TOWN OF VERNON
WATER POLLUTION CONTROL AUTHORITY

OFFICE OF THE
WATER POLLUTION
CONTROL AUTHORITY

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DRAFT

Regular Meeting Minutes
WATER POLLUTION CONTROL AUTHORITY
August 27, 2015

ATTENDEES: E. Ray Weaver, Andrew Tedford and Ralph Zahner. Also in attendance: Robert Grasis, Director; Steve Boske, Assistant Director; John Ward, Vernon Town Administrator and Tim Webb, Ellington WPCA Administrator

RECEIVED
15 SEP 14 PM 12:48

CALL TO ORDER
The meeting was called to order at 7:37 p.m.

PUBLIC COMMENT
None.

MINUTES OF THE WPCA REGULAR MEETING HELD ON JUNE 25, 2015 AND SPECIAL MEETING HELD ON JULY 16, 2015
Mr. Tedford, seconded by Mr. Zahner made a motion that the Water Pollution Control Authority accepts the minutes of the June 25, 2015 WPCA Regular Meeting as presented. The motion passed unanimously (3-0-0). Mr. Tedford, seconded by Mr. Zahner made a motion that the Water Pollution Control Authority accepts the minutes of the July 16, 2015 WPCA Special Meeting as presented. The motion passed unanimously (3-0-0).

SHOW CAUSE HEARING
Mr. Grasis reported that he received a request from the Town of Tolland, through their attorney Richard Conti, to ask for a continuance of the hearing until the next regularly scheduled meeting of the Vernon WPCA on September 24, 2015. Chairman Weaver asked if any information is available as to why the continuances for the hearing are ongoing. Mr. Ward said that this continuance does not disadvantage the town. Mr. Tedford made a motion to accept the extension of the Show Cause Hearing until the next regularly scheduled meeting on September 24, 2015. The motion passed unanimously
(3-0-0).

FOG PROGRAM/REGULATION CHANGE UPDATE
Mr. Grasis reported that he and Mr. Leavitt have been working to make a change to Regulation One that would allow the WPCA to impose fines or fees on non-compliant Food Preparation Establishments (FPE's). Attorney Burke has been involved regarding the legalities of a fee/fine and whether or not it can be charged as a surcharge to the sewer use bill. Mr. Grasis reported that there are only two FPE's that are not compliant. Chairman Weaver said that Mr. Leavitt has done an outstanding job and asked Mr. Grasis to thank him for his work.

WASTEWATER TREATMENT PLANT REPORT

Mr. Boske reported that the plant is running well. Regarding current projects, Mr. Grasis has been working with the towns of Ellington and Stafford regarding the purchase of a camera truck. Chairman Weaver suggested contacting other municipalities that have camera trucks and get opinions as to which features are good, unnecessary, and other features that they would like to see. Mr. Grasis said that the Talcottville generator water pump has been reinstalled. The oiler motor for the lower bearing on the #2 screw pump has been refurbished twice and has failed both times, Mr. Grasis said, and the pump is not in use at this time. Mr. Grasis reported that all of the Operator positions at the treatment plant are filled.

NEW DRAFT PERMIT

Chairman Weaver expressed concern that the DEEP has had the draft permit to review for about five months, whereas the WPCA has only had a month to review and issue comments. Mr. Grasis said that the permit is open for public comment and the DEEP will most likely want it signed by October 1st. Once the permit is signed, the WPCA has 120 days to select and hire an engineering firm to prepare the facilities study. Mr. Grasis noted the compliance schedule for phosphorus limits and said he will meet with the DEEP next week to discuss a one year extension for that four year deadline. Mr. Grasis asked the Authority about the possibility of hiring someone to examine the draft permit and the Authority agreed with this request. Chairman Weaver said that he is concerned about future copper and zinc limits.

DISCUSSION OF I/I STUDY

Mr. Grasis explained that a request for qualifications (RFQ) is needed in order to select an engineering firm to conduct a facilities study for the treatment plant. Mr. Grasis said that he would like to include an Inflow and Infiltration Study (I/I) of the Collection System in the RFQ and that 55% the I/I study will be covered by grants. Chairman Weaver explained that it will not be a detailed study but a study to identify problem areas.

SOUTH STREET SEWER EXTENSION

Mr. Grasis provided details to the Authority regarding a possible extension of the sanitary sewer in the South Street area. The extension would provide service to eight residential properties at a cost of about $150,000 to be paid for by the WPCA. Mr. Grasis said that a survey has not yet been sent out to the properties owners regarding their interest in connecting to the sewer, and each property would have to be assessed. Chairman Weaver requested additional information to include maps as well as details regarding the construction cost at $100 per linear foot.

REVIEW AND APPROVAL OF LAB ANALYST JOB DESCRIPTION

Mr. Grasis and Mr. Boske explained the duties of the Assistant Director, Lab Analyst and Lab Manager positions. Chairman Weaver suggested that both positions be posted at the same time.

SET SPECIAL MEETING DATE TO DISCUSS A SCHEDULE OF SEWER USER CHAGES FOR FISCAL YEAR 2015 – 2016

It was consensus of the Authority to schedule a special meeting to discuss sewer use charges for the 2015 – 2016 Fiscal Year at 7:00 p.m. on September 24, 2015.

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ANY ADDITIONAL MATTERS

Mr. Grasis explained that a crack in the sewer line on Chamberlain Street was discovered in mid-August while doing an inspection of the Rockville Trunk sewer. VMS Construction has performed the emergency repair because Chamberlain Street is scheduled to be repaved in September and thus eliminating the excavation of a newly paved road. Mr. Tedford, seconded by Mr. Zahner made a motion that the Water Pollution Control Authority pay VMS Construction Company for the emergency work done on the Franklin and Chamberlain Street intersection at the agreed on price of $10,300.00. The motion passed unanimously (3-0-0).

ADJOURN

Mr. Zahner, seconded by Mr. Tedford made a motion to adjourn. The motion passed unanimously (3-0-0) and the meeting was adjourned at 8:43 p.m.

Respectfully submitted,

Lisa B. Yost

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Secretary WPC