



# TOWN OF VERNON WATER POLLUTION CONTROL AUTHORITY

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APPROVED

OFFICE OF THE  
WATER POLLUTION  
CONTROL AUTHORITY

## MINUTES WATER POLLUTION CONTROL AUTHORITY REGULAR MEETING

September 27, 2018

Wastewater Treatment Plant

7:30 p.m.

### Attendees:

Chairman E. Ray Weaver, Andrew Tedford, Elizabeth Landry and John Anderson. Also present Robert I. Grasis, Director, Water Pollution Control; Matthew Daskal, Financial Analyst; Steve Seigal, Vice President, Tighe & Bond; Timothy Webb, Ellington WPCA; Eric Peterson, P.E., Gardner & Peterson and John Seagrave, All-Phase Construction

### CALL TO ORDER

The meeting was called to order at 7:30 p.m.

### PUBLIC COMMENT

None.

### MINUTES OF THE WPCA SPECIAL MEETING HELD ON AUGUST 27, 2018

Mrs. Landry, seconded by Mr. Anderson, made a motion that the Water Pollution Control Authority accepts the minutes of the August 27, 2018 Special Meeting as presented. The motion passed (3-0-1) with Mr. Tedford abstaining.

### UPDATE ON TREATMENT PLANT UPGRADE

Mr. Seigal reported that the design for the upgrade is approximately 75% complete. Also, Tighe and Bond submitted its assessment of a 32% grant allowance to DEEP; both the design budget and the design schedule are on track; and, the design phase should be ready to be submitted to DEEP by January. Mr. Anderson asked about the total cost of the project, and Mr. Seigal said that the cost estimators are working on this and he will have a better idea of the cost next month. Mrs. Landry asked about the contingency percentage for the 75% design phase, and Mr. Seigal said the design phase would carry approximately a 15% contingency. A discussion took place about public information.

### DISCUSSION OF 718 TALCOTTVILLE ROAD

Mr. Grasis provided background on this item regarding the development of 718 Talcottville Road and its connection to the sanitary sewer. A discussion took place relative to the benefits of extending the sewer line in a southerly direction along Route 83 to the intersection of Loveland Hill Road. Mrs. Landry suggested a cost benefit analysis be conducted and the Authority agreed. The Authority also requested information, to be presented at the next meeting, regarding how long the property's septic system has been in place and the cost to run the sewer to other properties on Loveland Hill Road. Mr. Daskal said that a preliminary estimate for this project is \$135,000 that includes the assessment charge and two laterals. Mr. Anderson suggested that the Town Administrator be notified that this sewer extension is under consideration, and perhaps the installation of the sidewalk located at 713 Talcottville Road can be delayed until Spring.

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VERNON TOWN CLERK  
OCT 29 PM 2:45

PROPOSAL FROM HOWDEN ROOTS, LLC FOR THE REPLACEMENT OF A ROOTS CENTRIFUGAL COMPRESSOR

Mr. Grasis provided background information on this item and answered questions from the Authority. A discussion took place regarding the use of blowers relative to the treatment plant upgrade. Mr. Anderson, seconded by Mr. Tedford made a motion that the Water Pollution Control Authority approves the field service proposal of the centrifugal compressors by Howden Roots, LLC in the amount of \$10,000 in accordance with their proposal dated August 16, 2018. The motion passed unanimously (4-0-0).

PLANT SUMMARY

Mr. Grasis reported that the plant is running well and septage is up significantly from last August. Regarding current activities, he reported that: the Developer's Permit agreement was signed for Trail Run; electrical maintenance was performed at the plant last month; he and Mr. Boske attended Community Day; Gary Miller, Operator II, retired in early September; the Lab Analyst position will be filled internally by Jeff Carlson; a new Collections Technician will start work next week; the sewer camera truck was used extensively this past month and root treatment will begin this fall.

BUSINESS OFFICE REPORT

Mr. Daskal reported that the current bills have been mailed and residents have been receptive to the bi-annual billing that will begin in April. Also, several accounts with significant delinquencies were paid last month and information on investment income regarding the fund balance will be forthcoming. Banking fees, including the lockbox service, should decline because those expenses have been moved under the Town of Vernon account.

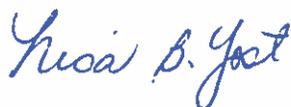
ANY ADDITIONAL MATTERS

None.

ADJOURN

Mr. Anderson, seconded by Mr. Tedford made a motion to adjourn. The motion passed unanimously and the meeting was adjourned at 8:50 p.m. (4-0-0).

Respectfully submitted,



Lisa B. Yost  
Secretary, Water Pollution Control