

May 18, 2010

**APPROVED MINUTES**  
**VERNON TOWN COUNCIL REGULAR MEETING**  
**TOWN HALL - 14 PARK PLACE - 3<sup>rd</sup> Floor**  
**VERNON, CONNECTICUT**

**MAY 18, 2010 - 7:00 P.M.**

Mayor Jason L. McCoy called the meeting to order at 7:00 PM.

**A) PLEDGE OF ALLEGIANCE:**

**B) ROLL CALL:**

**Present:** Council Members Daniel Anderson, Bill Campbell, Daniel Champagne, Mark Etre, Judy Hany, Marie Herbst, James Krupienski, Brian R. Motola, Sean O'Shea, Harry D. Thomas, Michael A. Winkler

**Absent:** Council Member Polly Schaefer

**Also Present:** Mayor Jason L. McCoy, Town Administrator John Ward, and Recording Secretary Peggy Jackle

**C) CITIZEN'S FORUM**

Cliff Edwards, 2 Fern Street: Updated the Town Council on the Rockville Downtown Association.

Joe Michaelwicz, 53 Lawrence Street: Thanked the Mayor and Town administration for their assistance on the blight and flooding issue on his street.

Citizen's Forum closed at 7:13 PM

**D.) PUBLIC HEARINGS**

None

**E.) PRESENTATIONS**

Mayor Jason McCoy shared (and) updated with the Town Council relative on a variety of subjects:

- Town Council should have received an invitation to the grand opening of Gallery 46 in June
- Reminded Town Council of the Memorial Day Parade
- Seventeen citizens graduated on May 11<sup>th</sup> who participated in the twelve week Citizen's Police Academy
- Has been working on the open enrollment for health insurance
- Informed Town Council that the budget carried
- Will be having a future discussion on replacing a backhoe
- Youth Services will be hiring eight people for summer positions and working on a School readiness grant for \$ 107,000
- 320 people participated in the Mother's Day Dash and 319 children enrolled for swimming instructions
- The Bolton Lake Water Pollution Control bids came in less than the original Engineering estimates
- Fire Marshall will have a new intern working 150 hours
- Fiber Optic cable to be installed and operational on May 21<sup>st</sup>

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- Eric Nash will be offering staff training on computers

F.) **ACTION ON CONSENT AGENDA**

- C. 1. Request for Tax Funds Prior Years and Current Year.** ( A copy of a memorandum from Terry Hjarne, Collector of Revenue to John D. Ward, Town Administrator dated May 10, 2010 is included in the Council Packet.) Appendix A

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY APPROVES ONE (1) REFUND TOTALING \$ 1807.56, FOR A TAX REFUND FROM THE PRIOR YEAR, AND SIX (6) REFUNDS TOTALING ~~\$1916.50~~ \$1919.50 FOR THE CURRENT YEAR AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO JOHN D. WARD, TOWN ADMINISTRATOR DATED MAY 10, 2010.

- C. 2. Request the Town Council approve budget amendments # 24- #25, for fiscal year 2009-2010.** (Copies of the budget amendment requests are included in the Council packet. Appendix B

**PROPOSED MOTION:**

TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUESTS # 24 - #25 AS OUTLINED IN THE BUDGET AMENDMENT FORMS PROVIDED BY THE FINANCE OFFICER.

- C. 3. Request the Town Council reappoints James M. Luddecke, Treasurer for the Town of Vernon.** (See 5/14/10 Memorandum by John D. Ward, Town Administrator.)

**PROPOSED MOTION:**

THE TOWN COUNCIL CONSISTENT WITH CHAPTER IX, SECTION TWO OF THE TOWN CHARTER, ENTITLED "OFFICERS AND BOARDS APPOINTED BY THE TOWN COUNCIL, HEREBY APPROVES THE APPOINTMENT OF JAMES M. LUDDECKE AS TOWN TREASURER, SAID TERM TO BEGIN ON JULY 1, 2010 AND TO EXPIRE ON JUNE 30, 2014.

Council Member Motola, seconded by Council Member Etre made a motion to approve the consent agenda items as presented. Motion carried unanimously.

G.) **IDENTIFICATION AND ADOPTION OF ADDITIONAL AGENDA ITEMS**

A motion was made by Council Member Motola and seconded by Council Member Champagne to add additional agenda Item # 1. Motion carried unanimously

A motion was made by Council Member Motola and seconded by Council Member Champagne to add Additional Agenda Item # 2. Motion carried unanimously.

H.) **PENDING BUSINESS**

None

1. **NEW BUSINESS**

1. **Request the Town Council consider a request by Town Council Member Daniel Champagne relative to the purchase of power assisted stretchers for the Vernon Ambulance and Vernon Police Department personnel.**

**PROPOSED MOTION:**

**DISCUSSION TO FRAME MOTION**

A discussion took place.

Motion was made by Council Member Champagne and seconded by Council Member Thomas to purchase three power-assisted stretchers and to waive the bid subject to Chapter 12, Section 9 of the Town Charter. A discussion took place.

**RECESS : 7:49 P.M.**

**RECONVENE: 7:51 P.M.**

Council Member Champagne withdrew his motion.

A motion was made by Council Member Champagne and seconded by Council Member Thomas be it resolved that the Town Council consistent with Chapter 12, Section 9 of the Vernon Town Charter deem it is against the best interest of the Town to invite sealed bids for the purchase of three power lifts from Monstermedic in the amount of \$ 30,885 and hereby waives the bid procedure and authorizes the purchase of three power lifts from Monstermedic for an amount not to exceed \$ 30,885 and said funds are to be appropriated from the Special Revenue Ambulance Fund. Motion carried unanimously.

- J.) **INTRODUCTION OF ORDINANCES**  
None

- K.) **ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED**

**An Ordinance entitled “AN ORDINANCE REQUIRING RESIDENTIAL RENTAL BUSINESS LICENSES”, (a copy of memorandum from John D. Ward, Town Administrator dated May 14, 2010 to Mayor Jason L. McCoy and the Town Council along with a memorandum from Town Attorney Harold Cummings to John D. Ward, Town Administrator dated May 13, 2010 and the revised draft are included for your review.)**

Mayor McCoy informed the Town Council that they would need to meet one more time before presenting the ordinance to the Town Council.

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L.) **DISCUSSION OF ADDITIONAL AGENDA ITEMS,PULLED CONSENT ITEMS (FROM F AND PULLED ITEMS FROM O)INFORMATIONAL ITEMS, ETC.**

**Additional Agenda Item # 1**

**Request the Town Council authorize Mayor Jason L. McCoy to execute the necessary forms to make application for and receive Youth Services Bureau cost sharing funds in the amount of \$ 23,080.**

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY AUTHORIZES MAYOR JASON L. MCCOY TO EXECUTE THE NECESSARY FORMS TO MAKE APPLICATION FOR AND RECEIVE YOUTH SERVICES BUREAU COST SHARINGS FUND IN THE AMUNT OF \$ 23,080.

Motion was made by Council Member Motola and seconded by Council Member Champagne that the Town Council hereby authorizes Mayor Jason L. McCoy to execute the necessary forms to make application for and receive Youth Services Bureau cost sharing funds in the amount of \$ 23,080. Motion carried unanimously.

**Additional Agenda Item # 2**

**Request the Town Council to execute, on behalf of the Town of Vernon, an application to the State Department of Education for a grant for Youth Services Bureau Enhancement Grant in the amount of \$6,250.**

**PROPOSED MOTION:**

The Town Council hereby authorizes Mayor Jason L. McCoy to execute the necessary forms to make application for and receive Youth Services Bureau enhancement grant funds in the amount of \$ 6,250.

Motion was made by Council Member Motola and seconded by Council Member Champagne that the Town Council hereby authorizes Mayor Jason L. McCoy to execute the necessary forms to make application for and receive Youth Services Bureau enhancement grant funds in the amount of \$ 6,250. Motion carried unanimously.

M.) **ADOPTION OF MINUTES**

**THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE SAID REGULAR MEETING OF MAY 4, 2010 AND THAT MINUTES OF SAID MEETING BE APPROVED.**

Motion was made by Council Member Motola, seconded by Council Member Thomas to waive the reading of the minutes of the regular meeting of May 4, 2010 and that minutes of said meeting be approved. Motion carried unanimously. Abstentions were Council Member Anderson and Council Member O'Shea.

O.) **INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION**

1. Follow-up to Mayor Jason. L. McCoy from Bruce Dinnie, Director of Parks and Recreation regarding an update relative to the shrubs on surrounding the Rockville Sign, dated April 26, 2010.

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2. Monthly Activity Report – Building Department – submitted by Harry Dan Boyko, Assistant Building Official.
3. Monthly Activity Report, April 2010 – Town Clerk - submitted by Bernice K. Dixon, Town Clerk dated May 6, 2010.
4. Monthly Activity Report, March 2010 – Town Clerk- submitted by Bernice K. Dixon, Town Clerk dated May 6, 2010
5. Monthly Activity Report, April 2010 – Youth Services Bureau – submitted by Alan Slobodien, Youth Services Bureau Director
6. Monthly Activity Report, April 2010- Vernon Police Department – submitted by Captain Stephen M. Clark

A motion was made by Council Member Motola and seconded by Council Member Thomas to adjourn. Motion carried unanimously.

Meeting adjourned at 7:55 P.M.

Received: May 24, 2010

Approved: June 1, 2010

Respectfully Submitted,  
Peggy Jackle  
Recording Secretary

Karen C. Daigle, CCTC  
Assistant Town Clerk

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Appendix A



# TOWN OF VERNON

8 PARK PLACE, VERNON, CT 06066  
Tel: (860) 870-3660  
Fax: (860) 870-3585

OFFICE OF THE  
COLLECTOR OF REVENUE

TO: John Ward, Town Administrator  
FROM: Terry Hjarne, Collector of Revenue  
DATE: May 10, 2010  
SUBJECT: Refunds for Town Council Approval

**PRIOR YEARS:**

Brown Michael H & Sandra K ..... 1807.56  
Over paid at refinance closing and by Tax Service Company

**CURRENT YEAR:**

BAC Tax Service FBO Five Oak LLC ..... 1699.52  
Tax Service company overpaid

Berkery Margaret V ..... 72.59  
Assessor's Correction – Registered Out of State

Jakuboski Pamela A ..... 62.75  
Assessor's Correction – Sold Vehicle

Joubert Kim K ..... 27.28  
Assessor's Correction – Sold Vehicle

Sweeney Kenneth W ..... 44.83  
Assessor's Correction – Donated Vehicle

W & K Associates ..... 12.53  
Taxpayer paid too much

**(1) Prior Overpayments ..... \$1807.56**

**(6) Current Overpayments ..... \$1919.50**

**Cc: James Luddecke**



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Appendix B (cont)

**Budget Amendment Request**

Total Amount Requested: \$6,000.00 Fiscal Year 2009 - 2010 Date: May 18, 2010

To: Finance Officer From (Department): Assessment - Assessment Amendment #: **25**

Type of Amendment (X):  Additional Appropriation  Pass-Through  Transfer

*Request is hereby submitted for amendment(s) of budget as indicated.*

Department	Account Description	Org Code	Object	Amount
<b>FROM:</b>				
Assessment	Regular wages	10114144	51010	6,000.00
<b>"FROM" Subtotal:</b>				<b>\$ 6,000.00</b>

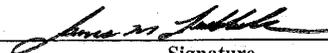
Department	Account Description	Org Code	Object	Amount
<b>TO:</b>				
1. Assessment	Other fees	10114144	53800	6,000.00
2.				
3.				
4.				
<b>"TO" Subtotal:</b>				<b>\$ 6,000.00</b>

No. **COMMENTS CONCERNING BUDGET AMENDMENT REQUEST**

1. Temporary help has been employed to provide assistance while the Assessment Specialist is on family leave. The transfer will be from the portion of unused wages to a fee account for external help, to cover the period of April 7, 2010 to June 30, 2010.

	1	2	3	4
Balance in account for which funds are requested:	1,940.00			
Original appropriation in account:	2,000.00			
Plus or minus prior amendments:	18,000.00			
Amount of appropriation to date:	20,000.00			

David Wheeler  
Department Head

  
Signature

May 11, 2010  
Date

At a meeting of the Town Council held on \_\_\_\_\_ the above request(s) was/were approved in the amount of: \_\_\_\_\_  
Signature of Town Administrator: \_\_\_\_\_