

March 22, 2010

APPROVED MINUTES
VERNON TOWN COUNCIL SPECIAL BUDGET MEETING
TOWN HALL - 14 PARK PLACE - 3rd Floor
VERNON, CONNECTICUT

March 22, 2010 – 7:00 PM

Mayor Jason L. McCoy called the meeting to order at 7:02 PM

PLEDGE OF ALLEGIANCE:

ROLL CALL:

Present: Council Members Bill Campbell, Daniel Champagne, Mark Etre, Judy Hany, Marie Herbst, James Krupienski, Brian R. Motola, Pauline Schaefer, Harry D. Thomas, Michael A. Winkler

Absent: Daniel Anderson, Sean O'Shea

Entered During Meeting:

Also Present: Mayor Jason L. McCoy, Town Administrator John Ward, Recording Secretary Jill Kentfield

CITIZEN'S FORUM

Marie Herbst 245 Brandy Hill Road spoke about the blight ordinance. Also requested hiring a temporary housing code inspector and permanent assistant town planner as part of the budget negotiations.

Citizen's forum closed at 7:10 PM

PUBLIC HEARING

Open Public Hearing (7:10 PM)

Mayor McCoy called the public hearing to order to receive comments and answer any questions from the public. The clerk read the legal notice into the record.

Public comments:

No public comments

Close Public Hearing (7:12 PM)

Mayor McCoy closed the public hearing.

PRESENTATIONS

Mayor Jason L. McCoy and James Luddecke, Finance Officer and Treasurer to present Budget 2010-2011 overview to the Town Council prior to the beginning of deliberations.

Mayor McCoy gave opening remarks and provided information regarding the 2010-2011 budget. Discussion took place.

MAYORAL REQUEST:

The Mayor hereby requests that each Department Head in attendance present a brief overview of their department's budget to the Town Council prior to budget discussion.

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TOWN COUNCIL TO ESTABLISH THE RULES AND PROCEDURES FOR BUDGET CONSIDERATION

Council Member Motola, seconded by Council Member Herbst made the following motion:

The Town Council adopts the following list of Rules and Procedures for the 2010-2011 budget deliberations:

Waive all Robert's Rules of Procedure during budget deliberation;

Revenue will be discussed at the opening meeting and at the final budget meeting;

All budget accounts shall be opened and closed, with the Council making decisions on each individual budget during the allocated time frame;

Each meeting will be recessed to the next scheduled budget hearing and draft minutes will be prepared by the Clerk for each meeting to be used during final deliberations;

At the final budget hearing the Town Council may add or delete from any account previously discussed.

Discussion was held.

Council Member Etre, seconded by Council Member Thomas made a motion to change paragraph 3 to: All budget accounts shall be opened and closed, with the Council making decisions at the final budget deliberation on each individual budget during the allocated time frame. Motion failed, Council Members Champagne, Winkler, Krupienski, Hany, Herbst and Schaefer opposed.

Council Member Schaefer, seconded by Council Member Herbst made a motion to change paragraph 3 to: All budget accounts shall be opened and closed, with the Council making decisions on each individual budget during the budget deliberations ~~allocated time frame~~; Motion carried, Council Members Champagne, Thomas, and Etre opposed.

Motion as amended carried, Council Members Thomas and Etre opposed.

BUDGET REVIEW

The Town Council shall consider the budgets for FY 2010-2011 for various departments, divisions and organizations to include:

1. Probate Court
2. Social Services
3. Youth Services
4. Senior Center
5. Visiting Nurse and Health Services of CT
6. Hockanum Valley Community Council
7. Child Guidance Clinic
8. Exchange Club – Prevention of Child Abuse
9. Hockanum Industries
10. MARC, Inc., of Manchester
11. Tri-Town Shelter Services
12. Connecticut legal Services
13. Hartford Interval House
14. YMCA Sexual Assault Services
15. Hockanum Valley School Readiness
16. Engineering
17. Public Works – Administration

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18. Public Works – General Maintenance
19. Public Works – Equipment Maintenance
20. Public Works – Maintenance of Government Buildings
21. Public Works – Snow Removal
22. Public Works – Refuse Collection and Disposal
23. Public Works – Recycling
24. Public Works – Condominium Refuse
25. Public Works – Tree Warden
26. Public Works – Leaf Collection
27. Center 375

Directors from each Department presented information and answered questions regarding their budget submissions.

Probate Court

Council Member Motola, seconded by Council Member Schaefer made a motion to open tab 5, page 2, in the amount of \$16,172, motion carried unanimously.

Discussion took place

Council Member Motola, seconded by Council Member Schaefer made a motion to close tab 5, page 2, account 10111112 in the amount of \$16,172, motion carried unanimously.

Social Services

Council Member Motola, seconded by Council Member Schaefer made a motion to open tab 8, page 55, in the amount of \$245,488, motion carried unanimously.

Discussion took place

Council Member Motola, seconded by Council Member Schaefer made a motion to close tab 8, page 55, account 10456240 in the amount of \$245,488, motion carried unanimously.

Youth Services

Council Member Motola, seconded by Council Member Schaefer made a motion to open tab 8, page 56, in the amount of \$219,167, motion carried unanimously.

Discussion took place

Council Member Etre, seconded by Council Member Schaefer made a motion to close tab 8, page 56, account 10456241 in the amount of \$219,167, motion carried unanimously.

Senior Center

Council Member Motola, seconded by Council Member Herbst made a motion to open tab 8, page 57, in the amount of \$126,543, motion carried unanimously.

Discussion took place

Council Member Motola, seconded by Council Member Champagne made a motion to close tab 8, page 57, account 10457242 in the amount of \$ 126,543, motion carried unanimously.

Council Member Motola, seconded by Council Member Schaefer made a motion to open tab 8 pages 44 – 54 in the amounts as set on the green sheets. Motion carried unanimously.

Discussion took place. Council Member Etre requested information regarding copier costs.

Council Member Motola, seconded by Council Member Thomas made a motion to close tab 8 pages 44 – 54 in the amounts as set on the green sheets pages 1 & 2. Motion carried unanimously.

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RECESS (8:42 PM)

RECONVENE (8:56 PM)

Engineering

Council Member Motola, seconded by Council Member Schaefer made a motion to open tab 7, page 42, in the amount of \$277,048, motion carried unanimously.

Discussion took place

Council Member Motola, seconded by Council Member Champagne made a motion to close tab 7, page 42, account 10341214 in the amount of \$277,048, motion carried unanimously.

Public Works - Administration

Council Member Motola, seconded by Council Member Krupienski made a motion to open tab 7, page 32, in the amount of \$582,462, motion carried unanimously.

Discussion took place

Council Member Motola, seconded by Council Member Champagne made a motion to close tab 7, page 32, account 10340200 in the amount of \$582,462, motion carried unanimously.

Public Works - General Maintenance

Council Member Motola, seconded by Council Member Champagne made a motion to open tab 7, page 33, in the amount of \$1,248,177, motion carried unanimously.

Discussion took place. Council Member Krupienski requested the cost per linear foot to resurface/repave.

Council Member Motola, seconded by Council Member Thomas made a motion to close tab 7, page 33, account 10340201 in the amount of \$ 1,248,177, motion carried unanimously.

Public Works - Equipment Maintenance

Council Member Motola, seconded by Council Member Champagne made a motion to open tab 7, page 34, in the amount of \$740,820, motion carried unanimously.

Discussion took place

Council Member Motola, seconded by Council Member Champagne made a motion to close tab 7, page 34, account 10340202 in the amount of \$740,820, motion carried unanimously.

Public Works - Maintenance of Government Buildings

Council Member Motola, seconded by Council Member Champagne made a motion to open tab 7, page 35, in the amount of \$808,009, motion carried unanimously.

Discussion took place

Council Member Champagne, seconded by Council Member Thomas made a motion to close tab 7, page 35, account 10340203 in the amount of \$808,009, motion carried unanimously.

Public Works - Snow Removal

Council Member Champagne, seconded by Council Member Krupienski made a motion to open tab 7, page 36, in the amount of \$194,740, motion carried unanimously.

Discussion took place

Council Member Motola, seconded by Council Member Champagne made a motion to close tab 7, page 36, account 10340204 in the amount of \$194,740, motion carried unanimously.

Council Member Etre requested Mr. Kleinhans provide information regarding the new recycling program to Council Member Herbst at the next meeting.

(10:08 PM) Council Member Herbst left the table

Public Works - Refuse Collection and Disposal

Council Member Motola, seconded by Council Member Champagne made a motion to open tab 7, page 37, in the amount of \$1,180,739, motion carried unanimously.

Discussion took place

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Council Member Motola, seconded by Council Member Champagne made a motion to close tab 7, page 37, account 10340205 in the amount of \$1,180,739, motion carried unanimously.

Public Works - Recycling

Council Member Motola, seconded by Council Member Champagne made a motion to open tab 7, page 38, in the amount of \$281,333 motion carried unanimously.

Discussion took place. Council Member Campbell requested DPW place some new refuse and recycling cans at the Senior Center.

Council Member Motola, seconded by Council Member Champagne made a motion to close tab 7, page 38, account 10340206 in the amount of \$281,333, motion carried unanimously.

(10:24 PM) Council Member Krupienski left the meeting

Public Works - Condominium Refuse

Council Member Motola, seconded by Council Member Champagne made a motion to open tab 7, page 39, in the amount of \$5,046, motion carried unanimously.

Council Member Motola, seconded by Council Member Champagne made a motion to close tab 7, page 39, account 10340207 in the amount of \$5,046, motion carried unanimously.

Public Works - Tree Warden

Council Member Motola, seconded by Council Member Champagne made a motion to open tab 7, page 40, in the amount of \$11,650, motion carried unanimously.

Discussion took place

(10:28 PM) Council Member Herbst returned.

Council Member Motola, seconded by Council Member Champagne made a motion to close tab 7, page 40, account 10340208 in the amount of \$11,650, motion carried unanimously.

Public Works - Leaf Collection

Council Member Motola, seconded by Council Member Champagne made a motion to open tab 7, page 41, in the amount of \$117,324, motion carried unanimously.

Discussion took place. Council Member Champagne requested the Public Works Department put up signs 1 week prior to leaf collection in the neighborhoods where the collection will take place.

Council Member Schaefer, seconded by Council Member Campbell made a motion to close tab 7, page 41, account 10340209 in the amount of \$117,324, motion carried unanimously.

Center 375

Council Member Motola, seconded by Council Member Champagne made a motion to open tab 12, page 84, in the amount of \$233,654, motion carried unanimously.

Discussion took place. Council Member Champagne, seconded by Council Member Etre made a motion to add \$13,872 to revenue code 57620, motion carried unanimously.

(10:38 PM) Council Member Herbst left the meeting.

Council Member Motola, seconded by Council Member Champagne made a motion to close tab 12, page 84, account 42340704 in the amount of \$247,526, motion carried unanimously.

RECESS (10:40 PM)

This meeting was recessed until Wednesday, March 23, 2010.

March 22, 2010

Council Member Motola , seconded by Council Member Champagne made a motion to recess. Motion carried unanimously.

Received: March 24, 2010

Approved: May 4, 2010

Respectfully Submitted,

Jill Kentfield
Recording Secretary

Karen C. Daigle
Assistant Town Clerk

March 22, 2010

Appendix A

PUBLIC NOTICE

TOWN OF VERNON

**PUBLIC HEARINGS
AND ANNUAL TOWN MEETING
ON PROPOSED BUDGET
MARCH 22, 2010; MARCH 27, 2010;
and APRIL 27, 2010**

THIS IS TO GIVE NOTICE that the Town Council will hold a Budget Public Hearing on Monday, March 22, 2010, at 7:00 p.m. in the Third Floor Town Council Chambers of the Town Hall, 14 Park Place, Vernon, Connecticut. The Second Budget Public Hearing is scheduled for Saturday, March 27, 2010 at 10:00 a.m. in the Third Floor Town Council Chambers of the Town Hall, 14 Park Place, Vernon, Connecticut. The Annual Town Meeting and Third Budget Public Hearing is scheduled for Tuesday, April 27, 2010 at 7:00 p.m. in the auditorium of Rockville High School, 70 Loveland Hill Road, Vernon, Connecticut. Electors and Qualified Taxpayers are invited to attend and provide the Mayor and Town Council with written or oral comments and ask questions concerning the Town's proposed budget for the period of July 1, 2010 through June 30, 2011.

The entire proposed budget, including budget summary, can be inspected from 8:30 a.m. to 4:30 p.m., Monday through Wednesday, 8:30 a.m. to 7:00 p.m. on Thursday and 8:30 a.m. to 1:00 p.m. on Friday in the Town Clerk's Office, Memorial Building, 14 Park Place, Vernon, Connecticut.

The Town Council, by Bernice K. Dixon, CCTC, Vernon
Town Clerk

Dated at Vernon, Connecticut, this 18th day of March, 2010.
Journal Inquirer
March 20, 2010

Appendix B

PUBLIC NOTICE

LEGAL NOTICE

TOWN OF VERNON

PUBLIC HEARINGS AND ANNUAL TOWN MEETING ON PROPOSED BUDGET
MARCH 22, 2010; MARCH 27, 2010; and APRIL 27, 2010

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A summary of proposed expenditures and anticipated revenues are as follows:

**TOWN OF VERNON, CT
APPROPRIATIONS
FISCAL YEAR JULY 1, 2010 - JUNE 30, 2011**

Description	Actual FY 2008-09	Approved Budget FY 2009-10	Revised Budget FY 2009-10	6 Months Expended FY 2009-10	Estimated Expended FY 2009-10	Department Request FY 2010-11	Mayor Recommend FY 2010-11	Increase (Decrease) Column 7-2
General Government:								
General Government	\$3,030,806	\$2,748,176	\$3,058,852	\$1,348,910	\$3,039,483	\$3,047,418	\$2,741,847	(\$6,329)
Community Development	333,007	328,497	338,366	207,451	321,124	307,701	277,701	(48,798)
Public Safety	7,403,989	7,738,505	7,998,379	3,982,860	7,603,656	8,145,100	7,831,120	92,615
Maintenance and Development	5,681,843	5,635,974	5,678,902	2,440,450	5,656,540	5,482,248	5,447,348	(188,629)
Human Services	905,592	926,300	941,059	506,532	918,553	944,490	943,159	18,859
Parks, Recreation and Culture	1,309,429	1,306,615	1,327,609	698,888	1,330,219	1,350,605	1,319,743	13,128
Town Wide	6,500,581	6,786,092	6,960,841	3,988,405	6,752,098	7,136,656	7,136,656	350,574
Total General Government	24,865,847	25,468,149	26,304,868	13,151,496	25,621,673	26,414,218	25,697,574	229,425
Capital Improvements & Debt Service:								
Capital improvements-Town	294,603	76,120	81,580	242,914	242,914	1,494,232	0	-76,120
Capital improvements-Education	0	0	0	0	0	0	0	0
Debt service	4,568,317	4,709,665	4,755,251	2,983,234	4,665,665	5,497,425	5,497,425	787,760
Total Capital improve./Debt service	4,862,920	4,785,785	4,836,831	3,226,148	4,938,579	6,991,657	5,497,425	711,640
Education	46,227,219	45,835,932	45,835,932	18,790,585	45,835,932	47,758,959	47,558,959	1,723,027
*** Grand Total ***	\$76,045,986	\$78,089,866	\$76,977,571	\$35,168,229	\$76,396,184	\$81,164,834	\$78,753,958	\$2,664,092

Description	Actual FY 2008-09	Approved Budget FY 2009-10	6 Months Expended FY 2009-10	Estimated Expended FY 2009-10	Department Request FY 2010-11	Mayor Recommend FY 2010-11	Incr (Decr) Over FY 2008-10
Education:							
Salaries and Wages	\$31,438,617	\$30,273,718		\$30,273,718	\$30,624,930	\$30,624,930	\$351,212
Employee Benefits	3,900,929	5,951,748		5,951,748	7,532,558	7,332,558	1,380,810
Professional and Technical Services	748,032	828,852		828,852	1,080,872	1,080,872	252,020
Property Services	1,591,047	1,023,117		1,603,117	1,417,098	1,417,098	(186,019)
Other Purchased Services	5,338,069	5,125,342		5,125,342	4,955,660	4,955,660	(169,882)
Supplies and Materials	2,278,858	1,640,288		1,640,288	1,797,994	1,797,994	157,706
Capital Equipment / Outlay	614,067	412,867		412,867	349,847	349,847	(63,020)
Other / Sundry	317,000	0		0	0	0	0
Total Education	\$46,227,219	\$45,835,932	\$18,790,585	\$45,835,932	47,758,959	47,558,959	1,723,027
Mayor Recommended Revisions						(200,000)	
Total Proposed Education Budget						\$47,558,959	

**TOWN OF VERNON, CT
REVENUE ESTIMATES
FISCAL YEAR JULY 1, 2010 - JUNE 30, 2011**

Description	Actual Revenue FY 2008-09	Revenue Estimates FY 2009-10	6 Months Collected FY 2009-10	Estimates Collected FY 2009-10	Revenue Estimates FY 2010-11	Increase - (Decrease) Column 5 - 2
General Property Tax Levies	\$52,186,924	\$53,965,435	\$34,660,011	\$53,738,794	\$57,194,028	\$3,228,593
Licenses and Permits	406,025	437,348	237,316	389,400	415,300	(22,048)
Intergovernmental Revenues	21,194,696	19,822,170	5,159,585	20,568,757	18,377,352	(444,818)
Charges for Services	1,421,307	1,082,150	504,770	1,301,437	1,018,100	(64,050)
Fines and Penalties	10,088	10,630	4,313	8,200	11,200	570
Gifts and Contributions	0	0	0	0	0	0
Use of Money and Property	296,447	184,400	26,030	122,275	126,285	(58,115)
Other Revenues	332,852	345,303	183,797	342,042	374,083	28,780
Transfers in	576,876	242,430	9,980	227,117	237,610	(4,820)
Total Revenues	\$76,425,815	\$76,089,866	\$40,785,802	\$76,708,022	\$78,753,958	\$2,664,092

**TOWN OF VERNON, CT
ENTERPRISE ACTIVITY
FISCAL YEAR JULY 1, 2010 - JUNE 30, 2011**

Description	Actual FY 2008-09	Budget FY 2009-10	Revised Budget FY 2009-10	6 Months Expended FY 2009-10	Estimated Expended FY 2009-10	Department Request FY 2010-11	Mayor Recommend FY 2010-11	Increase (Decrease) Column 7-2
Waste Treatment Plant	\$5,764,856	\$5,708,145	\$5,708,145	\$2,249,462	\$6,574,763	\$5,615,919	\$5,615,919	-\$92,226
Center 375	206,097	240,049	240,916	272,777	416,607	233,654	233,654	(7,255)
Total Enterprise Activity	\$5,970,953	\$5,948,094	\$5,948,094	\$2,522,239	\$6,991,370	\$5,849,573	\$5,849,573	-\$99,521

Copies of the summary of proposed appropriations and anticipated revenues are available at the Town Clerk's Office, 14 Park Place, Vernon, Connecticut.

Dated at Vernon, Connecticut this 15th day of March, 2010.

The Town Council, by Bernice Dixon, Town Clerk

Journal Inquirer
March 16, 2010