TOWN OF VERNON
WATER POLLUTION CONTROL AUTHORITY

OFFICE OF THE
WATER POLLUTION
CONTROL AUTHORITY

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APPROVED

REGULAR MEETING MINUTES
WATER POLLUTION CONTROL AUTHORITY
MARCH 28, 2013

RECEIVED
VERNON TOWN CLERK
13 MAY -2 PM 2:00

Attendees: ***Chairman E. Ray Weaver, John Anderson (arrived at 7:40 p.m.), Elizabeth Landry and Gary Leavitt. Also present: David R. Ignatowicz, Director, Water Pollution Control and Peter Williams, Ellington WPCA***

CALL TO ORDER
The meeting was called to order at 7:35 p.m.

PUBLIC COMMENT
None.

MINUTES OF THE WPCA REGULAR MEETING HELD ON FEBRUARY 28, 2013
Mr. Leavitt, seconded by Mrs. Landry made a motion that the Water Pollution Control Authority accept the minutes of the February 28, 2013 WPCA Regular Meeting as presented. The motion passed unanimously (4-0-0).

WASTEWATER TREATMENT PLANT REPORT
Mr. Ignatowicz reported that the Town Council approved the Fat, Oil and Grease co-coordinator job description at its March 19th meeting and on March 23rd, the Town Council reviewed the Housing Authority, Waste Treatment Plant and Water Pollution Control Authority budgets. He said that the Town Council did not make any recommendations to those budgets therefore nothing needs to be presented to the Authority at this time. The Town Council is scheduled to review the second modification to the Ellington Intermunicipal agreement at its April 2nd meeting. He said that Electrical Contractors Incorporated (ECI) will be repairing/replacing kirk key Interlocks on the high voltage distribution equipment at the treatment plant. The position for Assistant Director will be advertised again because the applicant that was chosen declined the offer Mr. Ignatowicz said. The plant operation is steady and flows are less than last year at this time he reported.

REPLACEMENT OF 20 TON A/C CONDENSING UNIT ON PROCESS CONTROL BUILDING
Mr. Ignatowicz explained that one of the two rooftop air conditioning condensing units needs to be replaced. He said that Sav-Mor Cooling and Heating LLC, the contracted HVAC service company for the treatment plant, provided him with written documentation from three other vendors who have stated that a 20-ton condensing unit that would be compatible with the system, is not available. Mr. Ignatowicz explained that it would not be advantageous for the Town to bid this item because it is not available from three vendors. Sav-Mor has proposed replacing the condenser unit on a time and material basis at a cost not to exceed $23,140. The unit that they would be providing is made by McQuay and is the same model as the existing condenser. He said that the proposal from Sav-Mor is not subject to change orders and their contracted hourly rate is $72.00. He said that he would like to expedite the order before the

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weather warms up too much because the lead time is seven to ten weeks. A discussion took place relative to the coolant used in the units. Mr. Ignatowicz said that because this is not a budgeted item, the expenditure would come out of the fund balance. Mr. Leavitt, seconded by Mr. Anderson, made a motion that the WPCA determines that it is in the best interest of the Town of Vernon to waive the bidding process and approve the proposal, dated March 21, 2013, submitted by Sav-Mor Cooling and Heating, 231 Captain Lewis Drive, Southington, CT 06489 for an amount not to exceed $23,140.00 for the replacement of a 20-ton A/C condensing unit at the Water Pollution Control Facility.

ANY ADDITIONAL MATTERS

Mr. Ignatowicz spoke to the following information items: A letter dated March 6, 2013 from Donna R. Enman, Director, Rockville Public Library to George Rostkowski regarding library expansion; a draft proposal of FOG Regulations to be reviewed at the April 25, 2013 meeting; the job description for the Fats, Oils and Grease (FOG) Coordinator; and the second modification of the Intermunicipal agreement between the towns of Ellington and Vernon and their sewer authorities.

ADJOURN

Mr. Anderson, seconded by Mrs. Landry made a motion to adjourn. The motion passed unanimously and the meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Lisa B. Yost

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Secretary, Water Pollution Control