

Posted 8/19/19
AS

AGENDA
VERNON TOWN COUNCIL
REGULAR MEETING
TOWN HALL - 14 PARK PLACE - 3RD FLOOR
VERNON, CONNECTICUT

TUESDAY, AUGUST 20, 2019
7:30 P.M.

- A.) PLEDGE OF ALLEGIANCE
- B.) ROLL CALL
- C.) CITIZENS FORUM

RECEIVED
VERNON TOWN CLERK
19 AUG 19 AM 9:35

D.) EXECUTIVE SESSION

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200 (6) (B) HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS PENDING LITIGATION AND INVITES MICHAEL J. PURCARO, TOWN ADMINISTRATOR AND ATTORNEY CINDY KARLSON TO ATTEND.

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200 (6) (E) AND 1-210 (13), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS A PENDING INVESTIGATION AND INVITES MICHAEL J. PURCARO, TOWN ADMINISTRATOR TO ATTEND.

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200 (6) (D) HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS PROPERTY ACQUISITION AND INVITES MICHAEL J. PURCARO, TOWN ADMINISTRATOR TO ATTEND.

E.) PUBLIC HEARING (7:35PM)

PUBLIC HEARING TO RECEIVE COMMENTS AND QUESTIONS REGARDING THE PROPOSED ORDINANCE ENTITLED "**AN ORDINANCE NO. AN ORDINANCE FOR MASS GATHERINGS**". *[A copy of the Ordinance has been included in the Council packet.]*

- *Mayor Daniel A. Champagne calls the Public Hearing to order to receive comments and questions.*
- *Clerk reads the Public Hearing Notice into the record.*

- *Mayor and Town Council receive public comment.*
- *Adjourn the Public Hearing*
- *Return to the Regular Meeting*

(NOTE: Action to be considered in "Section L - Action on Ordinance (s) Previously Presented"

F.) PRESENTATIONS BY THE ADMINISTRATION

Mayor Daniel A. Champagne to make a presentation to the Town Council on various topics.

Mayor Daniel A. Champagne to present the first names for inclusion on the ***Volunteer Wall***.

Michelle Hill, Director of Youth Services and Kaitlin Carafa, Prevention Grant Coordinator along with students Amani Clemons and Angie McLean to present an update to the Town Council on the Vernon Rocks 2018-2019 Annual Report.

Rob Grasis, Director of Water Pollution Control to provide an update relative to the ongoing Water Pollution Control Facility Upgrade.

G.) ACTION ON CONSENT AGENDA

- C 1. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Cathy Rebai, (R), 42 Neill Road, Vernon, Connecticut as a regular member of the Capital Improvement Committee, said term to commence September 1, 2019 and expires August 30, 2022. (A copy of Ms. Rebai's resume is included for Council review.)**

PROPOSED MOTION

PURSUANT TO VERNON TOWN CODE, ARTICLE V, SECTIONS 10-61 - 10-63, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF CATHY REBAI, (R), 42 NEILL ROAD, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE CAPITAL IMPROVEMENTS COMMITTEE, SAID TERM TO COMMENCE ON SEPTEMBER 1, 2019 AND EXPIRES AUGUST 30, 2022.

- C 2. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Ginny Gingras (D), 21 Timber Lane, Vernon, Connecticut, as a regular member of the Capital Improvement Committee, said term to commence on September 1, 2019 and expires August 30, 2022. (A copy of Ms. Gingras' resume is included for Council review.)**

PROPOSED MOTION

PURSUANT TO VERNON TOWN CODE, ARTICLE V, SECTIONS 10-61 - 10-63, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF GINNY GINGRAS, (D), 21 TIMBER LAND, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE CAPITAL IMPROVEMENTS COMMITTEE, SAID TERM TO COMMENCE ON SEPTEMBER 1, 2019 AND EXPIRES AUGUST 30, 2022.

- C 3. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Paul Jonas (U), 27 Quarry Drive, Vernon, Connecticut as a regular member of the Risk Management Committee, said term to commence on August 31, 2019 and expires on August 30, 2022. (A copy of Mr. Jonas' resume is included for Council review.)**

PROPOSED MOTION

PURSUANT TO THE TOWN COUNCIL RESOLUTION DATED NOVEMBER 18, 1986 AND TOWN CHARTER CHAPTER XV, SECTION 3, THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF PAUL JONAS, (U), 27 QUARRY DRIVE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE RISK MANAGEMENT ADVISORY COMMITTEE, SAID TERM TO COMMENCE ON AUGUST 31, 2019 AND ENDS AUGUST 30, 2022.

- C 4. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of John Morissette (U), 10 Susan Road, Vernon, Connecticut as a regular member of the Risk Management Committee, said term to commence on August 31, 2019 and expires on August 30, 2022. (A copy of Mr. Morissette's resume is included for Council review.)**

PROPOSED MOTION

PURSUANT TO THE TOWN COUNCIL RESOLUTION DATED NOVEMBER 18, 1986 AND TOWN CHARTER CHAPTER XV, SECTION 3, THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF JOHN MORISSETTE, (U), 10 SUSAN ROAD, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE RISK MANAGEMENT ADVISORY COMMITTEE, SAID TERM TO COMMENCE ON AUGUST 31, 2019 AND ENDS AUGUST 30, 2022.

- C 5. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Robin Lockwood (U), 121 Huntington Drive, Vernon, Connecticut, as an alternate member of the Planning and Zoning Commission, said term to commence August 21, 2019 and expires December 30, 2024.** (A copy of Ms. Lockwood's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO THE VERNON TOWN CHARTER, CHAPTER VIII, SEC. 1 & 6, AND CONNECTICUT GENERAL STATUTES SEC. 8-4a & b, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF ROBIN LOCKWOOD, (U), 121 HUNTINGTON DRIVE, VERNON, CONNECTICUT, TO ALTERNATE MEMBER OF THE PLANNING AND ZONING COMMISSION FOR A TERM COMMENCING ON AUGUST 21, 2019 AND EXPIRES DECEMBER 30, 2024.

- C 6. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Michael Mitchell, (I), 19 Quarry Drive, Vernon, Connecticut as a regular member of the Planning Zoning Commission, said term to commence August 21, 2019 and expires December 31, 2019.** (Mr. Mitchell is presently an alternate and is moving to regular member to complete the unexpired term of Mr. Scussel.)

PROPOSED MOTION

PURSUANT TO CHARTER CHAPTER VIII, SEC. 1,6 & 11 DATED JANUARY 1, 1985; C.G.S. §8-4A&B, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF MICHAEL MITCHELL (I) 19 QUARRY DRIVE,VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE PLANNING AND ZONING COMMISSION FOR A TERM TO COMMENCE ON AUGUST 21, 2019 AND EXPIRES DECEMBER 31, 2019.

- C 7. Request the Town Council approve Tax Refunds for Prior and Current Years.** (See copy of a memorandum from Terry Hjarne, Collector of Revenue, to Michael J. Purcaro, Town Administrator dated August 01, 2019 included in the Council packet.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES THIRTEEN (13) PRIOR YEAR TAX REFUNDS TALLING \$3,076.61 AND FORTY-THREE (43) CURRENT YEAR TAX REFUNDS TALLING \$7,281.60 AS REFERENCED IN THE LETTER FROM TERRY HJARNE, COLLECTOR OF REVENUE TO MICHAEL J. PURCARO, TOWN ADMINISTRATOR DATED AUGUST 1, 2019.

- C 8. Request the Town Council approve budget amendment request #27, #28, #29, #30, #31, #32, #33, #34, #35, #36 and #37 for FY 2018-2019 as outlined in the budget amendment forms included in the packet.** (See budget amendment forms in the Council packet as provided by Finance Officer Jeffrey O'Neill.)

PROPOSED MOTION

RESOLVED, THE TOWN COUNCIL, HEREBY APPROVES BUDGET AMENDMENT REQUEST #27, #28, #29, #30, #31, #32, #33, #34, #35, #36 and #37 FOR FISCAL YEAR 2018-2019 AS OUTLINED IN THE BUDGET AMENDMENT FORMS PROVIDED BY FINANCE OFFICER JEFFREY O'NEILL.

H.) DISCUSSION OF PULLED CONSENT ITEMS

I.) PENDING BUSINESS

J.) NEW BUSINESS

1. **Request the Town Council to approve two year Cooperative Purchasing Agreement with the Capital Region Council of Governments.** (See memorandum dated August 9, 2019 from Michael J. Purcaro, Town Administrator to the Town Council relative to same.)

PROPOSED RESOLUTION

THE TOWN COUNCIL, HEREBY RESOLVES IN ACCORDANCE WITH CHAPTER TWELVE (XII), SECTION NINE (9) OF THE TOWN CHARTER, THAT IT IS IN THE BEST INTEREST OF THE TOWN TO: WAIVE THE TRADITIONAL SEALED BID REQUIREMENTS FOR THE PURCHASE OF MATERIALS, SUPPLIES, EQUIPMENT AND SERVICES UNDER THE COOPERATIVE PURCHASING PROGRAM WITH OTHER GOVERNMENTAL UNITS, COOPERATIVES, COUNCIL OR BOARDS OF EDUCATION FOR THE DURATION OF TWENTY-FOUR (24) MONTHS, FROM SEPTEMBER 8, 2019 TO SEPTEMBER 7, 2021; AND FURTHER AUTHORIZES THE TOWN ADMINISTRATOR, AS THE MAYOR'S DESIGNEE, TO EXECUTE ON BEHALF OF THE TOWN OF VERNON ANY INSTRUMENT(S) TO THAT EFFECT.

- 2. Request the Town Council approve Mayor Daniel A. Champagne appointment of the new Building Official. (A copy of the candidate's resume and job description are included for Council review.)

PROPOSED MOTION

THE TOWN COUNCIL, PURSUANT TO CHAPTER X, SEC. 3 AND CHAPTER XI, SEC. 1,3, AND 20 OF THE VERNON TOWN CHARTER, APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF STEVEN PRATTSON AS BUILDING OFFICIAL FOR THE TOWN OF VERNON.

- 3. Request the Town Council approve the job description of Assistant Treasurer/Financial Account for the Finance Department. (A copy of the job description is included for Council review.)

PROPOSED MOTION

THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1 (B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPTS THE JOB DESCRIPTION OF **ASSISTANT TREASURER/FINANCIAL ACCOUNTANT** FOR THE FINANCE DEPARTMENT.

- 4. Request the Town Council authorize the disposal or sale of fixed assets for the Department of Public Works. (See documents attached for Town Council review.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OR SALE OF FIXED ASSETS FOR THE DEPARTMENT OF PUBLIC WORKS.

K.) INTRODUCTION OF ORDINANCES

L.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

(ACTION - PUBLIC HEARING HELD IN SECTION "E")

PROPOSED MOTION:

THE TOWN COUNCIL, CONSISTENT WITH CHAPTER V, SECTIONS 4 & 6 OF THE VERNON TOWN CHARTER, HEREBY MOVES TO APPROVE THE ORDINANCE ENTITLED "**ORDINANCE NO. ___, AN ORDINANCE FOR MASS GATHERINGS.**"

M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING ON **JULY 16, 2019** AND THAT MINUTES OF SAID MEETING BE APPROVED.

P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION

- 1.** Monthly Report – Vernon Police Department - July, , 2019, as submitted by John Kelley, Captain.
 - 2.** Monthly Report – Vernon Town Clerk – June, 2019, as submitted by Karen Daigle, Town Clerk.
 - 3.** 2018 35th Annual Snow Plow Safety Roadeo sponsored by CASHO-CIRMA “*Town of Vernon Takes Top Spot – Again!*”, article.
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Q.) ADJOURNMENT