TOWN OF VERNON
WATER POLLUTION CONTROL AUTHORITY

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WATER POLLUTION
CONTROL AUTHORITY

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MINUTES
WATER POLLUTION CONTROL AUTHORITY
Regular Meeting
September 26, 2013

Attendees: Chairman E. Ray Weaver, John Anderson, Elizabeth Landry and Burt Wheeler. Also present David R. Ignatowicz, Director, Water Pollution Control; George Rostkowski, Business Manager; Peter Durieko, Collection System Foreman and Gary Leavitt, FOG Program Coordinator

CALL TO ORDER
The meeting was called to order at 7:40 p.m. Mr. Weaver welcomed back Mrs. Landry upon her return from maternity leave. Mr. Ignatowicz asked that a Request for Transfer of Funds be added to Agenda Item #10.

PUBLIC COMMENT
None.

MINUTES OF THE WPCA PUBLIC HEARING HELD ON JULY 25, 2013
Mr. Anderson, seconded by Mrs. Landry, made a motion that the Water Pollution Control Authority accept the minutes of the July 25, 2013 WPCA Public Hearing as presented. The motion passed unanimously (4-0-0).

MINUTES OF THE WPCA REGULAR MEETING HELD ON JULY 25, 2013
Mr. Wheeler, seconded by Mr. Anderson, made a motion that the Water Pollution Control Authority accept the minutes of the July 25, 2013 WPCA Regular Meeting as presented. The motion passed unanimously (4-0-0).

WASTEWATER TREATMENT PLANT REPORT
Mr. Ignatowicz reported that the plant is running well and that chlorine season is ending this month. In August, flow was at the lowest level since the beginning of the year, he said, but it was higher than this time last year. In regard to staffing, he noted the Assistant Director position has yet to be filled and interviews for candidates to fill the three operator positions will take place on October 9th. Sludge disposal is going well with the new hauler, H.I. Stone & Son, and the part-time summer groundskeeper will be leaving soon.

ADMINISTRATIVE REPORT
As of July 1st, the Sewer Connection Account has approximately $1,720,352 Mr. Rostkowski reported. Of that total, about $610,000 is for the Tolland Restricted Sewer Connection, $830,826 is for Tolland/Rockville and $279,524 is for the Rockville Trunk Sewer. Mr. Rostkowski provided an account history relative to the sewer user charges for Account #2437 at 19 Grove Street. He recommended that the account be placed into a suspense account as recommended by the Vernon Town Attorney. A discussion took place relative to holding a tax

sale on the property instead of placing the account into suspense. No action was taken on this item pending clarification from the Town Attorney.

REVIEW OF PROPOSED REVISIONS TO TOWN OF VERNON REGULATION NUMBER ONE PERTAINING TO THE USE OF PUBLIC SEWERS, THE CONNECTIONS TO PUBLIC SEWERS, AND THE DISCHARGE OF WATERS AND WASTES INTO PUBLIC SEWERS IN THE TOWN OF VERNON

Mr. Leavitt presented an overview of proposed amendments to Regulation One relative to the discharging of wastewater associated with food preparation establishments. He explained that the proposed amendments would be an attempt to bring Regulation One up to date and clearly delineate specific requirements for those users of the collection system that are regulated by the DEEP permit, "General Permit for the Discharge of Wastewater Associated in with Food Preparation Establishments", issued in 2005. The document was reviewed by Town Attorney Hal Cummings who said the amendments look good, Mr. Ignatowicz reported. Mr. Ignatowicz agreed with Attorney Cummings. Mr. Ignatowicz recommended that a committee be formed to address the specifics of the changes to the Regulation. A discussion took place regarding registration fees, fines, non-compliance and enforcement. Mr. Weaver expressed concern about fines/fees possibly putting smaller establishments out of business. The regulation will have to be reviewed again by the Town Attorney before it is presented at a public hearing Mr. Ignatowicz said. Mrs. Landry asked when the public hearing would take place and Mr. Ignatowicz said that it would take place by the end of the year.

DISCUSSION OF "REQUEST FOR QUALIFICATIONS" OR "REQUEST FOR PROPOSALS" FOR ENGINEERING SERVICES IN CONNECTION WITH MODIFICATIONS TO THE TOWN OF VERNON WASTEWATER TREATMENT FACILITY

Mr. Ignatowicz presented a draft Request for Qualifications (RFQ) for engineering services for making modifications to the treatment facility in order to meet new nitrogen and phosphorus limits as well as possible upgrades to equipment. Mr. Ignatowicz said that Administration has expressed an interest to start planning for nutrient reduction at the treatment facility and to begin comprising a RFQ for engineering services. Mr. Weaver suggested forming an evaluation committee once all RFQ's are received. Mr. Ignatowicz explained that the Town of Vernon will have to apply for funding through the Clean Water Fund, and if approved, the fund would pay for 55% of the engineering study. The remaining 45% of the cost would be split between the towns included in the Inter-Town Agreement, and the Town of Vernon's portion would be about 71%, he said. Mr. Anderson asked about the cost for the study and Mr. Ignatowicz estimated it to be $125,000. Mr. Ignatowicz suggested that the RFQ be presented to the Town Council by the end of the year. Mr. Ignatowicz provided background on the last treatment facility upgrade and said that the process takes time.

REQUEST TO REPLACE TWO (2) PUMPS AT THE PHOENIX STREET PUMP STATION

Mr. Ignatowicz provided background on the history, mechanics and operation of the Phoenix Street station pumps. Mr. Ignatowicz recommended that the pumps should be replaced as soon as possible due to the increased incidence of plugging due to "disposable" cloths and rags. Mr. Durieko explained that it takes three individuals at total of 12 hours to completely

disassemble, clean and reassemble a pump when it becomes plugged. At times, a second pump was partially plugged which could result in a back up at the pumping station, he said. Mr. Anderson asked if this situation would have to be addressed at other pumping stations and Mr. Durieko said that the impellers have been changed at the Dart Hill and Talcottville stations.
The approximate cost to replace both pumps is $24-$25,000 Mr. Durieko said, and comparatively, one grinder pump alone would cost $24,000. Mrs. Landry asked about the cost of installation and Mr. Durieko said that it would be done by WPC personnel. Mr. Ignatowicz said that a bid specification will be prepared for this expenditure. Mr. Anderson, seconded by Mr. Weaver, made a motion that the Water Pollution Control Authority approves the replacement of two (2) pumps at the Phoenix Street Pumping Station and further, recommend that the Vernon Town Council authorize funding of this expenditure from the Sewer Connection Account, dedicated to downstream improvements of the Vernon Sewer System. The motion passed unanimously (4-0-0).

INSTALLATION OF EMERGENCY BY-PASS PIPE AND VALVES FOR PHOENIX STREET PUMP STATION

Mr. Ignatowicz referenced a memorandum he wrote to the WPCA dated September 23, 2013 relative to a bid waiver request for the installation of by-pass piping and valves at the Phoenix Street Pump Station. The installation of the by-pass is necessary because the nearest discharge is 2300 feet from the station and involves a heavy volume of commuter traffic between Vernon and Manchester, he explained. It would take 8-10 hours before the equipment is set up and running, if a by-pass is ever required he said. Mr. Ignatowicz said that he needs to obtain the approval of the Town Council for a bid waiver. He would like to use local contractor VMS Construction for this project because the WPCA has worked very successfully with them in the past. He requested the Authority concur with this request. Mr. Wheeler, seconded by Mrs. Landry made a motion that the Water Pollution Control Authority recommends to the Vernon Town Council that it is in the best interest of the Town to waive the bidding for the installation of by-pass equipment at the Phoenix Street Pumping Station and that the work be awarded to VMS Construction and that the total cost of the project does not exceed $21,000. The motion passed unanimously (4-0-0).

ANY ADDITIONAL MATTERS

Mr. Ignatowicz asked the Authority for a transfer of funds from the Waste Treatment Plant Operations Disposal Fees (Object Code #54211) to Waste Treatment Plant Operations Building Repairs (Object Code #54510). The reason for the request, he explained, is that exterior painting needs to be done on some of the equipment at the treatment plant. Usually, this work is done by department personnel, Mr. Ignatowicz said, but due to staff vacancies, he would like to hire a painting contractor. Furthermore, funds are available from the Disposal Fees account due to the sludge disposal bid coming in less than budgeted. Mr. Anderson, seconded by Mr. Wheeler, made a motion to transfer $10,000 from Waste Treatment Plant Operations Disposal Fees Object Code #54211, to Waste Treatment Plant Operations Building Repairs Object Code #54510, to hire a painting contractor to paint generator housing, 50,000 gallon equalization tank and primary settling tank catwalks. All surfaces need to be cleaned, scraped, primed and painted. The motion passed unanimously (4-0-0).

Mr. Ignatowicz spoke to the following informational items: A letter from Steve Muollo, P.E. of Connecticut DEEP, Bureau of Water Protection and Lane Reuse regarding the Phosphorus Funding Program and a letter from George V. Hicks Supervising Sanitary Engineer, Connecticut DEEP, requesting Wastewater Infrastructure Improvements for FY 2014-2015 Clean Water Fund Priority List with Vernon's response.

ADJOURN
Mr. Anderson, seconded by Mr. Wheeler made a motion to adjourn. The motion passed unanimously (4-0-0) and the meeting was adjourned at 9:05 p.m.

Respectfully submitted,

Lisa B. Yost
Secretary, Water Pollution Control