

April 7, 2020

APPROVED MINUTES
VERNON TOWN COUNCIL
VIRTUAL REGULAR MEETING
TELECONFERENCE CALL IN NUMBER: 1-929-205-6099
MEETING ID: 560-918-769 PASSWORD: 0407
TUESDAY, APRIL 7, 2020 – 7:30PM

RECEIVED
VERNON TOWN CLERK
20 MAY -8 AM 9:18

Mayor Daniel Champagne called the meeting to order at 7:30PM.

A.) PLEDGE OF ALLEGIANCE

B.) ROLL CALL

Present: Council Members Laura Bush, Bill Campbell, Julie Clay, Thomas DiDio, Linda Gessay, Ann Letendre, Maryann Levesque, Brian Motola, Pauline Schaefer, Jim Tedford, Steve Wakefield, Michael Wendus

Absent:

Entered During Meeting:

Also Present: Town Administrator Michael Purcaro, Recording Secretary Kathleen Minor

C.) CITIZEN'S FORUM

None

F.) PRESENTATIONS BY THE ADMINISTRATION

- The Town of Vernon website, as well as the Vernon Police Department Facebook page are continually being updated regarding COVID-19
- Town employees are working an alternating work schedule. All town offices are closed except by appointment.
- Shaun Gately, Economic Development Coordinator, has recently been appointed to the Sustainable Connecticut Municipal Certification Committee

D.) EXECUTIVE SESSION

None

E.) PUBLIC HEARING (7:35PM)

PUBLIC HEARING TO RECEIVE COMMENTS AND QUESTIONS REGARDING THE PROPOSED ORDINANCE ENTITLED "***AN ORDINANCE NO. __ AN ORDINANCE RESTRICTING ACTIVITIES ON TOWN-OWNED PROPERTY AND SCHOOL GROUNDS***" (A copy of the Ordinance has been included in the Council packet.)

7:35PM Mayor Daniel A. Champagne called the Public Hearing to order to receive comments and questions

Clerk read the legal notice into the record

No comments from the public were made

7:37PM Mayor Daniel A. Champagne adjourned the Public Hearing

7:37PM Returned to the Virtual Regular Meeting

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F.) PRESENTATIONS BY THE ADMINISTRATION (continued)

- Lynn Horka received the Connecticut Library Association's Library Support Staff Person of the Year Award.
- The Public Works Department participated in the 36th annual Snow Plow Safety Rodeo sponsored by CIRMA and CASHO. Prizes were awarded to Colton Garrison (1st place - class 3 dump truck driver and Best in Show) and Tim Moriarty (1st place - class 4 dump truck driver)

G.) ACTION ON CONSENT AGENDA

Council Member Wakefield, seconded by Council Member Bush made a motion to move the Consent Agenda. Council Member Campbell pulled item C-1. Motion carried to approve C-2, C-3, C-4 and C-5 unanimously by roll call vote.

C-2 Request the Town Council approve Tax Abatements of town-owned properties.

(See memorandum from Terry Hjarne, Collector of Revenue dated March 26, 2020 to Michael J. Purcaro, Town Administrator relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL PURSUANT TO CONNECTICUT STATE STATUTE 12-81 MOVES TO ABATE THE TAXES FOR 19 PARK STREET UNIQUE ID #40-0107-00007, AND 38 PARK STREET UNIQUE ID #40-0108-00007 AS PRESENTED IN THE MEMORANDUM DATED MARCH 26, 2020.

C-3 Request the Town Council approve the placement of properties totaling \$81,473.33 on the Suspense Tax Ledger. (See memorandum from Terry Hjarne, Collector of Revenue dated March 26, 2020 to Michael J. Purcaro, Town Administrator relative to same.)

PROPOSED MOTION

BY THE AUHORITY GRANTED IN CONNECTICUT STATE STATUTE SECTION 12-165, ENTITLED "MUNICIPAL SUSPENSE TAX BOOK", THE TOWN COUNCIL APPROVES THE PLACMEMENT OF PROPERITES TOTALING \$81,473.33 CONTAINED ON THE SUSPENSE TAX LEDGER REPORT AS PROVIDED BY TERRY HJARNE, COLLECTOR OF REVENUE DATED MARCH 26, 2020.

C-4 Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Melissa S. Saucier, (U), 84 Frederic Road, Vernon, Connecticut as a regular member of the Historic Properties Commission, said term to commence on April 4, 2020 and expires on April 3, 2025. (See Ms. Saucier's resume attached.)

PROPOSED MOTION

PURSUANT TO ORDINANCE NO. 185 (TOWN CODE SEC. 2-122) THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF MELISSA S. SAUCIER, (U), 84 FREDERIC ROAD, VERNON CONNECTICUT AS A REGULAR MEMBER OF THE HISTORIC PROPERTIES COMMISSION FOR A TERM TO COMMENCE ON APRIL 4, 2020 AND EXPIRES APRIL 3, 2025.

C-5 Request the Town Council approve budget amendments #13 and #14, for fiscal year 2019-2020 as provided by Finance Officer and Treasurer Jeffrey A. O'Neill on the budget amendment forms attached. (See budget amendment forms with explanation attached to this agenda.)

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PROPOSED MOTION

RESOLVED, THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUESTS #13 AND #14 FOR FISCAL YEAR 2019-2020 AS PROVIDED BY JEFFREY A. O'NEILL, FINANCE OFFICER AND TREASURER, ON THE ATTACHED BUDGET AMENDMENT FORMS.

H.) DISCUSSION OF PULLED CONSENT ITEM(S)

C-1 Request the Town Council approve Tax Refunds for Prior and Current year. (See copy of a memorandum from Terry Hjarne, Collector of Revenue, to Michael J. Purcaro, Town Administrator dated March 26, 2020 included in the Council packet.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES TWO (2) PRIOR YEAR TAX REFUNDS TOTALING \$1270.54 AND NINE (9) CURRENT YEAR TAX REFUNDS TOTALING \$5940.12 AS REFERENCED IN THE LETTER FROM TERRY HJARNE, COLLECTOR OF REVENUE TO MICHAEL J. PURCARO, TOWN ADMINISTRATOR DATED MARCH 26, 2020.

Council Member Wakefield, seconded by Council Member Bush made a motion to move Consent Agenda item C-1. Finance Officer and Treasurer, Jeffrey O'Neill, answered questions. Discussion ensued. Motion carried unanimously by roll call vote.

I.) PENDING BUSINESS

None

J.) NEW BUSINESS

- 1. Request the Town Council approves the disposal of assets for the Information Technology Department.** (See memorandum dated April 2, 2020 from Jeffrey A. O'Neill, Finance Officer and Treasurer to Michael J. Purcaro, Town Administrator relative to same.)

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OF FIXED ASSETS FOR THE INFORMATION TECHNOLOGY DEPARTMENT AS DISCLOSED ON THE REQUEST FOR DISPOSAL OF FIXED ASSETS FORM.

Council Member Wakefield, seconded by Council Member Levesque made a motion to approve the disposal of assets for the Information Technology Department. Mayor Champagne answered questions. Motion carried unanimously by roll call vote.

K.) INTRODUCTION OF ORDINANCES

Ordinance entitled "Ordinance No. _____, An Ordinance Restricting Activities on Town-owned Property and School Grounds." (A number will be assigned once the Ordinance has passed Town Council vote.) (The Ordinance as amended is included for Council review.)

PROPOSED MOTION

THE TOWN COUNCIL, CONSISTENT WITH CHAPTER V, SECTIONS 4&6 OF THE VERNON TOWN CHARTER, HEREBY MOVES TO APPROVE THE ORDINANCE ENTITLED

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"ORDINANCE NO.____ (number to be assigned later), AN ORDINANCE RESTRICTING ACTIVITIES ON TOWN-OWNED PROPERTY AND SCHOOL GROUNDS."

Council Member Wakefield, seconded by Council Member Bush made a motion to approve the Ordinance entitled "Ordinance No.____ (number to be assigned later), an Ordinance Restricting Activities on Town-owned Property and School Grounds". Mayor Champagne answered questions. Discussion ensued. Motion carried unanimously by roll call vote.

L.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

None

M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

None

N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

None

O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING ON **MARCH 17, 2020** AND THAT MINUTES OF SAID MEETING BE APPROVED.

Council Member Wakefield, seconded by Council Member Schaefer, made a motion to waive the reading of and approve the minutes of the regular Town Council meeting held on March 17, 2020. Motion carried unanimously with roll call vote.

P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION

None

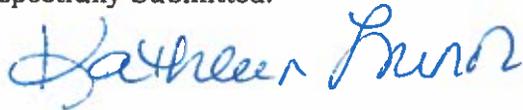
Q.) ADJOURN (7:55PM)

Council Member Wakefield, seconded by Council Member Levesque, made a motion to adjourn the meeting. Motion carried unanimously.

Received: April 16, 2020

Approved: April 21, 2020

Respectfully Submitted.



Kathleen Minor
Recording Secretary