TOWN OF VERNON
WATER POLLUTION CONTROL AUTHORITY

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WATER POLLUTION
CONTROL AUTHORITY

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WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING MINUTES
December 13, 2012

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Attendees: *Chairman E. Ray Weaver, John Anderson, and Elizabeth Landry. Also present: David R. Ignatowicz, Director, Water Pollution Control and Peter Williams, Town of Ellington WPCA*

CALL TO ORDER
The meeting was called to order at 7:30 p.m.

PUBLIC COMMENT
None.

MINUTES OF WPCA REGULAR MEETING HELD ON OCTOBER 25, 2012
Mr. Anderson, seconded by Mrs. Landry made a motion that the Water Pollution Control Authority accept the minutes of the October 25, 2012 WPCA Regular Meeting as presented. The motion passed (3-0-0).

ELLINGTON ADDITIONAL FLOW PROPOSAL
Mr. Ignatowicz provided details of a proposal to provide Ellington with additional flow capacity relative to the debt service and sewer user fund. The Town of Ellington is requesting an additional 380,000 GPD of flow which would bring their total allocation to 1,400,000 gallons. If granted, Ellington's total plant capacity would increase 5.25% resulting in an additional yearly cost of $87,257 that Ellington would have to pay towards its annual debt. Over the next three and half years, at which time the annual debt is to be paid off, that additional cost will total $305,400 Mr. Ignatowicz explained. He said that this proposal offers a lump sum payment from the Town of Ellington for an additional $180,000 for the remaining current debt. Ellington would also pay 19.72% of any future treatment facility upgrade costs Mr. Ignatowicz said. Because Ellington does not use Vernon's Collection System, Mr. Ignatowicz further explained that if this proposal is accepted, the quarterly credit that Vernon gives to Ellington on sewer user fees, would be capped at 7.7%. Under the current agreement, if the annual cost of operating Vernon's Collection System exceeds 8.35% of the total annual expenses of operating the treatment plant, then Vernon pays the incremental difference between 7.7% and whatever the number actually is. The credit is approximately $31,000 per year he said, and has been paid for the past five years. The language relative to generating the higher credit costs will be removed from the original inter-town agreement Mr. Ignatowicz said. Mr. Ignatowicz and Mr. Williams both said that the effective date of the proposal would be July 1, 2013. Mr. Anderson said that he is not opposed to the proposal but noted that if granted, Ellington's additional flow allocation would increase by 8%. He also said that it is a reasonable deal for both sides and the proposal should go through the Town Attorney; Mr. Weaver agreed. Mrs. Landry asked if there would be an increase in capital expenses and any future growth restrictions if additional flow is allocated. Mr. Weaver said that no additional capital expenses are needed at present and Mr. Ignatowicz said that additional flow is now available since the closing of Amerbelle. Mr. Weaver expressed concern about a possible increase in nitrogen output because the WPCA pays for nitrogen credits. Mr. Ignatowicz said that nitrogen credits are

paid for from the sewer user account into which Ellington pays a portion. Mr. Anderson, seconded by Mrs. Landry made a motion to accept the additional flow proposal as presented subject to approval by the Town Attorney and the Town Finance Officer. The motion passed unanimously (3-0-0).

WASTEWATER TREATMENT PLANT REPORT

Mr. Ignatowicz reported that the plant is running well. Siemens will begin to replace the upper bearing assembly for the broken influent screw pump next week. Mr. Ignatowicz informed the Authority a backup on Frederic Drive on November 11th. The backup was caused by the failure of the pumps to start at the Warren Avenue pump station because of a problem with the level sensor he said. Mr. Weaver recommended installing an additional alarm just above the high level alarm to prevent future pump failures. Mr. Ignatowicz reported that work started today on the low pressure sewer system to connect 49 Lawrence Street to the sanitary sewer.

REVIEW OF PROPOSED WATER POLLUTION CONTROL AUTHORITY BUDGET #101161576; HOUSING AUTHORITY SEWER SUBSIDY BUDGET #10673282 AND TOWN CAPITAL IMPROVEMENTS BUDGET REQUEST FOR FISCAL YEAR 2013/2014.

Mr. Ignatowicz referenced a memo from Mayor Apel stating his intention to meet with each department head the week of December 17th to discuss the budgets for FY2013-2014. The memo also stated that the Capital Improvements Committee will meet in January, one month earlier than in recent years.

Mr. Ignatowicz presented the proposed budget for the Water Pollution Control Authority. He noted that due to the reduction of the number of active assessment accounts, he recommended that the budget be reduced by $2,911 (26.5%) from the current year budget. Mrs. Landry, seconded by Mr. Anderson, made a motion that the Water Pollution Control Authority recommend to the Mayor and the Vernon Town Council, Water Pollution Control Authority Budget #101161576 for fiscal year 2013/2014 in the amount of $8,058. The motion passed unanimously (3-0-0).

Mr. Ignatowicz presented the proposed budget for the Vernon Housing Authority – Sewer Subsidy and recommended no increase from the current year's budget. He noted that this year, the Housing Authority has 15 accounts with the Water Pollution Control Department and last year, it had 17. Mrs. Landry, seconded by Mr. Anderson, made a motion that the Water Pollution Control Authority recommend to the Mayor and the Vernon Town Council, Housing Authority Sewer Subsidy Budget #10673282 for fiscal year 2013/2014 in the amount of $50,500. The motion passed unanimously (3-0-0).

A discussion took place regarding the Capital Improvement Request relative to the Rehabilitation of a portion of the Rockville Trunk Sewer. Additionally, Mr. Ignatowicz said that he would first like to have an engineering plan to evaluate the rehabilitation project as well as an evaluation of the building exteriors at the Water Pollution Control Facility. Both professional evaluations are being requested as projects along with the Rockville Trunk Sewer Rehabilitation. The Capital Equipment requests are for the replacement of three emergency generators, Mr. Ignatowicz said. The generators would replace the ones currently in use at the Phoenix Street, Talcottville Road and Dart Hill Road pump stations. Mr. Weaver suggested that if the generators are replaced the old ones should be made

available for auction or sale. Mrs. Landry, seconded by Mr. Anderson, that the Water Pollution Control Authority recommend to the Mayor and the Vernon Town Council, 2015-2019 Capital Improvements Requests as submitted under a memorandum to Budget Analyst Diane Luddecke dated December 9, 2012. The motion passed unanimously (3-0-0).

ESTABLISHMENT OF A MEETING SCHEDULE FOR CALENDAR YEAR 2013
Mr. Anderson, seconded by Mrs. Landry, made a motion that the Town of Vernon Water Pollution Control Authority accepts the 2013 Meeting Schedule as presented. The motion passed unanimously (3-0-0).

ESTABLISH A MEETING DATE FOR A SPECIAL MEETING TO REVIEW WASTEWATER TREATMENT PLANT BUDGET
It was the consensus of the Authority that the budget Wastewater Treatment Plant Budget be reviewed at the January 24, 2013 regular meeting.

ADJOURN
Mr. Anderson seconded by Mrs. Landry, made a motion to adjourn. The motion passed unanimously and the meeting was adjourned at 8:36 p.m.

Respectfully submitted,

Lisa B. Yost
Secretary, Water Pollution Control