

Posted 5/6/19  
[Signature]

AGENDA  
VERNON TOWN COUNCIL  
**REGULAR MEETING**  
TOWN HALL – 14 PARK PLACE – 3<sup>RD</sup> FLOOR  
VERNON, CONNECTICUT  
  
**TUESDAY, MAY 7, 2019**  
7:30 P.M.

A.) PLEDGE OF ALLEGIANCE

B.) ROLL CALL

C.) CITIZENS FORUM

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D.) EXECUTIVE SESSION

RECEIVED  
VERNON TOWN CLERK  
19 MAY -6 AM 9:31

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200 (6) (C) HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS SECURITY AND INVITES TOWN ADMINISTRATOR MICHAEL J. PURCARO TO ATTEND.

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200 (2) HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTER AND INVITES TOWN ADMINISTRATOR MICHAEL J. PURCARO AND ASSISTANT TOWN ADMINISTRATOR DAWN MASELEK TO ATTEND.

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200 (6) (D) HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS CONTRACT NEGOTIATIONS AND INVITES TOWN ADMINISTRATOR MICHAEL J. PURCARO TO ATTEND.

E.) PUBLIC HEARING (7:35PM)

PUBLIC HEARING TO RECEIVE COMMENTS AND QUESTIONS REGARDING THE "**NEIGHBORHOOD ASSISTANCE ACT SUBMISSIONS FOR 2019**".

MAYOR DANIEL A. CHAMPAGNE TO CALL THE HEARING TO ORDER

TOWN CLERK READS THE LEGAL NOTICE

TOWN COUNCIL RECEIVES PUBLIC COMMENT

ADJOURN PUBLIC HEARING

RETURN TO REGULAR MEETING

**(NOTE: Action to be taken during Section J. New Business #1)**

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F.) PRESENTATIONS BY THE ADMINISTRATION

Mayor Daniel A. Champagne to make a presentation to the Town Council on various topics.

Presentation by Mayor Daniel A. Champagne celebrating *Municipal Clerks Week* – May 5 – 11, 2019. This year is the 50<sup>th</sup> Anniversary of Municipal Clerks Week.

Robert Grasis, Director of the Water Pollution Control to present an update relative to the WPCF Upgrade.

Comprehensive Annual Financial Report (CAFR) presentation by Jeffrey O'Neill, Finance Officer and Treasurer.

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G.) ACTION ON CONSENT AGENDA

- C 1.** Request the Town Council approve Tax Refunds for Current Year. (See copy of a memorandum from Terry Hjarne, Collector of Revenue, to Michael J. Purcaro, Town Administrator dated April 26, 2019 included in the Council packet.)

**PROPOSED MOTION**

THE TOWN COUNCIL HEREBY APPROVES ELEVEN (11) CURRENT YEAR TAX REFUNDS TOTTALLING \$3,469.64 AS REFERENCED IN THE LETTER FROM TERRY HJARNE, COLLECTOR OF REVENUE TO MICHAEL J. PURCARO, TOWN ADMINISTRATOR DATED APRIL 26, 2019.

- C 2. Request the Town Council amend the expiration date for the reappointment of Karen L. Roy-Guglielmi made on February 19, 2019. See motion below for change.**

**PROPOSED MOTION**

PURSUANT TO CHAPTER 8, SECTION 5 OF THE VERNON TOWN CHARTER THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF KAREN ROY-GUGLIELMI, (U), 66 INDIAN TRAIL, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE HOUSING AUTHORITY OF THE TOWN OF VERNON, SAID TERM TO COMMENCE ON MARCH 1, 2019 AND AMENDS THE EXPIRATION DATE TO BE FEBRUARY 28, 2024 (~~DECEMBER 31, 2024~~).

- C 3. Request the Town Council approve budget amendments #13, #14, #15, #16 and #17, for fiscal year 2018-2019 as provided by Finance Officer and Treasurer Jeffrey O'Neill on the budget amendment forms attached. (See budget forms with explanation attached to this agenda item.**

**PROPOSED MOTION**

RESOLVED, THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUESTS #13, #14, #15, #16 AND #17 FOR FISCAL YEAR 2018-2019 AS PROVIDED BY JEFFREY O'NEILL FINANCE OFFICER AND TREASURER, ON THE ATTACHED BUDGET AMENDMENT FORMS.

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H.) **DISCUSSION OF PULLED CONSENT ITEMS**

I.) **PENDING BUSINESS**

J.) **NEW BUSINESS**

1. **Request the Town Council endorse the application for Neighborhood Assistance Act 2019 application by KIDSAFE CT.** (See memorandum from Allison Maynard, Director of Social Services included in the Town Council packet.)

**PROPOSED MOTION**

THE TOWN COUNCIL HEREBY ENDORSES THE APPLICATION FOR THE NEIGHBORHOOD ASSISTANCE ACT 2019 BY KIDSAFE CT.

2. **Request the Town Council approve the policies entitled “Town of Vernon No Smoking – Smoke Free Environment Policy” and “Town of Vernon Sustainable Purchasing Policy”.** (See memorandum from Michael J. Purcaro, Town Administrator to Mayor Daniel A. Champagne dated May 2, 2019 relative to same.)

**PROPOSED MOTION**

THE TOWN COUNCIL APPROVES THE POLICY ENTITLED ***“TOWN OF VERNON SUSTAINABLE PURCHASING POLICY”*** .

**PROPOSED MOTION**

THE TOWN COUNCIL APPROVES THE POLICY ENTITLED, ***“TOWN OF VERNON NO SMOKING – SMOKE FREE ENVIRONMENT POLICY”*** .

3. **Request the Town Council authorize Mayor Daniel A. Champagne to execute the necessary documents to make application for and receive 2019-2020 School Readiness Grant funds in the amount of \$323,745.00.** (See documents from Michelle Hill, YSB Director relative to same provided in the Council packet for review.)

**PROPOSED MOTION**

BE IT RESOLVED THAT MAYOR DANIEL A. CHAMPAGNE IS AUTHORIZED BY THE TOWN COUNCIL TO EXECUTE THE NECESSARY FORMS TO MAKE APPLICATION FOR AND RECEIVE 2019-2020 SCHOOL READINESS GRANT FUNDS IN THE AMOUNT OF \$323,745.00.

4. **Request the Town Council authorize Mayor Daniel A. Champagne to execute the necessary documents to enter into a formal agreement allowing the Town of Vernon to become a “sponsor” organization for the Summer Nutrition Program with the State Department of Education,** (See documents from Michelle Hill, YSB Director relative to same provided in the Council packet for review.)

**PROPOSED MOTION**

BE IT RESOLVED THAT THE TOWN COUNCIL AUTHORIZES MAYOR DANIEL A. CHAMPAGNE TO ENTER INTO A FORMAL AGREEMENT ALLOWING THE TOWN OF VERNON TO BECOME A “SPONSOR” ORGANIZATION FOR THE SUMMER NUTRITION PROGRAM WITH THE STATE DEPARTMENT OF EDUCATION.

5. Request the Town Council approve the proposed resolution entitled "The Town of Vernon Resolution Adopting 2019-2024 Capitol Region Natural Hazards Mitigation Plan Update"

**PROPOSED RESOLUTION**

THE TOWN COUNCIL DOES HEREBY APPROVE THE "CERTIFICATE OF ADOPTION" FOR THE RESOLUTION ENTITLED, "***A RESOLUTION ADOPTING THE CAPITOL REGION NATURAL HAZARD MITIGATION PLAN UPDATE, 2019-2024.***"

6. Request the Town Council schedule a Public Hearing and Special Town Meeting for May 21, 2019 at 7:35PM relative to a "Resolution regarding an additional appropriation for the General Government in the amount of \$250,000.00." (See memorandum from Mayor Daniel A. Champagne to the Vernon Town Council relative to same included in the packet for Council review.)

**PROPOSED MOTION**

THE TOWN COUNCIL HEREBY SCHEDULES A PUBLIC HEARING AND SPECIAL TOWN MEETING FOR MAY 21, 2019 AT 7:35 PM ON THE THIRD FLOOR, TOWN COUNCIL CHAMBERS IN THE TOWN HALL MEMORIAL BUILDING, 14 PARK PLACE, VERNON, CONNECTICUT TO HEAR COMMENT AND TAKE THE NECESSARY ACTION RELATIVE TO "***A RESOLUTION REGARDING AN ADDITIONAL APPROPRIATION FOR THE GENERAL GOVERNMENT IN THE AMOUNT OF \$250,000.00.***"

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K.) INTRODUCTION OF ORDINANCES

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L.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

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N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

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O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE SPECIAL TOWN COUNCIL MEETING ON **APRIL 23, 2019** AND THAT MINUTES OF SAID MEETING BE APPROVED.

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING ON **APRIL 16, 2019** AND THAT MINUTES OF SAID MEETING BE APPROVED.

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P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION.

1. Monthly Report - March, 2019 as submitted by Karen C. Daigle, Town Clerk.
  2. Monthly Report - March, 2019 as submitted by John Kelley, Captain of Police.
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Q.) ADJOURNMENT