



OFFICE OF THE
WATER POLLUTION
CONTROL AUTHORITY

TOWN OF VERNON WATER POLLUTION CONTROL AUTHORITY

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APPROVED

Regular Meeting Minutes WATER POLLUTION CONTROL AUTHORITY December 8, 2016

Attendees: Chairman E. Ray Weaver, John Anderson, Andrew Tedford and Ralph Zahner. Also present Robert I. Grasis, Director, Water Pollution Control; Steve Boske, Assistant Director, Water Pollution Control; Matt Daskal, Financial Analyst, Water Pollution Control; Dj Lupacchino, Collection System Foreman; and Stephen Seigal, Vice President, Tighe & Bond

CALL TO ORDER

The meeting was called to order by Chairman Weaver at 7:35 p.m.

PUBLIC COMMENT

None.

MINUTES OF THE WPCA REGULAR MEETING HELD ON OCTOBER 27, 2016

Mr. Tedford, seconded by Mr. Anderson made a motion that the Water Pollution Control Authority accepts the minutes of the October 27, 2016 WPCA Regular Meeting as presented. The motion passed unanimously (4-0-0).

UPDATE ON TREATMENT PLANT UPGRADE

Mr. Seigal provided an update, presented a Water Pollution Control Plan, and reviewed a Sewer Service Area Map for the Town of Vernon. Mr. Seigal answered questions from the Authority relative to the treatment facility upgrade and the Sewer Service Area Map. A discussion took place relative to growth of surrounding towns and additional flow capacity. Mr. Anderson said that he would like an interpretation from the Vernon Town Attorney regarding flow and the Intertown agreement. Chairman Weaver asked the Authority to read the Water Pollution Control Plan provided by Tighe and Bond and he said that he would like the Authority to act on it within the next few months.

PLANT SUMMARY

Mr. Boske reported that in general, the plant operations were excellent during October. Also, nitrogen removal was better this October compared to October 2015; kilowatt hours were higher due in part because the regen units were running. Mr. Grasis reported on current activities which included: beginning November 1st, Call Before You Dig notifications were transmitted via electronic mail and this procedure is working out very well; the carbon regen unit is not operating at present, because the control panel broke last weekend; Mr. Boske graduated from the Management Leadership Training and received his certificate; Brian Bilodeau received his Class II Lab Certification; three operators attended Collections class and received their class II certification; Lisa Yost achieved two year perfect attendance; the camera truck bid was awarded to Envirosource; and a decision should be made soon regarding the new billing software. Along with representatives from Tighe & Bond, Mr. Grasis, Mr. Boske, Chairman Weaver and Mr. Daskal gave a presentation to the Town Council explaining the treatment plant upgrade and time table.

RECEIVED
VERNON TOWN CLERK
17 FEB - 2 AM 11:00

REVIEW OF PROPOSAL FROM VMS CONSTRUCTION AND REQUEST FOR BID WAIVER FOR WORK ON CROWN STREET SEWER LINE AND MANHOLE REPLACEMENT

Chairman Weaver commented that he is against the format of this request because three quotes have not been provided, it is not an emergency situation, and the quote presented is dated September 22nd. Mr. Lupacchino provided background on this item and answered question from the Authority. Mr. Lupacchino said that currently, VMS has all of the necessary equipment on site. Chairman Weaver said that he likes the plan, and the cost is fine but he would like three quotes. A discussion took place. Mr. Anderson agreed with Chairman Weaver and said that this is the last time that he will vote and make a motion without three quotes. It was the consensus of the Authority that they should be made aware of these situations earlier. Mr. Anderson said the he will put the motion on the floor because Mr. Lupacchino says the work is necessary. Mr. Anderson, seconded by Mr. Zahner made a motion that the Water Pollution Control Authority approves the sewer line replacement and manhole structure placement work on Crown Street from VMS Construction Company, Vernon, CT, in accordance with their proposal dated September 22, 2016 in the amount of \$14,450.00 and funds for said purpose will come from the sewer connection account. Chairman Weaver asked for a hand vote. The motion passed unanimously (3-1-0) with Chairman Weaver opposed.

REPLACEMENT AND UPGRADE OF ALLEN BRADLEY PANELVIEW 1400 OPERATOR INTERFACE

Mr. Tedford, seconded by Mr. Zahner made a motion that the Water Pollution Control Authority approves the purchase of a new Allen Bradley Panelview Plus 1500 Terminal, DH Plus RIO Module and Cutout Adaptor for a total of \$9,703.00 plus shipping costs, as outlined in a quote from Power Control System, Inc. dated November 29, 2016. The motion passed unanimously (4-0-0).

APPROVAL OF 2017 MEETING SCHEDULE

Mr. Tedford, seconded by Mr. Zahner, made a motion to accept the Town of Vernon Water Pollution Control Authority 2017 meeting schedule as presented. The motion passed unanimously (4-0-0).

SEWER USE REFUNDS FOR ACCOUNT #1868 AND ACCOUNT #8158

Mr. Daskal provided background relative to the refunds which have been requested due to overpayment by the property owners. Mr. Anderson, seconded by Mr. Zahner, made a motion that the Water Pollution Control Authority hereby authorizes sewer use fee refunds for the properties: Property #1868 in the amount of \$2,087.49 and Property #8158 in the amount of \$629.00 with said funds to be distributed from the Sewer User Account and assigned to the Sewer Use Refund line item, recognizing this is an additional budget appropriation. Mr. Daskal explained to the Authority how the refunds will be appropriated. The motion passed unanimously (4-0-0).

TREATMENT FACILITY UPGRADE EXPENDITURE AUTHORIZATION

Mr. Daskal provided information regarding financial responsibilities relative to the treatment facility upgrade, specifically the Flow Monitoring and Infiltration and Inflow studies. The Authority is financially responsible for these studies, he explained, because they relate to the collection system. Mr. Anderson, seconded by Mr. Zahner made a motion that the Water Pollution Control Authority hereby authorizes Flow Monitoring and Infiltration and Inflow studies as approved by the State of Connecticut Department of Energy and Environmental Protection (Agreement and Amendment 2 related to the Town of Vernon Water Pollution Control Facility Upgrade Plan) in the amount of \$169,187.00, in anticipation of State grant proceeds currently expected at 55%, with said funds to be distributed from the Sewer Connection/Assessment account. The motion passed unanimously (4-0-0). The Authority requested a breakdown of the facility upgrade expenditures to be provided at the next meeting.

ADJOURN

Mr. Zahner, seconded by Mr. Tedford, made a motion to adjourn. The motion passed unanimously (4-0-0) and the meeting was adjourned at 8:56 p.m.

Respectfully submitted,



Lisa B. Yost
Secretary, Water Pollution Control