

**Minutes
Regular Meeting
Bolton Lakes Water Pollution Control Authority**

July 24, 2013

7:00 PM

Vernon Town Hall

Attendees: Chairman Robert Morra, Noel Gessay, Mike Morris, Daniel Wright and Alternate John Ward. Also present was Marshall Gaston of Fuss & O'Neill, Inc. and Vernon WPCA Director David Ignatowicz.

1. CALL TO ORDER

Chairman Robert Morra called the meeting to order at 8:05 P.M. and Alternate Member John Ward was made a voting member.

2. PUBLIC COMMENT

None

3. ACCEPTANCE OF MINUTES OF JUNE 26, 2013

A motion was made by John Ward, seconded by Noel Gessay, to accept the minutes of the June 26, 2013 regular meeting of the Bolton Lakes Regional Water Pollution Control Authority as presented. The motion carried unanimously.

4. PENDING BUSINESS

A. Status Report on Sewer Project

Marshall Gaston of Fuss & O'Neill gave the following status report:

1. Financial Report

CWF – No. 50 Reimbursement will be submitted for processing the week of July 29, 2013.
CT DEEP is currently reviewing Amendment #5.

Rural Development – RD 3-19 was submitted for processing the week of July 15, 2013.
RD 4-3 will be submitted for processing the week of July 29, 2013.

STEAP – S-17 Reimbursement will be submitted for processing the week of July 22, 2013.

2. Phase 3 - Project Progress

DEEP is currently reviewing CO-03
A pre-final inspection was held on July 12, 2013.
The Contractor (Ludlow) is working on punch-list items.
A balancing final Change Order – 04, is in the process of being prepared.

3. Phase 4 - Project Progress

The Contractor (Baltazar) continues to make good progress. Over 103 pumps have been installed. The Contractor will complete installing grinder pump stations, install larger chambers and then install the main pipeline and smaller chambers.
Sunset Apartment work has been completed.
Work by Others: Grinder pump easement acquisitions; 7 remain outstanding
BLRWPCA is continuing to negotiate for Bioxide easement.

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4. Phase 5 - Project Progress

DEEP is currently reviewing the 90% design package.

DEEP easement request is under consideration. A review meeting was held on June 19, 2013 and comments are forthcoming.

NCDHD walked the Wildwood section of the project and concurs with most of the current recommendations. A number of exceptions will be issued. Approval is expected within the next month.

Homeowner easement negotiations are on-going.

Work by Others: Preparing for easement acquisitions.

Preparing for grinder pump easement acquisitions.

B. Consider and Act on Phase 5 Construction

There was a discussion concerning the need to acquire grinder pump agreements. Mike Morris made a motion that the BLRWPCA send out grinder pump agreements for all properties in Phase 5 of the sewer project. John Ward seconded. The motion carried unanimously.

C. Delinquent Accounts

Chairman Morra reported that there were at least 4 cases where homeowners could not get contractors to connect them before the required time because they were so busy. He will ask those property owners for copies of their contracts and suggested that they be given additional time to connect. John Ward moved, with Mike Morris seconding, to allow an extension of up to 45 days for the properties that have contracts but cannot get scheduled before the deadline. The Chairman called for a vote and the motion carried unanimously.

D. Review of Next Steps

Chairman Morra and Marshall Gaston continue to meet with homeowners concerning easement acquisitions essential to getting the construction project ready to go to bid.

5. REPORT OF THE CHAIR

The Chairman noted that there has been no consistency in sewer flows and usage charges for the connections already made. A request will be made to have Manchester look at the flow meter at the Bolton/Manchester town line.

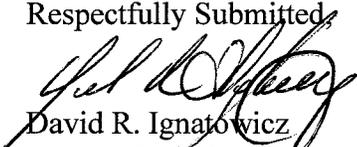
6. ANY ADDITIONAL MATTERS

None

7. ADJOURNMENT

A motion was made by Noel Gessay and seconded by Mike Morris to adjourn the meeting at 8:37 pm. Carried unanimously.

Respectfully Submitted,



David R. Ignatowicz
Vernon Staff Representative

Please see minutes of subsequent meetings for the approval of these minutes and any corrections hereto.