TOWN OF VERNON
WATER POLLUTION CONTROL AUTHORITY

OFFICE OF THE
WATER POLLUTION
CONTROL AUTHORITY

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Regular Meeting Minutes
WATER POLLUTION CONTROL AUTHORITY
September 24, 2015

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VERNON TOWN CLERK
15 OCT 14 PM 3: 29

Attendees: E. Ray Weaver, John Anderson, Andrew Tedford and Ralph Zahner Also in attendance: Robert Grasis, Director; Steve Boske, Assistant Director; John Ward, Town Administrator; Tim Webb, Town of Ellington WPCA and Andrew Coleman, Skip's/Wastewater Services

CALL TO ORDER
The meeting was called to order at 7:30 p.m.

PUBLIC COMMENT
None.

MINUTES OF THE WPCA REGULAR MEETING HELD ON AUGUST 27, 2015
Mr. Zahner, seconded by Mr. Tedford made a motion that the Water Pollution Control Authority accepts the minutes of the August 27, 2015 WPCA regular meeting as presented. The motion passed unanimously with Mr. Anderson abstaining (3-0-1).

EXECUTIVE SESSION TO DISCUSS TOLLAND AND SKIP'S/WASTEWATER SERVICES UPDATE
Mr. Anderson, seconded by Mr. Zahner moved to enter into Executive Session for the purpose of discussing Tolland and Skip's/Wastewater Services and to invite WPC Director Robert Grasis, Assistant Director Steve Boske and Town Administrator John Ward to attend the Executive Session. The motion passed unanimously (4-0-0) and the Authority entered into Executive Session at 7:32 p.m. Chairman Weaver, seconded by Mr. Zahner made a motion to exit Executive Session. The motion passed unanimously (4-0-0). No action was taken on this item.

SHOW CAUSE HEARING
Chairman Weaver asked for a motion to extend the Show Cause hearing until next month. Also, Chairman Weaver asked for a motion to include the September 22, 2015 letter to himself as Chairman of the Vernon WPCA from DEEP Director of Bureau of Materials and Management & Compliance Assurance Oswald Inglese as part of the meeting minutes. Mr. Anderson, seconded by Mr. Zahner, made a motion to extend the show cause hearing until the next regular scheduled meeting of the WPCA. The motion passed unanimously (4-0-0). Mr. Anderson, seconded by Mr. Zahner made a motion to have the letter from the DEEP be entered into the record. The motion passed unanimously (4-0-0).

DISCUSSION AND REVIEW OF PROPOSED SEWER USER CHARGES FOR THE LAST THREE MONTHS OF THE FISCAL YEAR ENDING JUNE 30, 2015 AND THE FIRST NINE MONTHS OF THE FISCAL YEAR ENDING JUNE 30, 2016
Mr. Grasis presented information which included the history of sewer use rates, well rates, minimum use rates, septage charges, projected revenues and operating expenses. He also presented the Authority with information that other towns charge for septage. Chairman Weaver said he doesn't think it is necessary to raise septage rates and a shortfall could be made up with a general rate increase. Mr. Grasis recommended to the Authority

that the rates remain the same. A discussion took place relative to a sewer rate increase. Mr. Anderson, seconded by Mr. Zahner made a motion that the Water Pollution Control Authority will hold a public hearing on October 22, 2015 at 7:00 p.m. to adopt a schedule of sewer user charges to be followed by a regular meeting; The public hearing will be at the Wastewater Treatment Plant for the purpose of setting rates for the 2015-2016 Fiscal Year for rates to include $5.86 per 1000 gallons, a $27.00 minimum charge, $75.00 per 1000 gallons of septage and $76.00 for well rates. The motion passed unanimously (4-0-0).

WASTEWATER TREATMENT PLANT REPORT

Mr. Boske said the plant is running well and that flows are down relative to last year. Kilowatt hours are down due in part due to one clarifier being offline which has reduced the return sludge pumps by one. He explained that instead of running four pumps twenty four hours a day, only three are running. A discussion took place relative to the reduction of flow in the past few years. Mr. Grasis reported that the bid to replace the condensing boiler unit for the process control building was advertised and two non-compliant Food Preparation Establishments were contacted and progress has been made. Also the WPC supervisor's contract expired on June 30 and it is in mediation at this time.

DISCUSSION OF DRAFT NPDES PERMIT

Mr. Grasis informed the Authority that the four year compliance schedule and the effluent limits for phosphorus were discussed at a meeting with the DEEP. The DEEP representatives said that they would discuss Vernon's requests for extending the compliance schedule to five years, and a phosphorus limit decrease so the town can be eligible for federal funding, with DEEP upper management. Mr. Grasis said that there is a pre - hearing with the DEEP scheduled for October 7th.

TALCOTTVILLE MILL CONNECTION

Mr. Grasis explained that the town is asking the WPCA to wait to collect the connection fee for this property until the certificate of occupancy is requested. Chairman Weaver explained that because of the loan structure for the project, which requires all the permits to be in place, the town is asking the WPCA to issue the permit but wait to collect the fees. It was the consensus of the Authority that more information is needed and that a developer's permit agreement should be executed for this property.

REVIEW AND APPROVAL OF LAB MANAGER JOB DESCRIPTION

Mr. Grasis said that the job description was not available at this time so it will be discussed at the next meeting.

ANY ADDITIONAL MATTERS

Mr. Grasis informed the Authority that the Dart Hill pump station generator needs repair and there is a temporary emergency generator at the station. The monthly rental fee for the temporary generator is approximately $8,000 but if the fee reaches $10,000, Mr. Grasis said that he will have to request a bid waiver from the Authority.

ADJOURN

Mr. Zahner, seconded by Mr. Anderson made a motion to adjourn. The motion passed unanimously (4-0-0) and the meeting was adjourned at 8:50 p.m.

Respectfully submitted,

Lisa B. Yost

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Secretary, WPC