TOWN OF VERNON
WATER POLLUTION CONTROL AUTHORITY

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WATER POLLUTION
CONTROL AUTHORITY

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REGULAR MEETING MINUTES
WATER POLLUTION CONTROL AUTHORITY
JANUARY 23, 2014

Attendees: Chairman E. Ray Weaver, John Anderson, Elizabeth Landry. Also present David R. Ignatowicz, Director, Water Pollution Control; Robert Grasis, WPCA Assistant Director; Peter Dureiko, Collection System Foreman; George Rostkowski, Business Manager; and Tim Webb, Town of Ellington Public Works Director

CALL TO ORDER
Chairman Weaver called the meeting to order at 7:30 p.m.

PUBLIC COMMENT
Chairman Weaver welcomed Mr. Webb to the meeting. Mr. Webb informed the Authority that the Town of Ellington will have a new WPCA Chairperson, because Peter Williams will be retiring on April 3, 2014. Mr. Webb will be attending the Vernon meetings in the interim.

MINUTES OF THE WPCA PUBLIC HEARING HELD ON DECEMBER 12, 2013 AND REGULAR MEETING HELD ON DECEMBER 12, 2013
Mr. Anderson, seconded by Mrs. Landry, moved that the Water Pollution Control Authority accept the minutes of the December 12, 2013 WPCA Public Hearing as presented and that the Water Pollution Control Authority accept the minutes of the December 12, 2013 WPCA Regular Meeting as presented. The motion passed unanimously (3-0-0).

WASTEWATER TREATMENT PLANT REPORT
Mr. Ignatowicz reported that the plant is running well and the average daily flow for 2013 was 3.21 million gallons per day. The total average of nitrogen discharged (lbs/day) was 345 for 2013 compared to 422 (lbs/day) for 2012. Mr. Ignatowicz said that the drop is largely due to less flow, therefore the cost for nitrogen will be somewhat less this year. Chairman Weaver asked Mr. Grasis how he is acclimating to the treatment plant and Mr. Grasis said that he is doing well.

Mr. Ignatowicz requested a transfer of funds within the treatment plant budget. He explained that the Finance Department now requires a transfer form for expenditures if the budgeted amount for a line item is exceeded. Mr. Ignatowicz said that the transfer of funds into Security Services is needed because a traffic flagger had to be hired when manholes were replaced on Route 30. Also, the Vernon Police were hired for traffic control when work was done at the Phoenix Street Pump Station. He said that Recording Supplies was under budgeted. Mr. Ignatowicz explained that recording supplies for the Carbon Regeneration Wet Air Oxidation Unit had to be purchased as well as a new voice recorder for the Authority meetings. A discussion took place regarding current and past budget transfer procedures.

Mrs. Landry, seconded by Mr. Anderson, moved that the Water Pollution Control Authority approves the transfer of $536.02 from Object Code 54340 (Sewer Maintenance) to Object Code 55730 (Security Services) and the transfer of $300.00 from Object Code 56130 (Custodial Supplies) to Object Code 56171 (Recording Supplies) as recommended by the WPCD Director. The motion passed unanimously (3-0-0).

Mr. Ignatowicz reported that a 112.5 KVA power transformer, installed in 1975 and located in the pipe galley between the aeration tanks, no longer functions. Electrical Contractors, Incorporated, will replace the transformer for $7,882 he said, and because the cost exceeds $5,000 he is asking the Authority to approve an emergency purchase of the replacement generator. Mrs. Landry, seconded by Mr. Anderson, moved that the Water Pollution Control Authority approves the emergency purchase of a replacement 112.5 KVA, 480 volt power transformer from Electrical Contractors, Inc. of Hartford, CT in accordance with a proposal dated January 15, 2014 in the amount of $7,882.00. The motion passed unanimously (3-0-0).

Mr. Ignatowicz said that the Authority needs to consider what changes/upgrades should be made to the Waste Treatment Plant so that a request for proposals can be developed and an engineering firm will know what the scope of the facilities plan should include. Mr. Ignatowicz said that he spoke to several engineering firms, including Arcadis (formerly Malcolm-Pirnie), who is the engineer of record for the existing plant and should be considered to assist with the development of an RFP. Mr. Ignatowicz suggested bringing a consultant in and perhaps having a workshop to discuss and analyze the current waste treatment processes, options and what should be included in an upgrade.

REVIEW OF PROPOSED WATER POLLUTION CONTROL AUTHORITY BUDGET #10116157; HOUSING AUTHORITY SEWER SUBSIDY BUDGET #10673282 AND TOWN CAPITAL IMPROVEMENTS BUDGET REQUEST FOR FISCAL YEAR 2014/2015.

Mr. Ignatowicz provided background information on the proposed budgets and capital improvements request. Mr. Dureiko provided information regarding the rehabilitation of a portion of the Rockville Trunk Sewer, maintenance at the pump stations and emergency generators located at the pump stations. Chairman Weaver suggested that in the future, some research could be conducted regarding a 50% load bank just to give the generators some use.

Mr. Anderson, seconded by Mrs. Landry, made a motion that the Water Pollution Control Authority recommend to the Mayor and the Vernon Town Council, Water Pollution Control Authority Budget #10116157 for fiscal year 2014/2015 in the amount of $8,304. The motion passed unanimously (3-0-0).

Mrs. Landry, seconded by Mr. Anderson, made a motion that the Water Pollution Control Authority recommend to the Mayor and the Vernon Town Council, Housing Authority Sewer Subsidy Budget #10673282 for fiscal year 2014/2015 in the amount of $50,200. The motion passed unanimously.

Mr. Anderson, seconded by Mrs. Landry, made a motion that the Water Pollution Control Authority recommend to the Mayor and the Vernon Town Council, 2015-2020 Capital Improvements Requests as submitted under a memorandum to Budget Analyst Diane Luddecke dated January 8, 2014. The motion passed unanimously (3-0-0).

REQUEST TO CONDUCT A SEWER CAPACITY FLOW ANALYSIS – CENTER ROAD, MAIN STREET AND HYDE AVENUE

Mr. Ignatowicz spoke to proposals from New England Pipe Cleaning Company and Fuss & O'Neill for the sewer capacity analysis. Mr. Ignatowicz and Mr. Dureiko provided background information and answered questions regarding the sewers on Center Road, Main Street, and Hyde Avenue. It was the consensus of the Authority to table this item until the next meeting because only three of the five Authority members were present and Mrs. Landry is an employee of Fuss & O'Neill.

ESTABLISHMENT OF A DATE FOR A SPECIAL WPCA MEETING TO REVIEW WASTE TREATMENT PLANT BUDGET PROPOSAL

It was the consensus of the Authority to schedule a Special Meeting on Thursday, February 6, 2014 for the review of the Waste Treatment Plant Budget and to discuss the request to conduct a sewer capacity flow analysis for Center Road, Main Street and Hyde Avenue.

ANY ADDITIONAL MATTERS

Mr. Rostkowski spoke to the Informational item of the Sewer Connection Account Status and Mr. Ignatowicz spoke to the second Informational item of the amended Regulation Number One Pertaining to Sewers.

ADJOURN

Mr. Anderson, seconded by Mrs. Landry made a motion to adjourn. The motion passed unanimously (3-0-0) and the meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Lisa B. Yost

Lisa B. Yost
Secretary, Water Pollution Control