



# TOWN OF VERNON WATER POLLUTION CONTROL AUTHORITY

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APPROVED

OFFICE OF THE  
WATER POLLUTION  
CONTROL AUTHORITY

## WATER POLLUTION CONTROL AUTHORITY Regular Meeting Minutes September 28, 2017

Attendees: Chairman E. Ray Weaver, Elizabeth Landry, and Ralph Zahner. Also present Robert I. Grasis, Director, Water Pollution Control; Dj Lupacchino, Collection System Foreman; Matt Daskal, Financial Analyst, Water Pollution Control; Stephen Seigal, Vice President, Tighe & Bond; Eric Peterson, P.E., Gardner & Peterson and Phil Wilson, owner, 723 Realty LLC

### CALL TO ORDER

The meeting was called to order at 7:36 p.m.

### PUBLIC COMMENT

None.

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VERNON TOWN CLERK  
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### MINUTES OF THE WPCA PUBLIC HEARING AND REGULAR MEETING HELD ON August 24, 2017

Mrs. Landry, seconded by Mr. Zahner, made a motion that the Water Pollution Control Authority accepts the minutes of the August 24, 2017 Public Hearing as presented. There was no discussion and the motion passed unanimously (3-0-0). Mrs. Landry, seconded by Mr. Zahner, made a motion that the Water Pollution Control Authority accepts the minutes of the August 24, 2017 Water Pollution Control Authority Regular Meeting as presented. There was no discussion and the motion passed unanimously (3-0-0).

### PRESENTATION AND DISCUSSION OF PROPOSED DEVELOPMENT AT 713 & 723 TALCOTTVILLE ROAD

Mr. Grasis referenced a memo to the Authority in which he explained that one of the options for the proposed 13,000 square foot structure sewer connection, would present an opportunity for the Town of Vernon. The option would allow an access point on Route 83 for future expansion of sewer service to existing commercial and residential properties as well as undeveloped lots. Mr. Peterson presented details as well as background information and answered questions from the Authority. A discussion took place relative to options, connection fees and possible reimbursement for a portion of the sewer installation. Chairman Weaver said that he didn't know procedurally and legally if the WPCA could do this. It was the consensus of the Authority to have Mr. Grasis check with the town attorney and finance department regarding procedure. Mr. Zahner, seconded by Mrs. Landry made a motion that the Water Pollution Control Authority approve WPCA Director Robert Grasis to enter into a Developer's Agreement and negotiations with applicable parties for the installation of a sewer line on 713 and 777 Talcottville Road. The motion passed unanimously (3-0-0).

### UPDATE ON TREATMENT PLANT UPGRADE

Mr. Seigal presented a preliminary schedule for the design phase, as well as a cash flow projection from present until the design phase completion. He reported that a good deal of manpower and focus has been put in to three major elements of the project that will need to be pre-bid. Those elements are IFAS, Disk filters and the UV disinfection system. The pre-bid documents, which have to be approved by DEEP, contain criteria that will assist the town in determining who the successful bidders are. Mr. Seigal also said that a team of structural, mechanical and electrical engineers have already been through the plant and have developed baseline documents. He said that there will not be a lot of new construction. Mr. Grasis said that he will email the

minutes of the monthly meetings attend by Tighe & Bond, Administration and WPCA personnel to the Authority.

#### PLANT SUMMARY

Mr. Grasis said that the plant is running well. He also reported that: nitrogen discharge is down possibly due to lack of rain; chlorination season will be ending this week; solids regen pounds were down; natural gas was up and septage gallons are higher compared to last year at this time. Regarding current activities, the regen unit has not been working properly for about the last six weeks and it is possible that something is damaged within the piping of the reactor. Also, the draft amendment for the Ellington Inter-town agreement has been forwarded to Ellington's town attorney; he met with representatives from Tolland regarding capital costs of the upgrade and will meet with South Windsor next week; FOG Coordinator Gary Leavitt met with DEEP relative to classifications of FPE's; at the request of Tighe & Bond, the thickener tanks are being cleaned out; the camera truck will be at the treatment plant for six weeks and three days of training is planned in the spring; approximately 12 manholes on Route 83 will need to be cut out and reset; and a quote of \$2100 has been obtained to see what is needed for the repair of electrical lines at the Dart Hill Pump Station. Mr. Daskal reported that 1310 intent to lien notices were sent and \$95,000 in payments were received as a result of those notices being mailed. A total of 939 liens were subsequently filed. Mr. Daskal also reported that the utility billing software project is moving forward and he is looking to have the new system ready by the 2<sup>nd</sup> quarter of 2018.

#### DISCUSSION OF ACCOUNT #4904 - 140 UNION STREET

Mr. Daskal referenced a letter from the owner that stated the property is not a two family dwelling but instead has been a commercial business since 2009. Mr. Daskal explained that currently, the property is being billed as two units. Before taking any action on this item, it was the consensus of the Authority to have the property inspected to confirm that it is indeed one unit.

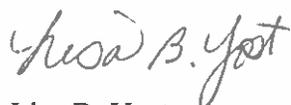
#### SOUTH GENERATOR REPAIR

Mr. Grasis said that HO Penn, the service contractor for the generator, reported last year that the generator's radiator was leaking and several items needed to be addressed. This year, HO Penn again reported that the generator was leaking and a general manager from the company confirmed the report. Mr. Grasis explained that this generator supplies emergency power to the screw pumps and although it will be replaced in the upgrade, the replacement will not take place for another five years. Mr. Zahner asked if the generator can be utilized in other place in town once it has been replaced. Mr. Grasis said that he can pursue that option. Mrs. Landry, seconded by Mr. Zahner, made a motion that the Water Pollution Control Authority asks to waive the three quote requirement for purchases over \$5,000 and below \$25,000 and approves the quote #113651 dated 9/21/17 from H.O. Penn in the amount of \$13,770.53. There was no further discussion and the motion passed unanimously (3-0-0).

#### ADJOURN

Mrs. Landry, seconded by Mr. Zahner made a motion to adjourn. The motion passed unanimously and the meeting was adjourned at 9:10 p.m.

Respectfully submitted,



Lisa B. Yost  
Secretary, Water Pollution Control