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Minutes

Vernon Town Council- Regular Meeting

Town Hall- 14 Park Place- 3rd Floor

Vernon, Connecticut

April 2, 2019- 7:30PM

Mayor Daniel A. Champagne called the meeting to order at 7:30PM

A) PLEDGE OF ALLEGIANCE

B) ROLL CALL:

Present: Council Members Steve Wakefield, Thomas DiDio, Brian Motola, Julie Clay, Mike Wendus, Laura Bush, Bill Campbell, Ann Letendre, Pauline Schaefer, and Steve Peterson

Absent: Council Members Ralph Zahner and Jim Tedford

Entered During Meeting: None

Also Present: Assistant Town Administrator Dawn Maselek, Recording Secretary Cassandra Minor

C) CITIZENS FORUM

Eliezer (Elliot) Martinez of 1 and 7A Pine Street spoke regarding the private status of Pine Road and requests assistance in repaving his road.

Mary Ann Levesque, of 183 Bolton Road thanked the Mayor and Town Council for their work on the 2019-2020 Budget with no increase on taxes.

D) EXECUTIVE SESSION:

None.

E) PUBLIC HEARING

None.

F) PRESENTATIONS BY THE ADMINISTRATION

A STUDENT FROM LAKE STREET SCHOOL HAS BEEN NAMED THE COUNTY WINNER IN THE CONNECTICUT FIRE PREVENTION POSTER CONTEST: CONGRATULATIONS TO ANNE - AND GOOD LUCK AT THE STATE COMPETITION

OUR NEW QUARTERLY MAGAZINE "Vernon Connection", has been sent to the publisher and should arrive to all residents around April 19, 2019.

VERNON is the recipient of a \$400,000 grant commitment to Enhance Accessibility and Connectivity in Downtown Rockville. These improvements will encourage a healthier and more environmentally sustainable choice of transportation, making our downtown center a more accessible place to live, work and visit.

UPCOMING ACTIVITIES:

1. MANCHESTER LIONS CLUB - FIDELCO GUIDE DOG BOWLING TOURNAMENT -IS SCHEDULED FOR APRIL 6, 2019 AT 12:00 NOON, SPARE TIME, ROUTE 83, VERNON. COME SUPPORT THE VERNON FIRE DEPARTMENT, POLICE DEPARTMENT AND ADMINISTRATION AS WE TAKE ON THE TOWN OF MANCHESTER!!!!

2. VERNON HOLISTIC HEALTHFEST - APRIL 6 AND 7TH AT VERNON CENTER MIDDLE SCHOOL FROM 10:00 AM – 3:00 PM.
3. SENIOR CENTER 1ST ANNIVERSARY CELEBRATION April 9, 2019 6-8PM RESERVATIONS ARE SUGGESTED. THE ATTENDEES CONTRIBUTE \$5.00 EACH TO SUPPORT THE EVENT.
4. HOCKANUM BREW FEST, SATURDAY, MAY 4, 2019 FROM 1-4PM. THE EVENT IS HELD ON WEST MAIN STREET IN THE AREA OF KAPLAN MOTORCYCLES.
5. TOWN OF VERNON POLICE ANNUAL AWARDS CEREMONY - THE 2019 AWARDS CEREMONY WILL BE HELD IN THE TOWN COUNCIL CHAMBERS ON MAY 23, 2019 BEGINNING AT 6:00PM. PLEASE MARK YOUR CALENDARS TO COME BY.
6. EVERYONE IS INVITED TO THE ANNUAL TOWN OF VERNON MEMORIAL DAY PARADE, MAY 27, 2019. THE PARADE STEPS OFF FROM NORTHEAST SCHOOL AT 10:00 AM WITH THE FINAL WREATH CEREMONY AT 11:30 AM IN CENTRAL PARK.
7. ANNUAL TOWN MEETING, April 23, 2019 7:00 PM ROCKVILLE HIGH SCHOOL AUDITORIUM. PLEASE REMEMBER TO BRING A PHOTO ID FOR A BALLOT.
8. VERNON LACROSSE ASSOCIATION CORDIALLY INVITES YOU TO THE “ANNUAL LACROSSE DAY”, SATURDAY, MAY 4, 2019 AT LEGION FIELD. GAMES BEGIN AT 9:00 AM AND WILL RUN ALL DAY. RECOGNITION CEREMONIES BEGIN AT 11:15 AM, FOLLOWED BY THE NATIONAL ANTHEM AND CEREMONIAL FACE-OFF AT NOON

G) **ACTION ON CONSENT AGENDA:**

Council Member Wakefield, seconded by Council Member Bush made a motion to move the Consent Agenda. Motion to move to approve C1-C4 carried unanimously.

- C 1. Request the Town Council approve Tax Refunds for Current Year. (See copy of a memorandum from Terry Hjarne, Collector of Revenue, to Michael J. Purcaro, Town Administrator dated March 25, 2019 included in the Council packet.)**

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES TEN (10) CURRENT YEAR TAX REFUNDS TALLING \$5141.44 AS REFERENCED IN THE LETTER FROM TERRY HJARNE, COLLECTOR OF REVENUE TO MICHAEL J. PURCARO, TOWN ADMINISTRATOR DATED MARCH 25, 2019.

- C 2. Request the Town Council approve Mayor Daniel A. Champagne’s reappointment of Donald W. Sierakowski, (D), 56 Warren Avenue, Vernon, Connecticut as an alternate member of the Historic Properties Commission, said term to commence on April 4, 2019 and expires on April 3, 2022. (A copy of Mr. Sierakowski’s resume is included for Council review.)**

PROPOSED MOTION

PURSUANT TO ORDINANCE NO. 185 (TOWN CODE SEC. 2-122) THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE’S REAPPOINTMENT OF DONALD W. SIERAKOWSKI, (D), 56 WARREN AVENUE, VERNON, CONNECTICUT AS AN ALTERNATE MEMBER OF THE HISTORIC PROPERTIES COMMISSION FOR A TERM TO COMMENCE ON APRIL 4, 2019 AND ENDS ON APRIL 3, 2022.

- C 3. Request the Town Council approve Mayor Daniel A. Champagne’s reappointment of William J. Nicholson, (R), 86 Huntington Drive, Vernon, Connecticut as an alternate member of the Historic Properties Commission, said term to commence on April 4, 2019 and expires on April 3, 2022. (A copy of**

Mr. Nicholson's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO ORDINANCE NO. 185 (TOWN CODE SEC. 2-122) THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF WILLIAM J. NICHOLSON, (R), 86 HUNTINGTON DRIVE, VERNON, CONNECTICUT AS AN ALTERNATE MEMBER OF THE HISTORIC PROPERTIES COMMISSION FOR A TERM TO COMMENCE ON APRIL 4, 2019 AND ENDS ON APRIL 3, 2022.

- C 4. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Carol S. Nelson, (R), 419 Lady Bug Lane, Vernon, Connecticut as a regular member of the Historic Properties Commission, said term to commence on April 4, 2019 and expires April 3, 2024. (A copy of Ms. Nelson's resume is included for Council review.)**

PROPOSED MOTION

PURSUANT TO ORDINANCE NO. 185 (TOWN CODE SEC. 2-122) THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF CAROL S. NELSON, (R), 419 LADY BUG LANE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE HISTORIC PROPERTIES COMMISSION FOR A TERM TO COMMENCE ON APRIL 4, 2019 AND END ON APRIL 3, 2024.

H) DISCUSSION OF PULLED CONSENT ITEMS

None.

I) PENDING BUSINESS

None.

J) NEW BUSINESS

- 1. Request the Town Council approve the job description of Youth Program and Prevention Coordinator for the Youth Services Bureau (A copy of the job description is included for Council review.)**

PROPOSED MOTION

THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1 (B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPTS THE JOB DESCRIPTION OF **YOUTH PROGRAM AND PREVENTION COORDINATOR FOR THE YOUTH SERVICES BUREAU.**

Council Member Wakefield, seconded by Council Member Bush made a motion to adopt the job description of Youth Program and Prevention Coordinator for the Youth Services Bureau. Discussion ensued. Michelle Hill, Director of Youth Services spoke and answered questions. Motion carried unanimously.

- 2. Request the Town Council declare April, 2019 "Fair Housing Month". (See resolution for review.)**

PROPOSED MOTION

THE TOWN COUNCIL JOINS MAYOR DANIEL A. CHAMPAGNE IN DECLARING **APRIL, 2019 FAIR HOUSING MONTH IN THE TOWN OF VERNON**

Council Member Wakefield, seconded by Council Member Schaefer made a motion to join Mayor Daniel A. Champagne in declaring April, 2019 Fair Housing Month in the Town of Vernon. Motion carried unanimously.

3. **Request the Town Council in accordance with the requirements for the Small Cities, Community Development Block Grant Program, adopt the ADA Notice for the Town of Vernon.** (A copy of said notice is included in the Council packet for review.)

PROPOSED RESOLUTION

THE TOWN COUNCIL HEREBY WAIVES THE READING OF AND ADOPTS THE TOWN OF VERNON ADA NOTICE, AND AUTHORIZES ADMINISTRATION TO PUBLISH THIS NOTICE IN THE LOCAL NEWSPAPER.

Council Member Wakefield, seconded by Council Member Bush made a motion to waive the reading of and adopt the Town of Vernon ADA Notice, and authorizes Administration to publish this notice in the local newspaper. Motion carried unanimously.

4. **Request the Town Council in accordance with the requirements for the Small Cities, Community Development Block Grant Program, adopt the Town of Vernon, ADA Municipal Grievance Procedure.** (A copy of said procedure is included in the agenda packet for Council review.)

PROPOSED RESOLUTION

THE TOWN COUNCIL WAIVES THE READING OF AND ADOPTS THE TOWN OF VERNON ADA MUNICIPAL GRIEVANCE PROCEDURE AND AUTHORIZES MAYOR DANIEL A. CHAMPAGNE TO SIGN THE MUNICIPAL GRIEVANCE PROCEDURE NOTICE DECLARING THE TOWN OF VERNON'S COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT.

Council Member Wakefield, seconded by Council Member Schaefer made a motion to waive the reading of and adopt the Town of Vernon ADA Municipal Grievance Procedure and authorizes Mayor Daniel A. Champagne to sign the Municipal Grievance procedure notice declaring the Town of Vernon's compliance with the Americans with Disabilities Act. Discussion ensued. Motion carried unanimously.

5. **Request the Town Council in accordance with the requirement for the Small Cities, Community Development Block Grant Program, adopt the Compliance with Title IV of the Civil Rights Act of 1964 document for the Town of Vernon.** (A copy of said document is included in the packet for Council review.)

PROPOSED RESOLUTION

THE TOWN COUNCIL HEREBY WAIVES THE READING OF AND ADOPTS THE TOWN OF VERNON COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 AND AUTHORIZES MICHAEL J. PURCARO, TOWN ADMINISTRATOR TO EXECUTE THE DOCUMENTS ON BEHALF OF THE TOWN OF VERNON.

Council Member Wakefield, seconded by Council Member Schafer made a motion to waive the reading of and adopt the Town of Vernon Compliance with Title VI of the Civil Rights Act of 1964 and authorizes Michael J. Purcaro, Town Administrator to execute the documents on behalf of the Town of Vernon. Motion carried unanimously.

6. **Request the Town Council in accordance with the requirements for the Small Cities, Community Development Block Grant Program, adopt the Fair Housing Resolution for the Town of Vernon.** (A copy of said policy is included in the agenda packet.)

PROPOSED RESOLUTION

THE TOWN COUNCIL HEREBY ADOPTS THE TOWN OF VERNON FAIR HOUSING RESOLUTION FOR THE TOWN OF VERNON AND AUTHORIZES MICHAEL J. PURCARO, TOWN ADMINISTRATOR TO EXECUTE THE DOCUMENT ON BEHALF OF THE TOWN OF VERNON.

Council Member Wakefield, seconded by Council Member Peterson made a motion to adopt the Town of Vernon Fair Housing Resolution for the Town of Vernon and authorizes Michael J. Purcaro, Town Administrator to execute the document on behalf of the Town of Vernon. Motion carried unanimously.

7. **Request the Town Council in accordance with the requirements for the Small Cities, Community Development Block Grant Program, adopt the Town of Vernon Affirmative Action Statement.** (A copy of said policy is included in the agenda packet for Council review.)

PROPOSED RESOLUTION

THE TOWN COUNCIL HEREBY ADOPTS THE TOWN OF VERNON AFFIRMATIVE ACTION POLICY STATEMENT AND HEREBY AUTHORIZES MAYOR DANIEL A. CHAMPAGNE TO EXECUTE THIS DOCUMENT, AND ASSIGN THE RESPONSIBILITY TO ACHIEVE THE SUCCESSFUL IMPLEMENTATION OF SAID GOALS AND OBJECTIVES TO MICHAEL J. PURCARO, TOWN ADMINISTRATOR.

Council Member Wakefield, seconded by Council Member Letendre made a motion to hereby adopt the Town of Vernon Affirmative Action Policy Statement and hereby authorizes Mayor Daniel A. Champagne to execute this document and assigns the responsibility to achieve the successful implementation of said goals and objectives to Michael J. Purcaro, Town Administrator. Motion carried unanimously.

8. **Request the Town Council approve the standard Connecticut Small Cities Community Development Block Grant (CDBG) resolution as presented.** (See memorandum dated March 27, 2019 from Leslie Campolongo, Project Coordinator to Mayor Daniel A. Champagne and the Vernon Town Council relative to same.)

PROPOSED RESOLUTION

THE TOWN COUNCIL HEREBY APPROVES ON BEHALF OF THE TOWN OF VERNON THE CERTIFIED RESOLUTION OF APPLICANT FOR THE *SMALL CITIES PROGRAM* AS PRESENTED, IN THE AMOUNT OF \$480,000.00.

Council Member Wakefield, seconded by Council Member Schaefer made a motion to approve on behalf of the Town of Vernon the Certified Resolution of Applicant for the Small Cities Program as presented, in the amount of \$480,000.00. Motion carried unanimously.

K) **INTRODUCTION OF ORDINANCES**

None.

L) **ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED:**

None.

M) **IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS**

None.

N) **DISCUSSION OF ADDITIONAL ITEMS AND INFORMATION ITEMS**

None.

O) **ADOPTION OF MINUTES:**

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING ON MARCH 19, 2019 AND THAT MINUTES OF SAID MEETING BE APPROVED.

Council Member Wakefield, seconded by Council Member Schaefer made a motion to waive the reading of and approve the Regular Town Council Meeting Minutes of March 19, 2019. Motion carried unanimously.

P) **INFORMATION ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC, NOT REQUIRING ACTION.**

None.

Q) **ADJOURNMENT (7:50pm):**

Council Member Wakefield, seconded by Council Member Bush, made a motion to adjourn. Motion carried unanimously.

Received:

Approved:

Respectfully submitted,

Cassandra Minor
Recording Secretary.