TOWN OF VERNON
WATER POLLUTION CONTROL AUTHORITY

OFFICE OF THE
WATER POLLUTION
CONTROL AUTHORITY

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DRAFT

REGULAR MEETING MINUTES
WATER POLLUTION CONTROL AUTHORITY
September 22, 2016

Attendees: Chairman E. Ray Weaver (arrived at 7:47 p.m.), John Anderson, Elizabeth Landry and Ralph Zahner. Also present Robert I. Grasis, Director, Water Pollution Control; Steve Boske, Assistant Director, Water Pollution Control; Matt Daskal, Financial Analyst, Water Pollution Control and Stephen Seigal, Vice President, Tighe & Bond

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CALL TO ORDER
The meeting was called to order at 7:30 p.m. by Vice-Chairman John Anderson.

PUBLIC COMMENT
None.

MINUTES OF THE WPCA PUBLIC HEARING AND REGULAR MEETING HELD ON August 25, 2016
Mr. Zahner, seconded by Mr. Anderson, made a motion that the Water Pollution Control Authority accepts the minutes of the August 25, 2016 WPCA Public Hearing as presented. The motion passed 2-0-1 with Mrs. Landry abstaining.
Mr. Zahner, seconded by Mr. Anderson, made a motion that the Water Pollution Control Authority accepts the minutes of the August 25, 2016 WPCA Regular Meeting as presented. The motion passed 2-0-1 with Mrs. Landry abstaining.

UPDATE ON TREATMENT PLANT UPGRADE
Mr. Seigal updated the Authority regarding the facilities plan. He answered questions from the Authority regarding the project schedule, funding, grants, and referendums. Mr. Seigal said that in order to receive a 50% grant for the cost of phosphorus related improvements, a construction contract must be entered into on or before July 1, 2019. Mr. Seigal said that he intends to provide a detailed project schedule at the next WPCA meeting. At a September 12, 2016 meeting between Tighe & Bond, town staff and the CT DEEP, the potential scale of the plant upgrade was discussed. Although the planning process has just begun and no projections have been made, Vernon's upgrade could be in the range of $60M-$80M or more. Chairman Weaver asked Mr. Grasis to speak with Town Administrator John Ward to have the treatment plant upgrade be included on the Town Council agenda. In order to provide a detailed schedule, Mr. Seigal said that he needs to know how much time should be built into the timetable for town actions. Chairman Weaver suggested Mr. Grasis schedule a meeting with Mr. Ward, Mr. Seigal, and possibly the Mayor to make them aware of the schedule; Chairman Weaver may attend as well.

PLANT SUMMARY
Mr. Boske reported that the plant is running well; kilowatt hours are up due to more processing in the carbon regen unit; the percentage of Biological Oxygenated Demand removal was better than last year at this time and there was no transported waste this month. A discussion took place. Regarding current activities, Mr. Grasis

reported that the sewer line cleaning relative to the Tolland Agreement will begin next week; bids for the camera truck are due on October 6th ; sewer user bills were mailed with the new rate; the Collection Technician position has been posted; and a video was taken of the sewer pipes on Merline Road in advance of the water line replacement on that street. Also, VHB is moving forward relative to a proposed mixed use project located at 243 and 253 Talcottville Road.

UPDATE ON GROVE STREET SEWER LINE SUPPORT PROJECT

Mr. Grasis updated the Authority regarding the project. Mr. Zahner said that he has a problem with the plan in the way it is designed and drawn; it is unacceptable to him until a structural engineer has looked at the plan; the current plan has not been stamped or signed; and no one has taken responsibility for the plan. Mr. Zahner said that the WPCA needs protection regarding this project and if the sewer pipe breaks in 20 years, the WPCA will be responsible. Mr. Grasis said that after the last WPCA meeting, he brought the concerns of the WPCA to the Town Engineer and the Town Administrator. Mrs. Landry also expressed concern about not having a structural engineer look at the plan. Mr. Zahner said that the easement has to be re-written because the easement is tied to the building and the building no longer exists. Mr. Anderson also expressed concern for this project. He said that the easement should be changed to reflect what it is going to look like and the project should be done right. It was the consensus of the Authority to have Mr. Grasis draft a letter from Chairman Weaver to the Town Engineer, Town Administrator and Town Attorney outlining the concerns of the WPCA. The letter is to state that the easement appears to be incorrect with the new support structure and the WPCA wants an engineered drawing signed and sealed by an engineer. Mr. Anderson requested that the draft letter be sent via email to all members of the Authority.

REQUEST FOR APPROVAL TO PURCHASE HACH D.O. METERS

Mr. Grasis provided background on this item and said that money has been budgeted for this purchase. Mrs. Landry, seconded by Mr. Anderson made a motion that the Water Pollution Control Authority approves the quote dated August, 1, 2016 from Hach located in Loveland, Colorado, in the amount of $9,498.75 for the purchase of three (3) LDO probes and three (3) SC200 controllers, and also approves a bid waiver for said purchase. Chairman Weaver said that while he understands that the LDO is a quality meter, for future purchases such as this, he would like to have additional quotes; Mr. Zahner agreed. The motion passed unanimously (4-0-0).

REQUEST FOR APPROVAL TO PURCHASE REPLACEMENT BOILERS FOR BUILDING #7

Mr. Grasis provided background on this item. Mrs. Landry said that she sent an email to Chairman Weaver and Mr. Grasis with her questions and comments about the boilers. The email included whether or not a manufacturer approved venting system will be used; startup should be performed by the boiler manufacturer; the drain shall be equipped with a condensate neutralizer; coordinate with Eversource gas regarding load, pressure and pipe size; and the sizing of the circulators shall be sufficient. Mr. Anderson, seconded by Mr. Zahner, made a motion contingent upon what Mrs. Landry said and what Mrs. Landry emailed to Mr. Grasis and Chairman Weaver, that the Water Pollution Control Authority approves the quote dated September 8, 2016 from SavMor located in Southington, Connecticut, in the amount of $28,200 for the purchase of two (2) Lochinvar KHN155 condensing boilers to be installed in Building #7, and also approves a bid waiver for said purchase. Mr. Anderson amended the motion "to reference the email of the board members concerns and ask that this recommended motion be made contingent upon our satisfaction that those concerns be met." Mr. Zahner seconded the amended motion. The motion passed unanimously (4-0-0).

ADJOURN

Mr. Grasis spoke to Informational Item #1regarding letters to towns participating in Inter-Municipal Town Agreement relative to the Treatment Facility Upgrade. Mr. Daskal spoke to Informational Item #2 relative to septage analysis and answered questions from the Authority.

Mr. Anderson, seconded by Mr. Zahner, made a motion to adjourn. The motion passed unanimously (4-0-0) and the meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Lisa B. Yost

Lisa B. Yost, Secretary
Water Pollution Control