

**Minutes
Special Meeting
Bolton Lakes Water Pollution Control Authority**

March 19, 2014

7:00 PM

Bolton Town Hall

Attendees: Chairman Robert Morra, Vice Chairman Dan Champagne, Secretary/Treasurer Richard Hayes Jr., Mike Morris, Mark Turkington, Noel Gessay, Carmine Pellegrino (entered meeting at 7:45 pm) and Alternate John Ward. Also present was Marshall Gaston of Fuss & O'Neill, Inc. and David Ignatowicz Vernon WPCA Director.

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VERNON TOWN CLERK
14 MAR 20 PM 3:15

1. CALL TO ORDER

Chairman Robert Morra called the meeting to order at 7:00 P.M.
Alternate John Ward was made a voting member.

2. PUBLIC COMMENT

None

3. ACCEPTANCE OF MINUTES OF JANUARY 15, 2014 MEETING

Mike Morris, seconded by Noel Gessay, moved to accept the minutes of the January 15, 2014 meeting of the Bolton Lakes Regional Water Pollution Control Authority as presented. The motion passed with Mr. Ward and Mr. Champagne abstaining.

4. PENDING BUSINESS

A. Status Report on Sewer Project

1. Financial Report

a. CWF

- CWF 57 Reimbursement was submitted for processing on February 28, 2014

b. Rural Development

- RD 4-10 was submitted for processing on February 28, 2014

c. STEAP

- No current activity

2. Phase 1 Connections

No Report

3. Phase 2 Connections

No Report

4. Phase 3 Construction / Connections

- A balancing Final Change Order-04 was submitted for DEEP review on October 8, 2013

5. Phase 4 Construction

- Contractor resumed work on March 10, 2014 and is working on grinder pump start-ups
- Work by Others – Grinder pump easement acquisitions; 4 in the base contract remain outstanding and 3 along Grier Road remain outstanding. Letters to property owners have been sent.
- There are 20 grinder pumps still to be installed in Phase 4.
- The BLRWPCA is working on connection fee collection for Phase 4
- Settlement that occurred on a previously milled portion of Juniper Road was recently repaired.
- Negotiations for the Bioxide easement were successful and the closing is scheduled for the week of March 24, 2014.

6. Phase 5 Construction

- Bids were received on March 14, 2013; Ludlow Construction was the apparent low bidder on the project.
- We are in the process of addressing CT DEEP easement conditions
- NCDHD has yet to issue construction approval for Phase 5. Marshall Gaston followed up with them today, March 19, 2014 and we are expecting approval in the near future.
- Work by Others –
 1. Preparing easements for acquisition
 2. Grinder pump easement acquisitions; to date 50 out of 71 easements have been secured.

B. Delinquent Accounts

A Delinquent Accounts Policy for Sewer User Accounts and for Sewer Assessment Accounts was distributed and reviewed. After discussion, John Ward moved to adopt the Delinquent Accounts Policy as presented. Carmine Pellegrino seconded, the motion carried unanimously.

C. Review of Next Steps

The BLRWPCA will seek approval of the Phase V construction bid award from CT DEEP which it hopes to receive within 60 days. Following that, a pre-construction meeting will be scheduled and the BLRWPCA will invite pertinent town officials and agency representatives to attend.

D. Consider and Act on Laurelwood Subdivision

No formal plans have been presented to the BLRWPCA to date. Marshall Gaston is working with the Developer and WRT to size the main pipe for the subdivision to be consistent with the low pressure sewer system. After discussion, a motion was made by Richard Hayes, seconded by Noel Gessay, to authorize the Chairman; the Vice-Chairman or his designee; and the Bolton Administrative Officer to meet with the Developer of Laurelwood to review plans and specifications for the subdivision prior to presenting them to the BLRWPCA. The motion carried unanimously.

E. Consider and Act on Public Hearing Date for Phase V Benefit Assessments

Chairman Morra advised the Authority that a Public Hearing needs to be scheduled for the purpose of receiving public comments regarding the establishment of benefit assessments for Phase V of the sewer project. A date of April 23, 2014 was recommended with the hearing to be held at the Vernon Town Hall at 7:00 PM. A proposed Book of Assessments was handed out and reviewed. It was noted that all of the properties in Phase V are single EDU properties.

Carmine Pellegrino made a motion to schedule a Public Hearing on April 23, 2014 at 7:00 PM at the Vernon Town Hall for the purpose of hearing public comment for the Phase V Sewer Benefit Assessments. John Ward seconded the motion. The motion carried unanimously.

F. Consider and Act on Phase V Construction

Marshall Gaston spoke to the bid tabulations for Phase V construction received on March 14, 2014 and his letter of recommendation to award sent to Chairman Robert Morra dated March 19, 2014. There were five bids received. The lowest responsible bid received was from Ludlow Construction Company who was also the contractor for Phase III of the sewer project. After discussion concerning references and bonding, which were found to be favorable by Fuss & O'Neill, Inc., a motion was made by Richard Hayes to accept the lowest responsible bid from Ludlow Construction Company, with irregularities, in the amount of \$2,681,234.90, contingent on approval from Rural Development and the Department of Energy and Environmental Protection. Carmine Pellegrino seconded the motion. Chairman Morra called for a vote and the motion carried unanimously.

G. Executive Session to Discuss Contract Negotiations

Richard Hayes moved to go into Executive Session at 8:05 PM for the purpose of discussing contract negotiations and to invite Marshall Gaston and David Ignatowicz to attend the Executive Session. The motion was seconded by Noel Gessay. The motion carried unanimously.

Action on Executive Session

The BLRWPCA reconvened the special meeting at 8:15 PM. Mark Turkington moved to authorize the BLRWPCA Chairman to negotiate an easement agreement on behalf of the Authority with a property owner on Wheeler Road. Richard Hayes seconded the motion. The motion carried unanimously.

5. REPORT OF THE CHAIR

Chairman Morra reported that a request has been made to DEEP and RD to extend the timeline on the completion of the sewer projects to July 2015.

An agreement has been reached with regard to placing a Bioxide chemical system used for odor control at the corner of Route 44 and Tolland Road. A custom shed will enclose the system keeping it discrete and in character with the surrounding neighborhood.

Two remaining easements are yet to be finalized for the placement of the main sewer line and Mr. Morra will work to negotiate those to completion.

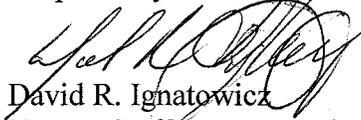
6. ANY ADDITIONAL MATTERS

None

7. ADJOURNMENT

A motion was made by Mike Morris, seconded by Richard Hayes, to adjourn the meeting at 8:20 pm. Carried unanimously.

Respectfully Submitted,


David R. Ignatowicz
Vernon Staff Representative

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.