



OFFICE OF THE
WATER POLLUTION
CONTROL AUTHORITY

TOWN OF VERNON WATER POLLUTION CONTROL AUTHORITY

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MINUTES WATER POLLUTION CONTROL AUTHORITY SPECIAL MEETING AUGUST 14, 2014

APPROVED

14 DEC - 1 AM 10:24

RECEIVED
VERNON TOWN CLERK

CALL TO ORDER

The meeting was called to order at 7:30 p.m. by Chairman Weaver.

PUBLIC COMMENT

None.

ESTABLISHMENT OF SEWER USER RATES

Chairman Weaver read from the legal notice as published in the Reminder News on July 24, 2014 stating that the proposed sewer user rate is \$5.86/1000 gallons with a minimum charge of \$27.00 per quarter and a septage disposal fee of \$75.00 per 1000 gallons. Regarding the septage discharge rates, Mr. Ignatowicz reported that he had reached out a couple of times to the owner of Wastewater Services and the owner had not responded. Wastewater Services is using MDC in Hartford which charges \$45/1000 gallons for septage disposal Mr. Ignatowicz said. Other towns' septage fees are comparable to Vernon's he said and he recommended not changing the septage disposal rate. Mr. Ignatowicz explained that: When the Business Manager did the calculations for the proposed septage rate, he lowered the septic revenue by \$200,000, and recommended that there is enough money in retained earnings - in the fund balance - to offset that revenue loss for this year. A discussion took place regarding the construction of a septage receiving facility located in Tolland and the effect it would have on the town's sanitary sewer system.

Mrs. Landry, seconded by Mr. Anderson, made a motion that the Water Pollution Control Authority adopts a schedule of sewer user charges as heard at a Public Hearing held on August 14, 2014 for the last three months of the fiscal year ending June 30, 2014 and for the first nine months of the fiscal year ending June 30, 2015 and payable on October 15, 2014, January 15, 2015, April 15, 2015 and July 15, 2015. The motion passed unanimously (4-0-0).

MINUTES OF WPCA REGULAR MEETING HELD ON JUNE 26, 2014

Mr. Zahner, seconded by Mr. Anderson made a motion to accept the minutes of the regular meeting of the Water Pollution Control Authority held on June 26, 2014 as presented. The motion passed unanimously (4-0-0). Mr. Anderson asked for arrangements to be made for Gary Leavitt, FOG Program Coordinator, to attend a future meeting.

CENTER ROAD SEWER CAPACITY ANALYSIS

Mr. Ignatowicz provided background on this item and informed the Authority that Fuss & O'Neill would like to attend the September meeting and present the results of this study to the Authority. According to the memorandum provided by Fuss & O'Neill, Mr. Ignatowicz reported that there is plenty of capacity remaining in the pipe for the purposes of the immediate development of 254 multi-family housing units. Also, the report stated that there appears to be estimated capacity for an additional 2,150 two bedroom residential dwelling units. Chairman Weaver asked where the Non-Rainfall Base Infiltration rainfall is coming from. Mr. Dureiko said it could be attributed to possible leaks in the joint connections in the pipes as well as the age of the sewer pipe.

WASTE TREATMENT PLANT REPORT

Mr. Grasis reported that flows are down compared to last month due to the drier weather and that the plant is running efficiently. ACADIS has finished the upgrade to the SCADA system he said, and the painting of certain areas of the treatment facility is continuing. Also, the influent line was cleaned out on July 30th and August 7th which resulted in the removal of about nine tons of rock and grit he reported. The west primary tank was inspected and minor repairs were made; the #3 final clarifier tank is being worked on at present and will be inspected as well Mr. Grasis said. A major leak occurred in the roof of the process control building and it has been repaired he reported. A discussion took place regarding replacement of the process control building roof and Mr. Grasis said that he would obtain some quotes for replacing the roof to be presented at the next meeting.

Mr. Ignatowicz referenced an email from Stephen Seigal of Tighe & Bond which provided an explanation regarding how phosphorus limits were calculated for the Town of Vernon by the State of Connecticut's Department of Energy and Environmental Protection.

TOWN OF VERNON CONTRACT #1055-08/07/14

Mr. Grasis reported that the lowest bid was more than \$87,000 and only \$80,000 was budgeted for this project. Mr. Grasis said that he is checking references of the apparent low bidder, Warren Brothers, LLC, and asked the Authority to make a recommendation to award the bid to them subject to a complete check of references. He explained the type of proposal and bid specifications to the Authority. A discussion took place about the current boilers at the treatment plant and their maintenance. Mrs. Landry asked if more details can be obtained regarding what type of boiler Warren Brothers and SAV-MOR plans to install. Mrs. Landry made a motion, seconded by Mr. Zahner, that the WPCA award to Warren Brothers LLC the boiler contract subject to further evaluation. The motion passed unanimously (4-0-0).

WINDSOR AVENUE SIPHON – REQUEST FOR WAIVER OF BID

Mr. Dureiko explained that because the cleaning of the Windsor Avenue Siphon was not able to be scheduled during the last fiscal year, he is asking the

Authority to reauthorize the bid waiver. Additionally, the name of the company has changed from New England Pipe Cleaning Company to HEITKAMP Mr. Ignatowicz said. Mr. Anderson, seconded by Mrs. Landry made a motion that the Water Pollution Control Authority finds it in the best interest of the Town of Vernon to waive the bidding procedure and authorize HEITKAMP, formerly New England Pipe Cleaning Company, 99 Callendar Road, Waterbury, CT 06795 to perform heavy pipeline cleaning in accordance with their proposal to the Town of Vernon dated October 22, 2013. The motion passed unanimously (4-0-0).

INSTRUMENTATION AND CONTROL FOR THE WASTE TREATMENT PLANT

Mr. Grasis explained to the Authority that he would like to replace the instrumentation technician who retired last year. Mr. Grasis said that he has utilized several companies but those companies cannot service all of the equipment and at times are not available. He said NIC Systems Corporation (NIC) is a company located in Rocky Hill and has been readily available when service was needed at the treatment plant and can provide 24 hour service. He said that he is working on a proposal with them for a cost that should be less than \$5,000.

SEWER MANHOLE ADJUSTMENTS ON ROUTE 83 FROM MERLINE ROAD TO TRI-CITY FLAZA

Mr. Dureiko explained that he would like to repair 11 sewer manhole frames and covers which include resetting and paving them to the existing road surface. Mr. Ignatowicz explained that this would be considered at downstream improvement and would be paid for out of the Sewer Connection Account. Mr. Dureiko and Mr. Ignatowicz explained that they would like to hire Desell Construction to begin these repairs next week because they are presently doing the same work on Tunnel Road. Mr. Anderson, seconded by Mrs. Landry made a motion that the Water Pollution Control Authority finds it in the best interest of the Town of Vernon to waive the bidding procedure and authorize Desell Construction, 1250 Shuttle Meadow Road, Southington, CT 06489, to cut out low sewer man hole frames and covers on Talcottville Road (Rt. 83) between Merline Drive and Vernon Circle for the total amount of \$8,545.00 to be expended from the Sewer Connection Account. The motion passed unanimously (4-0-0).

REVIEW OF WATER POLLUTION CONTROL DIRECTOR JOB DESCRIPTION

Mr. Ignatowicz explained that he and Dawn Maselek, Assistant Town Administrator, prepared the job description. She will be presenting it to the Town Council, and if the authority gave its consensus for approval, the description would most likely be approved without issues he said. The consensus was that the Authority agrees with the job description. Mr. Ignatowicz answered questions about the job description.

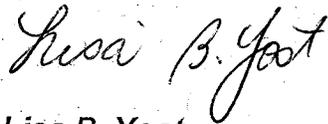
ADJOURN

Mr. Ignatowicz spoke to an informational item regarding a proposed \$57 million sewer plant upgrade in Farmington, CT as reported in the Hartford Courant dated August 8, 2014.

Chairman Weaver presented a plaque to Mr. Ignatowicz for his 39 years of distinguished service to the Town of Vernon and the Water Pollution Control Authority. Mr. Ignatowicz thanked the Authority and Chairman Weaver congratulated him on his retirement.

Mr. Anderson, seconded by Mrs. Landry made a motion to adjourn the meeting. The motion passed unanimously and the meeting was adjourned at 8:39 p.m.

Respectfully submitted,



Lisa B. Yost
Secretary