsend made a motion that the Water Pollution Control Authority accepts the minutes of the May 24, 2018 Regular Meeting as presented. There was no discussion and the motion passed unanimously (3-0-0).

REVIEW OF SEWER USER ACCOUNT #5436

Mr. Grasis referenced his memo dated June 22, 2018 to the Authority, relative to sewer charges that are a result of a second water meter that was not linked to the sewer user account #5436. Mr. Kloter provided historical information on the property and said that he would be willing to pay half of the amount due. Attorney Famiglietti spoke on behalf of Mr. Kloter. Chairman Weaver said that it is the Authority's general policy to charge in full and is concerned about setting a precedent. Chairman Weaver said that he is reluctant to reduce the amount but is amenable to waiving the interest charges. Mr. Purcaro said that he understands the Chairman's position; each situation is unique and should be looked at individually. From his position as Town Administrator, he sees it as an error on the Town's part and the Authority should consider not pursuing 100% of the total.

EXECUTIVE SESSION TO DISCUSS SEWER USER ACCOUNT #5436

Mr. Tedford seconded by Ms. Giansanti-Townsend, made a motion that the Vernon Water Pollution Control Authority, pursuant to the authority given in Connecticut General Statutes, Section 1-200 (6) (B) and (D) hereby moves to go in to Executive Session to discuss Sewer User Account #5436 and invites Robert Grasis, Director, Water Pollution Control; Steve Boske, Assistant Director, Water Pollution Control; Matthew Daskal, Financial Analyst, Water Pollution Control, Town Administrator Michael Purcaro and Town Attorney Louis Spadaccini to attend the Executive Session. The motion passed unanimously (3-0-0) and the Authority entered into Executive Session at 7:49 p.m. Ms. Giansanti-Townsend, seconded by Mr. Tedford made a motion to exit Executive Session at 8:16 p.m. The motion passed unanimously (3-0-0) and no action was taken on this item.

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UPDATE ON TREATMENT PLANT UPGRADE

Chairman Weaver provided an update and referenced a task schedule provided by Tighe & Bond. He said Steve Seigal reported that about 50% of Tighe & Bond's staff are working on the plant upgrade project. Chairman Weaver also said that a video will soon be available regarding the upgrade and updates will be presented at the Town Council meetings as well. Mr. Grasis reported that a 70% cost estimate will be completed in November and that cost estimate can be used for the referendum. Also: Mr. Grasis said a discussion took place regarding plans for demolition and electrical work; informational brochures were sent out with the July 2018 sewer use bills; and he plans to contact the Journal Inquirer.

PLANT SUMMARY

Mr. Boske said the plant has been running excellently. There have been issues with the aeration blowers due to warm days and cold nights. Regarding current activities, Mr. Grasis reported the following: a closing will be scheduled for the Scranton Motors sewer line which has been installed and inspected; there is an active sewer bypass at the Pleasantview bridge due to the bridge's replacement; Dj Lupacchino has surpassed eight consecutive years of perfect attendance; Lisa Yost has surpassed three consecutive years of perfect attendance; Joe Julian received his Class III Operator's Certificate; Mr. Lupacchino and Jeff Carlson attended NASSCO pipeline assessment certification class; DEEP inspected the underground storage tank and it passed inspection; FOG Coordinator Gary Leavitt will analyze and update the sewer user regulations for the Authority's review; and JE Shea was awarded the bid for the Talcottville Pump Station replacement generator for approximately \$50,000 less than budgeted. Also, Mr. Grasis said that he will contact Eversource regarding three power outages that occurred last month, due to issues with the power feed to the plant. Mr. Grasis and Mr. Lupacchino met with Kleinfelder, to have that firm examine and evaluate infiltration/inflow on the collection system as well as vegetation management plans at various locations in town.

BUSINESS OFFICE REPORT

Mr. Daskal said that Regulation 1 will be reviewed during the next months and asked Authority members to present any suggestions/changes at the next meeting. Mr. Daskal reported that this fall, the new billing system will be working alongside the current software, and it is anticipated that the April 2019 billing will use the new software exclusively. Also, Mr. Daskal said that a proposal to change the quarterly billing cycle to a bi-annual method of billing will be presented at the next meeting, along with proposed rates for the next fiscal year.

DISCUSSION AND REVIEW OF QUOTES FOR THE PURCHASE OF TWO ADDITIONAL VEHICLES

Mr. Grasis provided background on this item. The department's fleet car, currently a former police Crown Victoria, is unsafe to drive. Competitive quotes were obtained by Mr. Daskal for the vehicles and the service body from Ray Seraphin Ford, Inc. for a total purchase not to exceed \$114,000. The 2000 GMC pickup would be replaced with a 2019 F250 pickup (budgeted \$43,000/quote \$25,774) and the 2007 GMC pickup would be replaced by 2019 F450 service truck with a crane (budgeted \$65,000/quote \$64,797). The Crown Victoria would be replaced by a 2018 Ford Escape at a cost of \$22,489 that is \$1,000 less than the state bid. Ms. Giansanti-Townsend, seconded by Mr. Tedford, made a motion that, be it resolved, the Water Pollution Control Authority hereby finds it in the best interest of the Town and waived formal bid procedures, for costs involving the purchase of three fleet vehicles and accessories, to be purchased from Ray Seraphin Ford Inc., Vernon, CT in an amount not to exceed \$114,000, and authorizes the Town Administrator to execute on behalf of the Town of Vernon any instrument(s) to that effect. The motion passed unanimously (3-0-0). Ms. Giansanti-Townsend, seconded by Mr. Tedford, made a motion that, be it resolved, the Water Pollution Control

Authority amends the Water Pollution Control Capital Improvement Plan for Fiscal Year 2018 to include the replacement of the department's fleet vehicle; and approves the transfer, and additional appropriation of \$6,000 from the Water Pollution Control Fund Balance to account 4134700-57620 (Trucks). The motion passed unanimously (3-0-0).

WPCA MEMBERSHIP AND TERM INFORMATION

Chairman Weaver asked the Authority members to review and verify their membership and contact information.

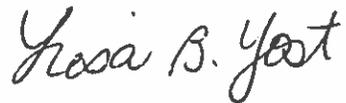
ANY ADDITIONAL MATTERS

Chairman Weaver and Mr. Grasis spoke to Informational items.

ADJOURN

Mr. Tedford, seconded by Mrs. Giansanti-Townsend made a motion to adjourn. The motion passed unanimously (3-0-0) and the meeting was adjourned at 9:07 pm.

Respectfully submitted,



Lisa B. Yost
Secretary, Water Pollution Control