

**Minutes  
Regular Meeting  
Bolton Lakes Water Pollution Control Authority**

**June 25, 2014**

**7:00 PM**

**Vernon Town Hall**

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Attendees: Chairman Robert Morra, Vice Chairman Daniel Champagne, Secretary-Treasurer Richard Hayes, Jr., Members: Carmine Pellegrino, Mark Turkington, and Noel Gessay, and Alternate John Ward. Also present was Marshall Gaston of Fuss & O'Neill, Inc. and David Ignatowicz, Director, Vernon WPCA.

**1. CALL TO ORDER**

Chairman Robert Morra called the meeting to order at 7:00 P.M. and the Alternate Member John Ward was made a voting member.

**2. PUBLIC COMMENT**

Joel Mrosek, owner of two lots on Route 44 asked about the one lateral that was provided to his property. Mr. Morra responded that the parcel was provided with a 3" lateral and that the property was sub-divided after the initial service locations were determined. Any additional building on the lots would require the owner to install a pump, at his own cost, subject to the requirements of BLRWPCA policy, including providing a maintenance easement from the pump to the street. Mr. Morra also explained how the assessments were determined for both residential and commercial buildings.

**3. ACCEPTANCE OF MINUTES**

The minutes of the June 5, 2014 Special Meeting were reviewed. John Ward, seconded by Noel Gessay, moved to accept the minutes of the June 5, 2014 Special Meeting of the Bolton Lakes Regional Water Pollution Control Authority as presented. Chairman Morra called for a vote. The motion carried with Mr. Hayes abstaining.

**4. PENDING BUSINESS**

**A. Status Report of Sewer Project**

Marshall Gaston provided a report and commented on the following:

**Financial Report**

CWF Reimbursement Request # 61 will be submitted for processing later this month as will RD 4-13. There was no current activity noted for STEAP.

**Phase 3 - Design and Construction Update**

A balancing Change Order – 04 was submitted on October 8, 2014 for DEEP review and was approved the week of June 16, 2014.

**Phase 4 – Design and Construction Update**

- a. The Contractor has been working on grinder pump start-ups, installing the remaining grinder pumps and pipe testing in non-paved areas and on restoration.
- b. The shed that will house the odor control system has been ordered. RD has approved funding one tank of Bioxide for start-up and calibration purposes.
- c. The next activities will be to complete the outstanding electrical connections, finish grinder pump start-ups and establish substantial completion.  
There are 10 houses with grinder pumps installed that are not electrically ready. Attempts have been made to get the electrical services up to date and inspected. Cooperation of the homeowners is needed to accomplish this.
- d. A change order to adjust contract time and value is under development
- e. The Phase 4 walk-through was held on June 25, 2014 and a certificate of substantial completion will be issued as soon as the accompanying punch list is formalized.
- f. Mr. Morra noted that the Authority expects to send out tie-in notices for Phase 4 within the next two weeks.

**Phase 5 – Design and Construction Update**

- a. A pre-construction meeting was held on June 12, 2014 (Ludlow Construction)
- b. Fuss & O'Neill is in the process of addressing CT DEEP easement conditions. The easement was signed by DEEP Commissioner Klee and has been sent to the AG's office for review of form.
- c. NCDHD has issued construction approval for Phase 5.
- d. Work by Others:
  1. Preparing easements for acquisition. 11 permanent easements remain outstanding.
  2. Grinder pump easement acquisitions. To date 55 of 71 easements have been acquired.

**B. DEEP Extension**

It was noted that the DEEP funding authorization will expire on July 1, 2014 and that DEEP has agreed to authorize a certificate of continuance for six months at a time.

**C. Review of Next Steps**

Chairman Morra and Marshall Gaston will be meeting with the Contractor for Phase 5 (Ludlow Construction) on June 26, 2014 to discuss and confirm the project schedule.

**D. Executive Session: Contract Negotiations**

No action taken on this item.

**5. REPORT OF THE CHAIR**

Mr. Morra reported on a favorable meeting that he and Mr. Gaston had with Rural Development on June 25, 2014 to request an extension for the completion of the sewer project to September 2015. As he previously stated, CT DEEP will issue certificate of extensions at six month intervals.

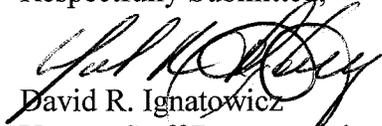
**6. ANY ADDITIONAL MATTERS / OTHER BUSINESS**

None

**7. ADJOURNMENT**

A motion was made by Mr. Hayes, seconded by Mr. Gessay, to adjourn the meeting at 8:00 P.M. Motion carried.

Respectfully Submitted,

  
David R. Ignatowicz  
Vernon Staff Representative

PLEASE SEE THE MINUTES OF SUBSEQUENT MEETINGS FOR THE APPROVAL OF THESE MINUTES AND ANY CORRECTIONS HERETO.