

**Minutes  
Regular Meeting  
Bolton Lakes Regional Water Pollution Control Authority**

**January 23, 2013**

**7:00 PM**

**Notch Road Municipal Center**

Attendees: Chairman Robert Morra, Vice Chairman George Apel, Mike Morris, Noel Gessay, and Mark Turkington. Also, Marshall Gaston, PE of Fuss & O'Neill, Inc. and David Ignatowicz Vernon WPCA Director.

**Call to Order**

Chairman Morra called the meeting to order at 7:00 PM

**Public Comment**

None

**Acceptance of Minutes**

A motion was made by George Apel and seconded by Noel Gessay to accept the minutes of the December 5, 2012 Meeting of the Bolton Lakes Regional Water Pollution Control Authority as presented. The motion carried unanimously.

**Election of Officers**

Robert Morra nominated Richard Hayes Jr. to serve as Secretary/Treasurer for 2013. George Apel seconded. There were no other nominations. Following discussion, Chairman Morra called for a vote which carried unanimously.

Mike Morris nominated George Apel to serve as Vice Chairman for 2013. Noel Gessay seconded. There were no other nominations. Following discussion, Chairman Morra called for a vote which carried unanimously.

George Apel nominated Robert Morra to serve as Chairman for 2013. Mike Morris seconded. There were no other nominations. Following discussion, Chairman Morra called for a vote which carried unanimously.

**Status Report on Sewer Project**

Marshall Gaston updated the Authority on the progress of the sewer project and handed out a summary (an addendum to these minutes). He answered questions from Authority members. He addressed the overall financial status of the project as they relate to the Clean Water Fund, Rural Development funding and STEAP funding. Mr. Gaston then presented a brief overview of the progress of Phases I through V.

**Discussion on Manchester Connection Fees**

Chairman Morra provided a letter dated December 14, 2012 from Timothy P. O'Neil, Administrative Staff Attorney for the Town of Manchester to Joyce M. Stille, Administrative Officer for the Town of Bolton regarding Manchester's position on Sanitary Sewer Outlet Charges. Manchester has stated that in order for a connection permit to be issued, it has to be considered a "pending connection" and is subject to review and approval by Manchester and is predicated on the condition that the property is capable of actually being connected and is functional and capable of delivering flow. If it does not meet these criteria, approval cannot be granted. The letter also stated that the favorable rate extended to the BLRWPCA in 2007 was only for the period ending on June 30, 2013. Phases I and II have met the criteria and those outlet charges have been paid to the Town of Manchester. Connections for Phases III, IV and V will need to be submitted for review and approval.

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**Review Next Steps**

Marshall Gaston stated that Phase V still needs DEEP approval of plans and specifications. He is also working with CT DEEP to obtain an easement on Hatch Hill Road for connection to the westerly side of the lake.

The BLRWPCA is continuing to negotiate an easement for the placing of a bioxide station (for odor control) as part of the Phase III construction.

**Report of the Chair**

Chairman Morra said that the Authority needs to consider drafting a letter to OPM concerning the expansion of the SSA to include the Cider Mill Property. He also indicated that the BLRWPCA will be seeking eminent domain for obtaining a right-of-way on Grier Road in Phase V due to the irregularities in the property lines.

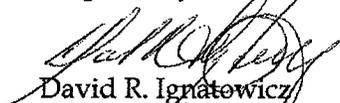
**Any Additional Matters/Other Business**

Discussion was held concerning the scheduling of a special meeting in February. A motion was made by Mike Morris to schedule a special meeting of the BLRWPCA for February 13, 2013 to be held at the Notch Road Municipal Center - Room 9, 104 Notch Road, Bolton, CT at 7:00 PM. Noel Gessay seconded. The motion passed unanimously.

**Adjournment**

The meeting was adjourned at 7:45 PM upon a motion by George Apel and seconded by Mike Morris.

Respectfully Submitted,

  
David R. Ignatowicz  
Director, Vernon WPCA



Addendum to  
BLRWPCA Minutes  
January 23, 2013

**Bolton Lakes Sewer Project  
Progress Meeting  
January 23, 2013**

1. **Funding Update**
  - a. **CWF**
    - i. CWF 42 (Nov) Funds disbursed
    - ii. CWF 43 (Dec) Reimbursement submitted for processing.
  - b. **Rural Development**
    - i. RD 3 -13 (Nov) Funds disbursed
    - ii. RD 3 -14 Budget Summary report was submitted for processing.
  - c. **STEAP**
    - i. S -11, Funds waiting to be disbursed
    - ii. S -12, Funds disbursed
    - iii. S -13 Waiting for funds
    - iv. S -14 Reimbursement submitted for processing.
2. **Project Progress - Phase 2**
  - a. Waiting for disbursement of final funds to SEF
3. **Project Progress - Phase 3**
  - a. Change Order (CO-03) submitted to RD and DEEP for review. This includes new items as well as quantity adjustments. The value of CO-03 was a project credit of \$1.89, authorized by BLRWPCA in the fall of 2012.
  - b. BLRWPCA is negotiating for the Bioxide easement.
  - c. In the recent week homeowner concerns have subsided, we are working on an electrical concern at 71 Tolland Rd.
4. **Project Progress - Phase 4**
  - a. Bids were received Nov 28, 2012.
  - b. RD design staff approval was received and we are waiting for the formal agency approval.
  - c. The contractor is addressing CWF concerns over minority participation set aside allocations.
  - d. On January 22, 2013, I met with the residents of Middle Bolton Lake at the Vernon Community Room. Residents from Phase 4 and 5 were present.
  - e. Work by others:
    - i. Easement acquisition, 2 remain outstanding.
    - ii. Grinder pump easement acquisition; 47 of 145 remain outstanding.
5. **Project Progress - Phase 5**
  - a. RD design staff approval was received Jan. 14, 2012 and we are waiting for the formal agency approval.
  - b. Responded to comments from North Central Health District.
  - c. Work by others:
    - i. Many of the easements have been prepared.