



TOWN OF VERNON WATER POLLUTION CONTROL AUTHORITY

8 PARK PLACE, VERNON, CT 06066
Tel: (860) 870-3699
Fax: (860) 870-3584

APPROVED

OFFICE OF THE
WATER POLLUTION
CONTROL AUTHORITY

WATER POLLUTION CONTROL AUTHORITY REGULAR MEETING MINUTES January 24, 2013

Attendees: Chairman E. Ray Weaver, John Anderson, and Elizabeth Landry. Also present: David R. Ignatowicz, Director, Water Pollution Control; George Rostkowski, Business Manager and Peter Williams, Town of Ellington WPCA

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CALL TO ORDER

The meeting was called to order at 7:30 p.m.

PUBLIC COMMENT

Mr. Ignatowicz asked the Authority to add the Treatment Plant Summary under Agenda Item #9. Mr. Anderson, seconded by Mrs. Landry made the motion to add the Treatment Plant Summary under Any Other Matters, Agenda Item #9. The motion passed unanimously (3-0-0).

MINUTES OF THE WPCA REGULAR MEETING HELD ON DECEMBER 13, 2012

Mr. Anderson, seconded by Mrs. Landry made a motion that the Water Pollution Control Authority accept the minutes of the December 13, 2012 WPCA Regular Meeting as presented. The motion passed unanimously (3-0-0).

PROPOSAL TO INSTALL A PILOT PROGRAM TO PRODUCE POWER FROM WPCF OUTFALL

Mr. Ignatowicz said that he was approached by Simplified Energy Solutions (SES) of Columbia, CT regarding the installation of a turbine to investigate the power production at the treatment facility's outfall. He explained that the turbine, which will be at the plant for two weeks, is expected to generate 1-2 kilowatts of electricity. Mr. Ignatowicz said that SES, which is fully covered by appropriate insurance and worker's compensation, would install the turbine. A discussion took place regarding other locations in town where the turbine could be installed. Mrs. Landry, seconded by Mr. Anderson made a motion approve the installation of an energy turbine in the outfall of the Wastewater Treatment Plant for the purpose of allowing Simplified Energy Solutions, LLC (SES), to monitor electrical output to be generated. This will be at no cost to the Town of Vernon and will not impact effluent discharge quality. Appropriate insurance for this effort will be maintained by SES and subject to approval by the Town Attorney. The motion passed unanimously (3-0-0).

REVIEW OF WATER POLLUTION CONTROL WASTE TREATMENT OPERATING BUDGET #41345700 FOR FISCAL YEAR 2013/2014

Mr. Ignatowicz presented the Waste Treatment Operating Budget for FY13-14 to the Authority and answered questions. A discussion took place regarding budgeted items for medical coverage and revised figures for those items, as recommended by the comptroller. Mr. Ignatowicz said that the overall proposed budget is 1.27% higher than last year's budget. Mr. Anderson said that he would like to have the budget increase be less than 1%. Discussions took place about depreciation and the purchase of a used dump truck. Mr. Anderson, seconded by Mrs. Landry, made a motion to subtract \$40,000 from Object Code 57620 (Trucks)

making it \$0.00. The motion passed unanimously (3-0-0). Mr. Anderson, seconded by Mrs. Landry, made a motion to add \$20,000 to Object Code 54310 (Repair Motor Vehicles) to bring the total line item up to \$28,400. The motion passed unanimously (3-0-0). Mr. Rostkowski presented the five year projections for the Sewer User Rates. Mrs. Landry, seconded by Mr. Anderson, made a motion that the Water Pollution Control Authority recommend to the Mayor and the Vernon Town Council, Wastewater Treatment Plant budget #41345700 for fiscal year 2013/2014 in the amount of \$5,817,063 (0.925% increase). The motion passed unanimously (3-0-0).

Mr. Ignatowicz presented a list of proposed capital improvements for the department for fiscal years 2012/2013 to 2015/2016. A discussion took place relative to the purchase or lease of a new vehicle. Mr. Anderson said that vehicle longevity, not mileage should be considered since the current department vehicle has low mileage, but is 20 years old. He requested a copy of the warranty for the current vehicle and inquired if new vehicles qualify for extended warranties. Mr. Anderson said that he will also inquire about extended warranties.

PROPOSAL FROM ELECTRICAL CONTRACTORS, INC. DATED DECEMBER 12, 2012 TO MAKE NECESSARY REPAIRS AS A RESULT OF INSPECTION/MAINTENANCE (3 YEAR PLAN) FOR THE PLANT HIGH VOLTAGE DISTRIBUTION EQUIPMENT

Mr. Ignatowicz presented items to be repaired to high voltage equipment at the treatment facility as recommended by Electrical Contractors, Incorporated (ECI). Although the Authority has a three year agreement with ECI, Mr. Ignatowicz explained that because the cost exceeds \$5,000 it is necessary to present this proposal to the Authority. Mr. Anderson, seconded by Mrs. Landry, made a motion that the Water Pollution Control Authority approves the proposal of Electrical Contractors, Inc, dated December 12, 2012 in the amount of \$21,226, to make necessary repairs as defined in the scope of work. The motion passed unanimously (3-0-0).

EXECUTIVE SESSION TO DISCUSS PENDING CLAIMS

Mr. Anderson, seconded by Mrs. Landry moved to go into Executive Session for the purpose of discussing seven pending claims related to delinquent Sewer User accounts and to invite WPC Director David Ignatowicz, WPC Business Manager George Rostkowski and any other persons the Water Pollution Control Authority deems appropriate, to attend the Executive Session. The Authority invited Lisa Yost, Secretary, to attend the Executive Session. The motion passed unanimously and the Authority went in to Executive Session at 9:26 p.m. Mrs. Landry, seconded by Mr. Anderson, made a motion to end Executive Session at 9:37 p.m. The motion passed unanimously (3-0-0).

ACTION ON EXECUTIVE SESSION, IF NECESSARY

Mr. Rostkowski recommended a motion to hire Attorney Adam Cohen from the law firm of Pullman & Comley to pursue further collection enforcement activity against accounts 2229, 2304, 2510, 2582, 2764, 5710 and 8420 to include doing a tax sale. The motion as recommended by Mr. Rostkowski, was moved by Mr. Anderson and seconded by Mrs. Landry. The motion passed unanimously (3-0-0).

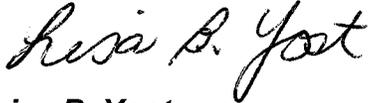
ANY OTHER MATTERS

Mr. Ignatowicz informed the Authority that the treatment plant is running well.

ADJOURN

Mr. Ignatowicz spoke to two informational items: A memo to Administration relative to the Modification of the Intermunicipal Agreement and an article from The Hartford Courant regarding a five year grace period given to the Town of Southington to comply with new federal water pollution rules. Mr. Anderson, seconded by Mrs. Landry made a motion to adjourn. The motion carried unanimously (3-0-0) and the meeting was adjourned at 9:46 p.m.

Respectfully submitted,



**Lisa B. Yost
Secretary, Water Pollution Control**