

Posted 9/16/19
AD

AGENDA
VERNON TOWN COUNCIL
REGULAR MEETING
TOWN HALL – 14 PARK PLACE – 3RD FLOOR
VERNON, CONNECTICUT

TUESDAY, SEPTEMBER 17, 2019
7:30 P.M.

RECEIVED
VERNON TOWN CLERK
19 SEP 16 AM 10:24

- A.) PLEDGE OF ALLEGIANCE
- B.) ROLL CALL
- C.) CITIZENS FORUM

- D.) EXECUTIVE SESSION
- E.) PUBLIC HEARING / SPECIAL TOWN MEETING (7:35PM)

PROPOSED MOTION

TOWN COUNCIL MOVES TO GO INTO RECESS FOR THE PURPOSE OF CONDUCTING THE PUBLIC HEARING/SPECIAL TOWN MEETING RELATIVE TO **“A RESOLUTION REGARDING AN ADDITIONAL APPROPRIATION FOR GENERAL GOVERNMENT LAND ACQUISITION AND RELATED LAND IMPROVEMENTS IN THE AMOUNT OF \$1,930,000.00.”**

(SEE: PUBLIC HEARING AND SPECIAL TOWN MEETING AGENDA. ALSO INCLUDED FOR COUNCIL REVIEW IS A COPY OF THE FULL RESOLUTION.)

F.) PRESENTATIONS BY THE ADMINISTRATION

Mayor Daniel A. Champagne to make a presentation to the Town Council on various topics.

Presentation of the new Town of Vernon website by Allison Maynard, Director of Social Service and Cassandra Minor, Administrative Assistant for Administration.

Proclamation marking Constitution Week September 17-23, 2019 in Vernon. Dr. Patricia Buxton from the Daughters of the American Revolution (DAR) will be present to receive the proclamation.

Update by Jennifer Kowal, Director of Community Arts Center East relative to energy recommendations for the Arts Center Building.

G.) ACTION ON CONSENT AGENDA

- C 1. Request the Town Council approve Tax Refunds for Prior and Current years.**
(See copy of a memorandum from Terry Hjarne, Collector of Revenue, to Michael J. Purcaro, Town Administrator dated August 27, 2019 included in the Council packet.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES TWELVE (12) PRIOR YEAR TAX REFUNDS TOTALING \$2295.81 AND SIXTY-THREE (63) CURRENT YEAR TAX REFUNDS TOTALING \$13,665.67 AS REFERENCED IN THE LETTER FROM TERRY HJARNE, COLLECTOR OF REVENUE TO MICHAEL J. PURCARO, TOWN ADMINISTRATOR DATED AUGUST 27, 2019.

- C 2. Request the Town Council approve budget amendment requests #38, 39, #40, and #41 for FY 2018-2019 as outlined in the budget amendment forms included in the packet.** (See budget amendment forms in the Council packet as provided by Finance Officer Jeffrey O'Neill.)

PROPOSED MOTION

RESOLVED, THE TOWN COUNCIL, HEREBY APPROVES BUDGET AMENDMENT REQUEST #38, #39, #40 and #41 FOR FISCAL YEAR 2018-2019 AS OUTLINED IN THE BUDGET AMENDMENT FORMS PROVIDED BY FINANCE OFFICER JEFFREY O'NEILL.

- C 3. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Larry Rodriguez, (R), 2 Valerie Drive, Vernon, Connecticut as a regular member of the Risk Management Advisory Committee, said term to commence on September 18, 2019 and expires August 30, 2022.** (A copy of Mr. Rodriguez's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO THE TOWN COUNCIL RESOLUTION DATED NOVEMBER 18, 1986 AND TOWN CHARTER CHAPTER XV, SECTION 3, THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF LARRY RODRIGUEZ, (R), 2 VALERIE DRIVE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE RISK MANAGEMENT ADVISORY COMMITTEE, SAID TERM TO COMMENCE ON SEPTEMBER 18, 2019 AND ENDS AUGUST 30, 2022.

- C 4. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Donald Scott Schubert, (R), 22 Wildwood Road, Vernon, Connecticut as a regular member of the Risk Management Advisory Committee, said term to commence on September 18, 2019 and expires August 30, 2022.** (A copy of Mr. Schubert's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO THE TOWN COUNCIL RESOLUTION DATED NOVEMBER 18, 1986 AND TOWN CHARTER CHAPTER XV, SECTION 3, THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF DONALD SCOTT SCHUBERT, (R), 22 WILDWOOD DRIVE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE RISK MANAGEMENT ADVISORY COMMITTEE, SAID TERM TO COMMENCE ON SEPTEMBER 18, 2019 AND ENDS AUGUST 30, 2022.

- C 5. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Sherrin Roch, (R), 14 Lantern Lane, Vernon, Connecticut as an alternate member of the Zoning Board of Appeals, said term to commence on September 18, 2019 and expires June 30, 2021.** (A copy of Ms. Roch's resume is included for Council review. Ms. Roch is completing the alternate term of Mr. Carmen Melaragno. Mr. Melarango has been moved to regular member.)

PROPOSED MOTION

PURSUANT TO CHARTER CHAPTER VIII, SEC. 2, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF SHERRIN ROCH, (R), 14 LANTERN LANE, VERNON, CONNECTICUT AS AN ALTERNATE MEMBER OF THE ZONING BOARD OF APPEALS, FOR A TERM BEGINNING ON SEPTEMBER 18, 2019 AND ENDING JUNE 30, 2021.

- C **6. Request the Town Council approve Mayor Daniel A. Champagne’s appointment of Claire Crane, (R), 62 Zoey Drive, Vernon, Connecticut as an alternate member of the Zoning Board of Appeals, said term to commence on September 18, 2019 and expires on June 30, 2022.** (A copy of Ms. Crane’s resume is included for Council review. Ms. Crane is completing the term of Howard Steinberg. Mr. Steinberg has been moved to regular member.)

PROPOSED MOTION

PURSUANT TO CHARTER CHAPTER VIII, SEC. 2, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE’S APPOINTMENT OF CLAIRE CRANE, (R), 62 ZOEY DRIVE,VERNON, CONNECTICUT AS AN ALTERNATE MEMBER OF THE ZONING BOARD OF APPEALS, FOR A TERM BEGINNING ON SEPTEMBER 18, 2019 AND ENDING JUNE 30, 2022.

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- H.) **DISCUSSION OF PULLED CONSENT ITEMS**
 - I.) **PENDING BUSINESS**
 - J.) **NEW BUSINESS**

- 1. **Request the Town Council amend the “Town of Vernon, Americans with Disabilities Act, Municipal Grievance Procedure” to reflect the Town’s appointment of the new Building Official Steven Prattson.** (See full procedure document attached.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY AMENDS THE DOCUMENT ENTITLED ***“TOWN OF VERNON, AMERICANS WITH DISABILITIES ACT, MUNICIPAL GRIEVANCE PROCEDURE”***, TO REFLECT THE TOWN’S APPOINTMENT OF THE NEW BUILDING OFFICIAL STEVEN PRATTSON AS ADA COORDINATOR.

- 2. **Request the Town Council amend the “Town of Vernon, Americans with Disabilities Act, ADA Notice” to reflect the Town’s appointment of the new Building Official Steven Prattson.** (See ADA Notice attached for Council review.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY AMENDS THE DOCUMENT ENTITLED, ***“TOWN OF VERNON, AMERICANS WITH DISABILITIES ACT, ADA NOTICE”***, TO REFLECT THE TOWN’S APPOINTMENT OF THE NEW BUILDING OFFICIAL STEVEN PRATTSON AS ADA COMPLIANCE COORDINATOR.

3. **Request the Town Council authorize Mayor Daniel A. Champagne to execute the necessary paperwork to receive the FY 2019 Emergency Management Performance Grant (EMPG).** (See memorandum dated September 11, 2019 from Michael J. Purcaro, Town Administrator to Mayor Daniel A. Champagne and the Vernon Town Council relative to same.)

PROPOSED MOTION

BE IT RESOLVED THAT THE TOWN COUNCIL AUTHORIZES MAYOR DANIEL A. CHAMPAGNE TO EXECUTE ALL NECESSARY PAPERWORK TO MAKE APPLICATION FOR AND RECEIVE FY 2019 EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) FUNDING OFFERED BY THE STATE OF CONNECTICUT DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION IN THE AMOUNT OF \$14,574.00.

4. **Request the Town Council approve the request from the Board of Education to deposit the remaining funds from the 2018-2019 budget in their Capital and Non-Recurring Education Account.** (See letter from Dr. Joseph Macary, Superintendent to Mayor Daniel A. Champagne dated August 29, 2019 relative to same.)

PROPOSED MOTION

BE IT RESOLVED THAT THE TOWN COUNCIL AUTHORIZES THE BOARD OF EDUCATION REQUEST TO TRANSFER THE REMAINING FUNDS FROM THE 2018-2019 IN THE AMOUNT OF \$24,743.42 FROM THE BOARD OF EDUCATION BUDGET TO THE CAPITAL AND NON-RECURRING EDUCATION ACCOUNT.

5. **Request the Town Council approve the job description of Senior Revenue Clerk in the Collector of Revenue Department.** (A copy of the job description is included for Council review.)

PROPOSED MOTION

THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1 (B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPTS THE JOB DESCRIPTION OF **SENIOR REVENUE CLERK** .

6. **Request the Town Council authorize the execution of the necessary paperwork for the Youth Services Bureau to apply for the Enhancement Funds from the State Department of Children and Families in the amount of \$10,734.00.** (See memorandum from Michelle Hill, YSB Director and memorandum dated July 31, 2019 from Steven Smith, Program Supervisor for the Department of Children and Families relative to same.)

PROPOSED MOTION

BE IT RESOLVED THAT THE TOWN COUNCIL AUTHORIZES MAYOR DANIEL A. CHAMPAGNE TO EXECUTE THE NECESSARY PAPERWORK TO MAKE APPLICATION FOR AND RECEIVE YOUTH SERVICES BUREAU ENHANCEMENT FUNDS FROM THE STATE DEPARTMENT OF CHILDREN AND FAMILIES IN AN AMOUNT OF \$10,734.00.

- 7. **Request the Town Council authorize the disposal of fixed assets for the Vernon Public Schools and the Rockville Public Library.** (See memorandum from Jeffrey A. O'Neill, Finance Officer & Treasurer relative to same dated September 3, 2019)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OF FIXED ASSETS FOR THE VERNON PUBLIC SCHOOLS AND ROCKVILLE PUBLIC LIBRARY AS DISCLOSED ON THE FIXED ASSET INFORMATION FORMS.

- 8. **Discussion relative to the establishment of a Dog Park in the Town of Vernon.**

NO PROPOSED MOTION

- 9. **Request the Town Council authorize the disposal of fixed assets for the Department of Public Works.** (See memorandum from Jeffrey A. O'Neill, Finance Officer & Treasurer relative to same dated September 12, 2019.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OF A FIXED ASSET FOR THE DEPARTMENT OF PUBLIC WORKS AS DISCLOSED ON THE FIXED ASSET INFORMATION FORM.

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- K.) INTRODUCTION OF ORDINANCES

 - L.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

 - M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

 - N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING ON **AUGUST 20, 2019** AND THAT MINUTES OF SAID MEETING BE APPROVED.

P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION

Q.) ADJOURNMENT