

June 4, 2019

Approved Minutes

Vernon Town Council- Regular Meeting

Town Hall- 14 Park Place- 3<sup>rd</sup> Floor

Vernon, Connecticut

June 4, 2019- 7:30PM

RECEIVED  
VERNON TOWN CLERK  
19 AUG -2 AM 11:30

Mayor Daniel A. Champagne called the meeting to order at 7:30PM

A) PLEDGE OF ALLEGIANCE

B) ROLL CALL:

Present: Council Members Steve Wakefield, Thomas DiDio, Brian Motola, Julie Clay, Mike Wendus, Laura Bush, Bill Campbell, Jim Tedford, Pauline Schaefer, Steve Peterson and Ralph Zahner

Absent: Council Member Ann Letendre

Entered During Meeting: None.

Also Present: Town Administrator Michael J. Purcaro, Recording Secretary Cassandra Minor

C) CITIZENS FORUM

None.

D) EXECUTIVE SESSION:

None.

E) PUBLIC HEARING

None.

F) PRESENTATIONS BY THE ADMINISTRATION

-June 9<sup>th</sup> Flag Day Celebration at the Rockville Elks Club at 2:00PM 9 North Park Street.

- Vernon Regional Adult Education Graduation is scheduled for June 6<sup>th</sup> at 6:30 PM at Rockville High School Auditorium. Please RSVP if you plan to attend.

- Rockville Highschool Class of 2019 Graduation is scheduled for June 12<sup>th</sup> 6:00PM Rockville High School Courtyard. Please RSVP if you plan to attend.

- Mayors Concert Series fliers are available for viewing.

Michael J. Purcaro, Town Administrator spoke to the Council regarding the selection of the Town of Vernon to participate in a pilot program with Hartford Steam Boiler for Smart Sensors Sensors.

Robert Grasis, Director of Water Pollution Control updated the Council relative to the Water Pollution Control Facility Upgrade. Discussion ensued. Jeffrey O'Neill, Finance Officer spoke and answered questions.

G) ACTION ON CONSENT AGENDA:

Council Member Wakefield, seconded by Council Member Bush made a motion to move the Consent Agenda with not to include C6. Motion to move C1-C5 and C7 – C-11 carried unanimously.

- C 1. Request the Town Council approve Tax Refunds for Current Year. (See copy of a memorandum from Terry Hjarne, Collector of Revenue, to Michael J. Purcaro, Town Administrator dated May 29, 2019 included in the Council packet.)

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**PROPOSED MOTION**

THE TOWN COUNCIL HEREBY APPROVES ONE (1) CURRENT YEAR TAX REFUNDS TOTALLING \$34.64 AS REFERENCED IN THE LETTER FROM TERRY HJARNE, COLLECTOR OF REVENUE TO MICHAEL J. PURCARO, TOWN ADMINISTRATOR DATED MAY 29, 2019.

- C 2. Request the Town Council approve budget amendments #19, #20, #21, #22, #23 and #24 for fiscal year 2018-2019 as provided by the Finance Officer and Treasurer Jeffrey O'Neill on the budget amendment forms attached. (See budget forms with explanation attached to this agenda item.)**

**PROPOSED MOTION**

RESOLVED, THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUESTS #19, #20, #21, #22, #23 AND #24 FOR FISCAL YEAR 2018-2019 AS PROVIDED BY JEFFREY O'NEILL FINANCE OFFICER AND TREASURER, ON THE ATTACHED BUDGET AMENDMENT FORMS.

- C 3. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of James Ferguson, Jr., (U) 65 Dockerel Road, Vernon, Connecticut as a regular member of the Zoning Board of Appeals, said term to commence on July 1, 2019 and expires on June 30, 2024. (A copy of Mr. Ferguson's resume is included for Council review.)**

**PROPOSED MOTION**

PURSUANT TO VERNON'S CHARTER CHAPTER VIII, SEC. 2 & 6; THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF JAMES FERGUSON, JR., (U), 65 DOCKEREL ROAD, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE ZONING BOARD OF APPEALS, SAID TERM TO COMMENCE ON JULY 1, 2019 AND EXPIRES ON JUNE 30, 2024.

- C 4. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Irma Carter, (D), 25 Lantern Lane, Vernon, Connecticut as a regular member of the Board of Assessment Appeals, said term to commence July 1, 2019 and expires June 30, 2022. (A copy of Ms. Carter's resume is included for Council review.)**

**PROPOSED MOTION**

PURSUANT TO C.G.S. § 7-105 AND CHARTER CHAPTER IX, SECTION 3, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF IRMA R. CARTER, (D), 25 LANTERN LANE, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE BOARD OF ASSESSMENT APPEALS FOR A TERM BEGINNING ON JULY 1, 2019 AND ENDING JUNE 30, 2022.

- C 5. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Norine Z. Edwards, (U) 19 Tolland Avenue, Vernon, Connecticut as a regular member of the Cemetery Commission, said term to commence on July 1, 2019 and expires on June 30, 2022. (A copy of Ms. Edwards' resume is included for Council review.)**

**PROPOSED MOTION**

PURSUANT TO C.G.S. §19A-296; CHARTER CHAPTER VIII, SECTION 10, THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF NORINE Z. EDWARDS, (U), 19 TOLLAND AVENUE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE CEMETERY COMMISSION, SAID TERM TO COMMENCE ON JULY 1, 2019 AND EXPIRES ON JUNE 30, 2022.

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- C 6. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Lois-Jane Cratty Tonski, (D), 36 Hale Street, Ext., Vernon, Connecticut as a regular member of the Cemetery Commission, said term to commence on July 1, 2019 and expires on June 30, 2022. (A copy of Ms. Tonski's resume is included for Council review.)**

**PROPOSED MOTION**

~~PURSUANT TO C.G.S. §19A-296; CHARTER CHAPTER VIII, SECTION 10, THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF LOIS-JANE CRATTY TONSKI, (D), 36 HALE STREET EXT., VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE CEMETERY COMMISSION, SAID TERM TO COMMENCE ON JULY 1, 2019 AND EXPIRES ON JUNE 30, 2022.~~

- C 7. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Stuart I. Edwards, (U), 19 Tolland Avenue, Vernon, Connecticut as a regular member of the Cemetery Commission, said term to commence on July 1, 2019 and expires on June 30, 2022. (A copy of Mr. Edwards' resume is included for Council review.)**

**PROPOSED MOTION**

PURSUANT TO C.G.S. §19A-296; CHARTER CHAPTER VIII, SECTION 10, THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF STUART I. EDWARDS, (U), 19 TOLLAND AVENUE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE CEMETERY COMMISSION, SAID TERM TO COMMENCE ON JULY 1, 2019 AND EXPIRES ON JUNE 30, 2022.

- C 8. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Carole A. Slattery, (R), 35 Wilson Lane, Vernon, Connecticut as a regular member of the Senior Citizens Advisory Committee, said term to commence on July 1, 2019 and expires June 30, 2022. (A copy of Ms. Slattery's resume is included for Council review.)**

**PROPOSED MOTION**

PURSUANT TO VERNON'S CHARTER CHAPTER XV, SEC. 3; EST. 03-02-1982, THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF CAROLE A. SLATTERY, (R), 35 WILSON LANE, VERNON, CONNECTICUT AS A MEMBER OF THE SENIOR CITIZEN'S ADVISORY COMMITTEE, SAID TERM TO BEGIN ON JULY 1, 2019 AND EXPIRES ON JUNE 30, 2022.

- C 9. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Roxann Lannan, (D), 655 Talcottville Road, #174, Vernon, Connecticut as a regular member of the Senior Citizen's Advisory Committee, said term to commence on July 1, 2019 and expires June 30, 2022. (A copy of Ms. Lannan's resume is included for Council review.)**

**PROPOSED MOTION**

PURSUANT TO VERNON'S CHARTER CHAPTER XV, SEC. 3; EST. 03-02-1982, THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF ROXANN LANNAN, (D), 655 TALCOTTVILLE ROAD, #174, VERNON, CONNECTICUT AS A MEMBER OF THE SENIOR CITIZEN'S ADVISORY COMMITTEE, SAID TERM TO BEGIN ON JULY 1, 2019 AND EXPIRES ON JUNE 30, 2022.

- C 10. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Patricia North Iamonaco, (D), 8 Werner Drive, Vernon, Connecticut as a regular member of the Senior Citizen's Advisory Committee, said term to commence on July 1, 2019 and expires June 30, 2022. (A copy of Ms. Iamonaco's resume is included for Council review.)**

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**PROPOSED MOTION**

PURSUANT TO VERNON'S CHARTER CHAPTER XV, SEC. 3; EST. 03-02-1982, THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF PATRICIA NORTH IAMONACO, (D), 8 WERNER ROAD, VERNON, CONNECTICUT AS A MEMBER OF THE SENIOR CITIZEN'S ADVISORY COMMITTEE, SAID TERM TO BEGIN ON JULY 1, 2019 AND EXPIRES ON JUNE 20, 2022.

- C 11. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of William T. Tyler, Sr., (U), One Half Fox Hill Drive, Vernon, Connecticut, as a regular member of the Senior Citizen's Advisory Committee, said term to commence on July 1, 2019 and expires June 30, 2022.** (A copy of Mr. Tyler's resume is included for Council review.)

**PROPOSED MOTION**

PURSUANT TO VERNON'S CHARTER CHAPTER XV, SEC. 3; EST. 03-02-1982, THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF WILLIAM T. TYLER, SR., (U), ONE FOX HILL DRIVE, ERNON, CONNECTICUT AS A MEMBER OF THE SENIOR CITIZEN'S ADVISORY COMMITTEE, SAID TERM TO BEGIN ON JULY 1, 2019 AND EXPIRES ON JUNE 30, 2022

**H) DISCUSSION OF PULLED CONSENT ITEMS**

None.

**I) PENDING BUSINESS**

None.

**J) NEW BUSINESS**

- 1. Request the Town Council approve the establishment of a "Water Pollution Facility Upgrade Building Advisory Committee".** (See resolution entitled "Resolution Creating a WPCF Upgrade Building Advisory Committee", for the upgrade of the Vernon Water Pollution Control Facility included in the Council packet.)

**PROPOSED RESOLUTION**

BE IT RESOLVED, THE VERNON TOWN COUNCIL APPROVES THE RESOLUTION ENTITLED, "RESOLUTION CREATING A WPCF BUILDING ADVISORY COMMITTEE, FOR THE UPGRADE OF THE VERNON WATER POLLUTION CONTROL FACILITY".

Council Member Wakefield, seconded by Council Member Schaefer made a motion to approve the resolution entitled, "Resolution Creating A WPCF Building Advisory Committee, for the Upgrade of the Vernon Water Pollution Control Facility. Discussion ensued. Michael J. Purcaro, Town Administrator spoke and answered questions. Council Member Motola, seconded by Council Member Schaefer made an amendment to the motion to include the following verbiage "and parties as requested" to paragraph five (5) to read as follows: WHEREAS, the Town Administrator, Director of Public Works, Treasurer and Finance Officer, Director of Water Pollution Control, Chairman of the Water Pollution Control Authority, Town Engineer and parties as requested shall serve as said advisory committee; said members to serve for the duration of the project." Motion to amend carried unanimously. Discussion ensued. Main motion, as amended, carried unanimously.

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2. **Request the Town Council approve the job description of School Readiness Liaison for the Youth Services Bureau.** (A copy of the job description is included for Council review.)

**PROPOSED MOTION**

THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1 (B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPTS THE JOB DESCRIPTION OF *SCHOOL READINESS LIAISON* FOR THE YOUTH SERVICES BUREAU.

Council Member Wakefield, seconded by Council Member Bush made a motion to adopt the job description of School Readiness Liaison for the Youth Services Bureau. Discussion ensued. Michelle Hill, Director of Youth Services spoke and answered questions. Motion carried unanimously.

3. **Request the Town Council authorizes a general wage increase of one percent (1%) effective July 1, 2019.** (See memorandum dated June 1, 2019 from Mayor Daniel A. Champagne to the Vernon Town Council relative to same.)

**PROPOSED MOTION**

THE TOWN COUNCIL CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 3.7, 3.19 AND 5.3 (B) (3), HEREBY AUTHORIZES THAT ALL NON-UNION FULL TIME, PERMANENT PART TIME, AND PART TIME EMPLOYEES BE GIVEN A GENERAL WAGE INCREASE OF ONE (1%), EFFECTIVE JULY 1, 2019.

Council Member Wendus left the table at 7:48PM

Council Member Wakefield, seconded by Council Member Tedford made a motion to authorize all non-union full time, permanent part time, and part time employees be given a general wage increase of one (1%), effective July 1, 2019. Discussion ensued. Dawn Maselek, Assistant Town Administrator spoke and answered questions. Motion carried unanimously of present members.

K) **INTRODUCTION OF ORDINANCES**

None.

L) **ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED:**

None.

M) **IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS**

None.

N) **DISCUSSION OF ADDITIONAL ITEMS AND INFORMATION ITEMS**

None.

O) **ADOPTION OF MINUTES:**

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING OF MAY 21, 2019 AND THAT MINUTES OF SAID MEETING BE APPROVED.

Council Member Wakefield, seconded by Council Member Bush made a motion to waive the reading of and approve the Regular Town Council Meeting Minutes of May 21, 2019. Motion carried unanimously of present members.

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P) **INFORMATION ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC, NOT REQUIRING ACTION.**

1. Monthly Report, April, 2019 – Vernon Police Department as submitted by John Kelley, Captain.

Q) **ADJOURNMENT (7:50pm):**

Council Member Wakefield, seconded by Council Member Schaefer, made a motion to adjourn. Motion carried unanimously of present members.

Received: June 11, 2019

Approved: July 16, 2019

Respectfully submitted,



Cassandra Minor  
Recording Secretary.