TOWN OF VERNON
WATER POLLUTION CONTROL AUTHORITY

OFFICE OF THE
WATER POLLUTION
CONTROL AUTHORITY

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DRAFT

REGULAR MEETING MINUTES
WATER POLLUTION CONTROL AUTHORITY
APRIL 25, 2013

RECEIVED
VERNON TOWN CLERK
13 MAY -3 AM 10: 17

Attendees: ***Chairman E. Ray Weaver, Elizabeth Landry and Gary Leavitt. Also present: David R. Ignatowicz, Director, Water Pollution Control; George Rostkowski, Business Manager; Stephen Boske, WWTF Laboratory Manager***

CALL TO ORDER
The meeting was called to order at 7:30 p.m.

PUBLIC COMMENT
None.

MINUTES OF THE WPCA REGULAR MEETING HELD ON MARCH 28, 2013
Mr. Leavitt, seconded by Mrs. Landry, made a motion that the Water Pollution Control Authority accept the minutes of the March 28, 2013 WPCA Regular Meeting as presented. The motion passed unanimously (3-0-0).

REVIEW OF PROPOSED REGULATIONS FOR FATS, OILS AND GREASE PRETREATMENT
Mr. Ignatowicz informed the Authority that he met with Attorney Cummings earlier today therefore Attorney Cummings will not be attending the meeting. Mr. Ignatowicz said that Attorney Cummings made additional recommendations regarding the proposed regulations for Fats, Oils and Grease Pretreatment and that these recommendations will be sent to the Authority via electronic mail. Mr. Ignatowicz said that if he received enough comments, the Authority may want to hold a special meeting. Mr. Weaver suggested Authority members send Mr. Ignatowicz comments about the proposed regulation. It was the consensus of the Authority to have a special meeting or workshop once all of the comments are received. No action was taken on this item.

REQUEST TO WAIVE BIDDING AND PURCHASE A SMARTCHEM 170 DISCRETE CHEMISTRY ANALYZER FOR THE WASTE TREATMENT PLANT LABORATORY
Mr. Boske explained the specifications and features of the Smartchem 170 Analyzer. He also provided details about the analyzer currently used at the treatment plant. Mr. Weaver said that he understands the need for a new analyzer and would like to see additional quotes from other vendors. Mr. Leavitt suggested that a bid specification be prepared. It was the consensus of the Authority that a bid specification be prepared for the purchase of a new analyzer and that a warranty, replacement parts and labor be addressed. No action was taken on this item.

WASTEWATER TREATMENT PLANT REPORT
Mr. Ignatowicz reported that overall, the plant is running well and flows are up. The roof on the Process Control Building has been repaired and a metal roof on the cold storage building needs to be repaired at a cost of about $4500. A bypass was set up on April 22nd

so the chlorine contact chamber could be cleaned and the gate at the bottom of the tank could be removed. The gate has been inoperable for years because of extensive corrosion, Mr. Ignatowicz said, and a new one needs to be ordered. Mr. Ignatowicz recommended that a Request for Qualifications for professional wastewater engineering services be prepared relative to the treatment facility upgrade and Mr. Weaver agreed. A discussion took place about the upgrade relative to phosphorus and nitrogen limits, removal and reduction.

PROPOSAL FROM SIEMENS ENERGY, INC. DATED FEBRUARY 13, 2013 TO DAVID IGNATOWICZ TO PERFORM A QUALITY CONTROL INSPECTION ON THE PACT® WET AIR REGENERATION (WAR) PRESSURE VESSEL AND HEAT EXCHANGERS

Mr. Ignatowicz stated that he wanted to get approval from the Authority to place an order to perform quality control inspections on the reactor and heat exchangers. The estimated cost is $16,500 as outlined in a proposal from Siemens Energy, Inc. A pressure test would be included he said. Mr. Weaver asked Mr. Ignatowicz to verify that the proposal price is still valid. Mrs. Landry, seconded by Mr. Leavitt, made a motion that the Water Pollution Control Authority concurs with the need to perform a quality control inspection on the reactor and heat exchangers utilized at the Vernon Waste Treatment Plant and authorizes its Director to place an order with Siemens Energy, Inc. for the work to be done during the fiscal year beginning July 1, 2013 in accordance with a proposal dated February 13, 2013. The motion passed unanimously (3-0-0).

ADMINISTRATIVE REPORT

Mr. Rostkowski reported that the sewer use bills for five of the seven properties set for a tax sale have been paid. The approximate total collected is $22,500 and an auction for the remaining two properties is scheduled for June 11, 2013 at 10:00 a.m. at the Wastewater Treatment Facility.

REPLACEMENT MOTOR VEHICLE FOR THE WATER POLLUTION CONTROL DEPARTMENT

Mr. Ignatowicz informed the Authority that the department was offered a 2004 Ford Crown Victoria at no cost and he will accept the vehicle. Mr. Ignatowicz asked the Authority to purchase a golf cart to be used at the treatment plant. The old golf cart, which is beyond repair and has not been used for six months, was used to transport laboratory personnel between buildings to obtain laboratory samples for testing. A portion of the money budgeted for a new vehicle would be used to purchase the cart, he explained. Mr. Ignatowicz will investigate prices for new and used golf carts and purchase one suitable for the plant.

ANY ADDITIONAL MATTERS

None.

ADJOURN

Mr. Leavitt, seconded by Mrs. Landry made a motion to adjourn. The motion passed unanimously (3-0-0) and the meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Lisa B. Yost
Secretary, Water Pollution Control