



TOWN OF VERNON WATER POLLUTION CONTROL AUTHORITY

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OFFICE OF THE
WATER POLLUTION
CONTROL AUTHORITY

MINUTES
WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
December 6, 2018
Wastewater Treatment Plant

APPROVED
19 JAN 25 AM 11:21
RECEIVED
VERNON TOWN CLERK

Attendees:

Chairman E. Ray Weaver, Andrew Tedford, John Anderson and Kevin Kearney. Also present Robert I. Grasis, Director, Water Pollution Control; Steve Boske, Assistant Director, Water Pollution Control; Matthew Daskal, Financial Analyst and Carina Hart, future WPCA member

CALL TO ORDER

The meeting was called to order by the Chairman at 7:30 p.m.

PUBLIC COMMENT

Chairman Weaver welcomed new Authority member Kevin Kearney. He also welcomed Carina Hart who will begin her term on January 1, 2019.

MINUTES OF THE WPCA REGULAR MEETING HELD ON OCTOBER 25, 2018

Mr. Anderson, seconded by Mr. Tedford made a motion that the Water Pollution Control Authority accepts the minutes of the October 25, 2018 Regular Meeting as presented. There was no discussion and the motion passed unanimously (3-1-0), with Mr. Kearney abstaining.

UPDATE ON TREATMENT PLANT UPGRADE

Chairman Weaver and Mr. Grasis provided background information for Mr. Kearney and Ms. Hart. Mr. Grasis said that a referendum is scheduled for January 15th to vote on the proposed \$85,972,000 appropriation for the facility upgrade. A discussion took place regarding public information. Mr. Grasis referenced a project schedule and reported that the 100% complete design documents should be ready in approximately six weeks. The I/I study has been submitted to DEEP Mr. Grasis said, but they have not had time to review it.

PLANT SUMMARY

Mr. Boske reported that the plant ran well during October it was the best month for nitrogen removal. He said that the plant ran well during November as well and flows were up due to rain. Mr. Grasis reported that the new F250 truck is in service and the new F450 should be delivered by the end of December. Also, fixed assets, as approved by the Town Council, were disposed of; the Operator II position has not yet been filled; Tim Foley will be retiring as of January 31, 2019; FOG coordinator Gary Leavitt will return in May; Anna Bieniarz passed the first course for her tax collector's certificate; the replacement of the Talcottville pump station generator has been delayed; approximately 12,000 feet of the collection system was treated for root control; and department personnel attended various classes, forums and workshops. Mr. Grasis updated the Authority on equipment issues and repairs at the treatment facility. A discussion took place relative to the Rail to Trails force main; hydrogen sulfide and bioxide to treat odor issues.

BUSINESS OFFICE REPORT

Mr. Daskal reported that the transition to the new utility billing is moving very quickly and some data conversion has taken place. He informed the Authority that approximately \$178,000 of \$393,000 was collected on sewer user accounts that had past due balances between \$1,000 and \$2,000. Further enforcement will begin in January, Mr. Daskal said. Mr. Grasis said that plans are underway to mail postcards to remind users that the next sewer use bill will be due on April 1, 2019.

APPROVAL OF 2019 MEETING SCHEDULE

Mr. Tedford, seconded by Mr. Kearney made a motion to accept the 2019 Meeting Schedule as presented. The motion passed unanimously (4-0-0). Mr. Anderson asked for information to be provided at the next meeting relative to possibly meeting twice a month during the facility upgrade.

ANY ADDITIONAL MATTERS

Mr. Grasis and Mr. Anderson thanked Chairman Weaver for his many years of service on the Authority. Mr. Anderson also thanked Elizabeth Landry for her service as well. Chairman Weaver thanked both staff and Authority members.

ADJOURN

Mr. Anderson, seconded by Mr. Tedford made a motion to adjourn. The motion passed unanimously (4-0-0) and the meeting was adjourned at 8:19 p.m.

Respectfully submitted,



Lisa B. Yost
Secretary, Water Pollution Control